

# North East Scotland **PENSION FUND**

**ANNUAL REPORT  
& ACCOUNTS**

**FOR THE PERIOD  
1 APRIL 2018 TO 31 MARCH 2019**

**ABERDEEN CITY COUNCIL,  
ADMINISTERING AUTHORITY FOR THE  
ABERDEEN CITY COUNCIL PENSION FUND,  
KNOWN AS  
NORTH EAST SCOTLAND PENSION FUNDS**



**ABERDEEN**  
CITY COUNCIL

# Contents

Foreword .....	3
Management Commentary .....	5
1. About the North East Scotland Pension Funds .....	5
2. Administration 2018/19 .....	6
3. Pensions Committee & Pension Board .....	7
4. Administration and Performance .....	12
5. Financial Performance .....	16
6. Economic and Market Background .....	22
7. NESPF Investment Strategy .....	25
8. ACCTF De-Risking Strategy and Performance .....	28
9. Risk .....	29
10. Funding Strategy Statement .....	30
11. Statement of Investment Principles .....	31
12. Corporate, Environmental and Social Governance .....	32
13. Acknowledgement .....	37
Statement of Responsibilities .....	38
Annual Governance Statement .....	40
Governance Compliance Statement .....	45
Accounting Policies .....	47
North East Scotland Pension Fund Accounts .....	54
Aberdeen City Council Transport Fund Accounts .....	56
Notes To The North East Scotland Pension Fund Accounts .....	58
Notes To The Aberdeen City Council Transport Fund Accounts .....	90
Independent Auditor's Report .....	113
Appendix 1 – Statement by the Consulting Actuary .....	117
Appendix 2 – Schedule of Employers .....	125

# Foreword

As Convener of the Pensions Committee, I am pleased to introduce the 2018/19 Annual Report and Accounts which reflects a year of significant activity and achievement.

2018/19 was another good year for investment returns, with Equities continuing to deliver strong positive performance. The North East Scotland Pension Fund achieved an 8.5% return on investments against a 7.4% benchmark with contributions from active managers being a key driver for this outperformance. The Fund's strategy of diversified investments combined with a long term outlook, has meant the Fund has outperformed its benchmark over both the medium and long term, rising to a total net asset value of £4,469m. Meanwhile the Aberdeen City Council Transport Fund has also performed favourably with a net increase in the fund value of £5.2m, increasing the total net asset value to £105.3m.

As a long term investor, the Funds have a responsibility to engage with the companies it invests in on environmental, social and governance (ESG) issues. As part of the Funds' commitment to such issues, the Funds added its name to the Principles of Responsible Investment (PRI) Investor Working Group on the Sustainable Palm Oil Expectation Statement. The Funds introduced new quarterly reports on the ESG performance of our fund managers, which are presented to the Pensions Committee and Pension Board. Full details on responsible investment can be found in the "Corporate, Environmental and Social Governance" section.

Moving towards day-to-day administration, the Funds continue to make use of technological improvements and systems to push administration and communications online. As part of a phased approach, deferred benefits statements were issued online via our self-service portal, My Pension, for the first time in June 2018. From 2019 onwards, benefit statements for both active and deferred members will be automatically issued this way, resulting in considerable time and cost savings. Additional ways to utilise these systems to improve customer and stakeholder experiences will continue to be a priority.

I would like to take this moment to thank our employers whose willingness to adopt new processes and technologies has made such achievements possible.

Concerns were raised during the year regarding the Scheme Advisory Board's consultation on the future structure of the LGPS Scotland. Several options were proposed including; merging the pension funds, increased collaboration, pooled investments or keeping the status quo all being examined. Following the consultation, it is hoped that matters can be resolved within a reasonable timescale as funds require a degree of certainty in order to confidently plan ahead and improve outcomes for stakeholders.

Looking ahead to 2019/20, the Funds will continue to deliver essential services in addition to a number of projects that are already planned. The projects include; the potential transfer of First Bus from Strathclyde Pension Fund to Aberdeen City Council Transport Fund which will be a considerable task, involving teams from across the Fund and is a major collaboration project between the two Funds. The actuarial valuation process will also commence next year, with the Funds working to replicate the success of previous valuations.

Finally, can I take this opportunity to thank my colleagues on the Committee and Board, Pension staff and our advisors for their dedication and hard work during the year.

A handwritten signature in black ink, appearing to be 'John Reynolds', written over a horizontal line.

**Councillor John Reynolds**  
**Pensions Committee Vice Convener**

# Management Commentary

## 1. About the North East Scotland Pension Funds

The North East Scotland Pension Fund (NESPF) and the Aberdeen City Council Transport Fund (ACCTF) are administered by Aberdeen City Council within Local Government Pension Scheme (LGPS) regulations.

The LGPS is a public sector, multi-employer defined benefit Scheme that was established under the Superannuation Fund Act 1972.

The Funds are used to pay pensions, lump sum benefits and other entitlements to Scheme members and their dependents. The funds to pay these benefits are built up from contributions from both employees and employing bodies, together with interest, dividends and rent from investments.

The NESPF is open to all employees of the 11 scheduled bodies, except for those who are entitled to belong to another statutory pension Scheme (e.g. Police, Fire, Teachers). Employees of admitted bodies can join the Scheme in line with the body's individual admission criteria for staff.

The ACCTF was created in October 1986 for employees of the former passenger Transport Undertaking who transferred to the limited company now known as First Aberdeen.

The rules by which the LGPS operates by are set out in the Local Government Pension Scheme (Scotland) Regulations which are Scottish Statutory Instruments (SSIs). Separate regulations set out Scheme benefits, investment and governance requirements.

As at 31 March 2019, the NESPF is the third largest LGPS Fund in Scotland in asset size, with over 67,000 members and 50 participating employers.

## 2. Administration 2018/19

<b>Administering Authority</b>	Aberdeen City Council
<b>Committees</b>	Pensions Committee, Pension Board
<b>Director of Resources*</b>	Steven Whyte
<b>Chief Officer – Finance*</b>	Jonathan Belford
<b>Actuary</b>	Mercer
<b>Global Custodian</b>	HSBC
<b>Performance Measurement</b>	HSBC
<b>Bank</b>	Clydesdale Bank
<b>AVC Providers</b>	Prudential, Standard Life Assurance
<b>External Auditor</b>	Audit Scotland
<b>Internal Auditor</b>	Aberdeenshire Council
<b>Investment Consultant</b>	KPMG
<b>Legal Advisor</b>	Aberdeen City Council
<b>Employers</b>	For full details see Appendix 2

\*The Section 95 Officer is responsible for the financial administration of the Pension Funds. Steven Whyte, Director of Resources was the Section 95 Officer until 2 September 2018 after which Jonathan Belford, Chief Officer – Finance subsumed this role.

# 3. Pensions Committee & Pension Board

## **Pensions Committee**

While day to day administration of the Pension Funds is the duty of Pension Fund staff, decision making and overall responsibility has been delegated to the Pensions Committee by Aberdeen City Council.

The Pensions Committee carries out a role similar to that of trustees of a pensions Scheme. It is the key decision maker for all matters under LGPS Regulations including benefit administration and investment management.

The Council and the Pensions Committee recognise that they have fiduciary duties and responsibilities towards pension Scheme members, participating employers and local taxpayers.

The Committee meets on a quarterly basis to address matters such as risk management, administration, funding, investment strategy and performance.

The Committee is comprised of nine elected members of Aberdeen City Council each with equal voting rights.

## **Membership 2018/19**

Councillor M.Tauqeer Malik (Convener)  
Councillor John Reynolds (Vice Convener)  
Councillor Barney Crockett  
Councillor Neil MacGregor  
Councillor Philip Bell  
Councillor John Cooke  
Councillor Christian Allard  
Councillor Steve Delaney  
Councillor Alan Donnelly

## Meeting Attendance in 2018/19

	22/06/18	14/09/18	30/11/18	15/03/19	Overall Attendance
Cllr Donnelly	✓	✓	✓	✓	100%
Cllr Crockett*	✓	X	✓	✓*	75%
Cllr Reynolds (Vice Convener)	✓	✓	✓	✓	100%
Cllr MacGregor	✓	✓	✓	✓	100%
Cllr Malik (Convener)	✓	✓	✓	✓	100%
Cllr Philip Bell	✓	✓	✓	✓	100%
Cllr Allard	✓	X	✓	✓	75%
Cllr Delaney	X	✓	✓	✓	75%
Cllr Cooke	✓	✓	✓	✓	100%

\*Substitute: Cllr Jenny Laing

## Pension Board

In line with Scheme regulations, the Funds established a Pension Board in 2015/16 with the responsibility of assisting the Scheme Manager (Administering Authority) in relation to compliance with Scheme regulations and the requirements of the Pensions Regulator.

Board membership consists of equal numbers of trade union representatives and employer representatives, drawn from Councils and scheduled or admitted bodies.

## Membership 2018/19

Morag Lawrence	Unison	
Kevin Masson	GMB	
Alan Walker	Unite	
Steven Clunes	UCATT	Left Sept 2018
Liam Knox	UCATT	Joined Sept 2018
Councillor Yvonne Allan	Aberdeen City Council	Joined July 2018
Councillor John Cowe	The Moray Council	
Councillor Alistair McKelvie*	Aberdeenshire Council	
Marie Hart	Police Scotland	Left April 2018
Ian Black	Aberlour Child Care Trust	Joined May 2018
*Councillor Alastair Bews	Aberdeenshire Council	Substitute



## Meeting Attendance in 2018/19

	15/06/18	22/06/18	14/09/18	30/11/18	15/03/19	Overall Attendance
Cllr Yvonne Allan	n/a	n/a	✓	✓	✓	100%
Cllr Alistair McKelvie	✓	✓	✓	✓	✓	100%
Cllr John Cowe	n/a	n/a	✓	✓	✓	100%
Ian Black	✓	X	✓	X	✓	60%
Kevin Masson	✓	✓	X	X	X	40%
Morag Lawrence	✓	X	✓	X	✓	60%
Alan Walker	✓	✓	✓	✓	✓	100%
Steven Clunes	✓	✓	n/a	n/a	n/a	100%
Liam Knox	n/a	n/a	✓	✓	✓	100%

Apart from the Pension Board's Annual Meeting, the Board sits at the same time as the Pensions Committee. For each meeting, both the Board and the Committee receive the same reports. These reports include information on all areas of the Pension Funds; Investment, Accounting, Governance, Employer Relationship, Administration and Technical.

In assisting with compliance, the Board can report the Funds to the Pensions Regulator for non-compliance with guidance or regulations. In 2018/19 no issues were reported by the Board to the Pensions Regulator.

An Annual Report which reviews the activity of the Pension Board can be viewed on our website at [www.nespf.org.uk](http://www.nespf.org.uk)

### Conflicts of Interest

The Funds maintain a 'Conflicts Register' on an ongoing basis to record and monitor all potential or actual conflicts noted prior to or during Pension Board meetings.

Every 12 months all individuals complete a new 'Declaration of Interest' form confirming that the information held on the Register is correct or making any changes that need to be made to the declaration.

In terms of management, where an actual conflict of interest arises the following option(s) exist:

- a member can withdraw from the discussion and decision making process;
- the Pension Board can establish a sub-board to review the issue (where the terms of reference give the power to do so); or

- a member can resign from the Pension Board if the conflict is so fundamental that it cannot be managed in any other way.

Pension Committee members are managed by the national Councillors' Code of Conduct. Training was delivered by Aberdeen City Council in early 2018 on the Councillors' Code of Conduct.

### Committee and Board Training 2018/19

While Pensions Committee members are not legally obliged to undertake training, the Fund feels strongly that Committee members should receive training to ensure that they have the necessary levels of knowledge and understanding to exercise their functions. As per the Training Plan agreed by Committee, Committee members are expected to undertake 2 days of training per year. Recording and monitoring of attendance at meetings or training events allows any issues to be addressed promptly.

In line with the Training Policy, Board members undertook 4 training sessions during 2018/19 with further opportunities identified including LGPS seminars and Fund Manager presentations in 2019/20.

In 2018/19, attendance for both Pensions Committee and Pension Board members' training is outlined below.

Member	10/09/18	14/09/18	23-24/10/18	10-11/01/19	Overall Attendance
<b>Pensions Committee</b>					
Cllr Malik (Convener)	n/a	✓	✓	✓	100%
Cllr Reynolds (Vice Convener)	n/a	✓	X	✓	67%
Cllr Donnelly	n/a	✓	X	✓	67%
Cllr Crockett	n/a	X	X	X	0%
Cllr Bell	n/a	✓	X	✓	67%
Cllr MacGregor	n/a	✓	✓	✓	100%
Cllr Cooke	n/a	✓	✓	X	67%
Cllr Allard	n/a	X	X	X	0%
Cllr Delaney	n/a	✓	X	✓	67%
<b>Pensions Board</b>					
Cllr Yvonne Allan	X	✓	X	X	25%
Cllr Alistair McKelvie	X	✓	✓	X	50%
Cllr John Cowe	X	✓	✓	X	50%
Ian Black	X	✓	✓	X	50%
Kevin Masson	✓	X	X	X	25%
Morag Lawrence	X	✓	✓	✓	75%
Alan Walker	✓	✓	✓	✓	100%
Steven Clunes	X	n/a	n/a	n/a	0%
Liam Knox	n/a	✓	x	✓	67%

## **Training Topics**

### **10 September 2018**

The Scottish Pensions Liaisons Group (SPLG) training covered the following:

- Investment Fee Transparency
- The Pensions Regulator
- The Role of the Pension Board
- Climate Change and Investment Strategy
- Complexities of the LGPS Benefits and the new flexibilities for members
- Government oversight of the Funding of the Scottish LGPS
- General Data Protection Regulation

Note: Pensions Committee members were unable to attend due to Full Council meeting being held on 10 September 2018.

### **14 September 2018**

Pensions & Investment Research Consultants (PIRC) and State Street Global Assets (SSGA) presented to the Committee and Board on Corporate Governance and Environmental, Social and Governance issues (ESG).

### **23 – 24 October 2018**

Local Government Chronicle (LGC) Seminar areas covered during the 2 days of training included:

- Progress report on the consultation on the structural review of the LGPS
- The infrastructure and housing challenge
- Learning from the experience of pooling in England and Wales
- Impact of responsible investment on a Scheme's direct investment portfolio
- Investment Strategy – how to ensure it is fit-for-purpose and future proofed
- The changing landscape of the LGPS in Scotland

### **10 – 11 January 2019**

Training was delivered by several fund managers on the follow topics:

- Global Equities & Bonds
- UK Equities
- Private Equity
- Property
- Infrastructure
- Direct Lending

## 4. Administration and Performance

This year's report focuses on the move towards online benefit statements, pension administration strategy performance, data quality and our commitment to work together with other administering authorities through the Computerised Local Authority Superannuation System (CLASS) group.

### Going Digital

This year our deferred members received their benefit statements through our Member Self Service (MSS) portal. This allowed us to create 6 specifically tailored documents depending on type of service the member had as well as making significant savings on production and postage.

To accommodate increased demand for digital services we moved the hosted environment to ensure that there is enough capacity to deal with the expected increase in activity. Online benefit statements for active members will be introduced in 2019.

The overall percentage achieved for providing benefit statements to more than 41,000 active and deferred members prior to the 31 August deadline was 99.81% (99.76% in 2017/18)

### Pension Administration Strategy

The Pension Administration Strategy (PAS) [Revised 2017] focuses on NESPF processing against key performance measurements and monthly data provision from employers.

#### NESPF processing performance

Key performance measurement	Target	2017/18	Amount	Achieved	2018/19
Letter notifying death in service to dependent	5 days	83%	31	26	84%
Letter notifying retirement estimate	10 days	98%	991	987	99%
Letter notifying actual retirement benefit	10 days	97%	1800	1725	96%
Letter notifying deferred benefit	10 days	93%	2073	2000	97%
Letter notifying amount of refund	10 days	93%	1374	1339	98%
Letter detailing transfer in quotes	10 days	89%	113	99	88%
Letter detailing transfer out quotes	10 days	98%	510	432	85%

This year again saw a strong benefit processing performance with the highest ever number of retirements, 200 more than in 2017/18. Deferred and refund processing continues to improve following the introduction of specialisation through group working in 2016/17.

The percentage reduction for transfer out processing is down to a delay receiving new factors which meant, like other administering authorities, we were unable to process these cases.

Prior to the 6 October deadline, statements were issued to all members who potentially could exceed their Annual Allowance threshold for tax free pension savings.

#### Employer data provision

Instead of traditional annual year end returns, the Funds continue to see the benefits of obtaining monthly data from employers through the i-Connect portal. With 98.2% of active member records being securely updated monthly this has reduced the administrative burden of reconciling records annually to meet statutory deadlines. Monthly data checks, reconciliation and balancing ensures that data provided is complete and accurate and that the quality of the data held by the Funds is of a very high standard.

<b>Updates from I-Connect</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
Starters	4,029	4,415	4,852
Amendments	12,430	30,314	31,543
Leavers	3,256	3,345	4,352
Contributions (employee, employer and additional)	184,205	261,380	310,983
Salary	178,650	259,913	308,978
CARE pay	176,274	251,773	299,746
<b>Total Updates</b>	<b>558,844</b>	<b>811,140</b>	<b>960,454</b>

Moving to monthly data has resulted in significant benefits including reducing the time taken to reconcile member records for benefits statements from 328 working days (2013/14) to 32 working days (2017/18). This reduction allows resources to be allocated to other essential areas of benefit administration.

#### Employer discretions

Employers must make certain decisions in relation to how they apply several LGPS Regulations. For example, employers must decide whether to or not waive reductions for members taking their pension early. Under Regulation 58 of the LGPS (Scotland) Regulations 2018 employers must have a Discretions Policy which details how the employer will apply these regulations to their members to ensure equality and consistency in their application.

As at 31 March 2019 a total of 43 employers have provided the Funds with a Discretions Policy.

## Employer contacts

A named person contact review was carried out in 2018 to which 37 employers responded.

## **Data Quality**

The hot topic over the past 3 years within the LGPS has been data quality. The Funds' quality of data impacts directly on the calculation of member benefits, the valuation of the liabilities held and setting the contribution rate requirements for employers.

The move to monthly data provision several years ago has resulted in improved and consistently high quality data. Validation of the data by the transferring system and reconciliation of the data received ensures that inaccurate or missing data is caught at source or queried upon receipt.

The Pension Regulator is now putting emphasis on the need to hold good data with Schemes required to score their data in the annual return. For the 2018 return the Funds reported 97% for Common data and 94% for Scheme Specific data.

Analysis of work carried out to report the data scores resulted in the Funds developing a data improvement plan to follow over the forthcoming months in advance of the 2020 valuation. The plan contains the following objectives:

1. To maintain the accuracy of members records to ensure that benefits held and paid are correct
2. To meet the regulatory requirements of pension administration including the Pension Regulator Code of Practice 14
3. To provide comfort to the Administering Authority and participating employers in the accuracy of the actuarial results based on the quality of the data provided
4. To ease the administrative burden of incomplete or inaccurate records.

It also covers plans regarding tracing members, reducing the number of unprocessed records, using a new data analysis service offered by the system provider and completion of the reconciliation of Guaranteed Minimum Pensions (GMP) with Her Majesty's Revenue and Customs (HMRC).

GMP reconciliation has seen the Funds raise almost 4,000 queries with HMRC prior to the 31 October deadline, reconcile more than 36,000 members on the pension administration system and work is underway to rectify under/over payment of pensions identified.

To protect the quality of data held on the pension administration system the Funds carried out work to ensure full compliance with the General Data Protection Regulation which came into force on 25 May 2018. A review of e-mail processing was carried out with changes made to working practices that complimented the Aberdeen City Council



policy. A new System Access policy was implemented as well as a Local Contingency Plan that delivered business continuity and met audit requirements.

### **CLASS commitment**

The Funds recognises the importance of working alongside other authorities and the software provider, Aquila Heywood, through the CLASS (Computerised Local Authority Superannuation System) group and continue to have an active role.






Currently the CLASS group consists of 81 administering authorities in England, Wales, Scotland and Northern Ireland.

NESPF have again participated in 2 national Testing Working Parties (TWP) and offered support to other Scottish funds to encourage their participation. Taking part in the TWP allows early access to the latest software releases and ensures that new developments are working as expected and deliver Scheme requirements.

Alongside the Scottish User Group meetings there have also been 2 new national groups set up based on feedback from CLASS group members for Member Self Service, the online portal for employees and i-Connect, the online portal for employers. Officers have attended both and will look to have an active role going forward to ensure both systems are developed as required.


A good example of work to come from these groups is the ability to share how funds use the system and develop new procedures. This has allowed us to fully utilise the bulk calculation facility. Instead of running multiple individual calculations, we can now run bulk redundancy quotes for employers and send all the relevant information at once.

## 5. Financial Performance


2018/19 at a Glance		
North East Scotland Pension Fund		Aberdeen City Council Transport Fund
£142m	 Contributions Receivable	£2m
£141m	 Benefits Payable	£4m
£21m	 Management Expenses	£312k
£363m	 Net Return on Investments	£7m
£4,469m	 Net Assets of the Fund at the End of Year	£105m




# Key Statistics

North East Scotland Pension Fund		Aberdeen City Council Transport Fund
50	 Total Number of Employers	1
67,526	 Total Membership	590

**2,122**   
Votes at AGMs

**3**   
Award Nominations

**960,454**   
Updates Processed

**32.8**   
Staff Employed (FTE)

## North East Scotland Pension Fund Financial Summary

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Contributions Less Benefits and Expenses paid <b>Net Additions/ (Deductions)*</b>	(12,357)	(13,485)	(15,456)	(18,219)	(19,697)
Net Investment Income Change in Market Value <b>Net Return on Investment</b>	350,131	23,929	648,411	329,035	363,300
<b>Net Increase in Fund</b>	337,774	10,444	632,955	310,816	343,603
<b>Fund Balance as at 31 March (Market Value)</b>	3,171,349	3,181,793	3,814,748	4,125,564	4,469,167

Net Additions/(deductions)\* - 'Management Expenses' are included within this figure resulting in a negative position.

The monies belonging to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund are managed entirely by appointed fund managers and are held separate from any of the employing bodies which participate in the Funds. The only exception to this is a small investment in Aberdeen City Council's Loan Fund, which varies year on year and represents surplus cash from contributions not yet transferred to the fund managers.

After meeting the cost of current benefits, all surplus cash is invested and the value of investments is then available to meet future liabilities.

## Budget

	Note	Budget or Forecast* 2018/19 £'000	Actual Spend 2018/19 £'000	Over or (Under) Spend 2018/19 £'000
Administration Expenses	1	1,963	1,634	(329)
Oversight and Governance Expenses		472	474	2
Investment Management Expenses*	2	20,028	18,665	(1,363)
<b>Management Expenses Total</b>		<b>22,463</b>	<b>20,773</b>	<b>(1,690)</b>

Where the variance is +/- 5%, an explanation is outlined below:

1. Under spend – New staff posts some of which were recently filled and some yet to be filled.
2. Under spend – This is a forecast\* rather than a traditional budget. This is largely due to the level of estimation and the extent of the unknown, especially given that the expenses are based upon an unpredictable market activity/value. However, the under spend is largely associated with the reduction in transaction costs (please see separate analysis within the Accounts for more detail).

## Membership Statistics

NESPF	2014/15	2015/16	2016/17	2017/18	2018/19
Active	24,089	24,546	25,329	25,568	25,892
Pensioners	17,726	18,328	19,111	20,023	21,029
Deferred	16,153	16,590	16,888	17,218	17,846
Frozen Leavers	1,606	1,865	2,232	2,435	2,759
<b>Total</b>	<b>59,574</b>	<b>61,329</b>	<b>63,560</b>	<b>65,244</b>	<b>67,526</b>

Active membership has continued to rise steadily over a 5 year period, with factors such as auto enrolment and Fund promotion positively impacting membership. Pensioner numbers continue to rise because of several factors including an accelerated trend in longevity and an increase in early retirements as a result of Voluntary Severance/Early Retirement exercises.

## Management Expenses

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Administration	1,421	1,542	1,563	1,638	1,634
Oversight and Governance	467	348	468	467	474
Investment Management	13,198	14,627	16,455	19,092	18,665
<b>Total Management Expenses</b>	<b>15,086</b>	<b>16,517</b>	<b>18,486</b>	<b>21,197</b>	<b>20,773</b>

### Unit Cost Per Member

	2014/15 £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
Administrative Unit Cost per Member	23.85	25.14	24.59	25.11	24.20
Oversight and Governance Unit Cost per Member	7.84	5.68	7.36	7.16	7.02
Investment Management Unit Cost per Member	221.54	238.50	258.89	292.62	276.41
<b>Total Cost per Member</b>	<b>253.23</b>	<b>269.32</b>	<b>290.84</b>	<b>324.89</b>	<b>307.63</b>

### Aberdeen City Council Transport Fund Financial Summary

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Contributions Less Benefits and Expenses paid <b>Net Additions/ (Deductions)*</b>	(762)	(1,347)	(1,731)	(2,669)	(1,900)
Net Investment Income Change in Market Value <b>Net Return on Investment</b>	10,564	(2,050)	15,454	2,774	7,129
<b>Net Increase in Fund</b>	<b>9,802</b>	<b>(3,397)</b>	<b>13,723</b>	<b>105</b>	<b>5,229</b>
<b>Fund Balance as at 31 March (Market Value)</b>	<b>89,640</b>	<b>86,243</b>	<b>99,966</b>	<b>100,071</b>	<b>105,300</b>

Net Additions/(Deductions)\* - 'Management Expenses' are included within this figure resulting in a negative position.

### Membership Statistics

Transport Fund	2014/15	2015/16	2016/17	2017/18	2018/19
Active	78	71	61	48	42
Pensioners	403	411	423	434	429
Deferred	140	133	121	114	110
Frozen Leavers	10	9	9	9	9
<b>Total</b>	<b>631</b>	<b>624</b>	<b>614</b>	<b>605</b>	<b>590</b>

Active and deferred membership numbers for the Transport Fund have reduced over a 5 year period due to the closed nature of the Fund mostly resulting in more members moving to pensioner status.

### Management Expenses

	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000
Administration	42	46	50	51	50
Oversight and Governance	38	16	38	72	31
Investment Management	14	166	157	868	231
<b>Total Management Expenses</b>	<b>94</b>	<b>228</b>	<b>245</b>	<b>991</b>	<b>312</b>

### Unit Cost Per Member

	2014/15 £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
Administrative Unit Cost per Member	66.56	73.72	81.43	84.30	84.75
Oversight and Governance Unit Cost per Member	60.22	25.64	61.89	119.01	52.54
Investment Management Unit Cost per Member	22.19	266.02	255.70	1,434.71	391.52
<b>Total Cost per Member</b>	<b>148.97</b>	<b>365.38</b>	<b>399.02</b>	<b>1,638.02</b>	<b>528.81</b>

### Remuneration Report

There is no need to produce a remuneration report for the Pension Funds as the Funds do not directly employ any staff. All staff are employed by Aberdeen City Council and their costs reimbursed by the Pension Funds. The councillors who are members of the Pensions Committee and the Pension Board are also remunerated by the Council.

Key management personnel for the Funds are explained in the North East Scotland Pension Fund and the Transport Fund Annual Accounts. Full details of councillor and senior employee remuneration can be found in the Remuneration Report in Aberdeen City Council's Financial Statements.

## 6. Economic and Market Background

Most major equity and bond markets saw positive returns over the last 12 months. After a period of volatility in the markets, a rally in first few months of 2019 can be attributed to central bank intervention across countries. In Europe, the European Central Bank announced a new round of Long Term Refinancing Operations to help bolster the liquidity of the banking sector which helped to boost the market. In China, the government engaged in a stimulus programme, cutting bank reserve requirements and reducing taxes to boost economic activity. In the US, the federal reserve adopted a stance indicating they might reduce rather than increase interest rates which led to strong returns.

### US

The US markets gained 17.5% over the past 12 months however the period has been marked by high volatility. Market participants have pointed towards factors such as rising interest rates, fears over slowing global growth and rising tension surrounding a US-China trade war as some of the main reasons. Despite general market perceptions, economically this year is one of the best of the 9 year US economic expansion. The unemployment rate, at 3.7% in November, is at a 49 year low. Gross Domestic Product (GDP) expanded at the annualised rate of 3.5% in the third quarter from a year earlier. At the same time, wage growth picked up while inflation was kept at the U.S. Federal Reserve's target of 2%.

### UK

This was a challenging year for equity markets in the UK. The potentially damaging effects of a US-China trade war and uncertainty over Brexit hit investors' confidence and after a relatively benign period, market volatility increased. However, since the start of 2019, a softer stance on interest rate rises from central banks and a de-escalation in the trade tensions between China and the US have calmed markets around the world and the FTSE All Share Index rebounded strongly in the first quarter of 2019 to close the 12 month period to 31 March up 6%.

### Europe

European markets remain subdued. The market worried about the sustainability of European economic growth, the possibility of a hard Brexit and national protectionism. However, equities enjoyed strong gains in the beginning of 2019 as markets were supported by central banks stepping away from tighter monetary policy.



## **Japan**

Japan's economy has slowed down. After eight consecutive quarters of GDP expansion, the economy contracted modestly. It seems likely that this was largely driven by a slowdown in overseas demand, particularly within the technology and machinery sectors which is consistent with the release of cautious forecasts by a number of Japanese companies. Although activity has slowed, unemployment remains low and there have been further signs of wage inflation with core wages recently rising by their highest level since 1997.

## **Emerging Markets**

Emerging markets equities achieved modest gains as macroeconomic and geopolitical developments weighed on market sentiment. Markets were concerned by divergence in global economic growth, a strengthening US dollar, trade disputes, sanctions and the spectre of populism.

## **Bonds**

Bonds delivered positive returns over the year. The two things that had been worrying markets dissipated. First, the US Federal Reserve changed its outlook and took the likelihood of further interest rate hikes off the table. Government and corporate bonds rallied, as the market began to price in US rate cuts instead. The second factor was a softening in US trade belligerence towards China and the reduced possibility of an all-out trade war. In the UK, the government's failure thus far to reach any agreement with the EU on Brexit has caused the pound and gilts to fluctuate without settling on any clear direction. The Bank of England has signalled that it will most likely continue to raise interest rates despite economic activity being somewhat disappointing.

## **Property**

Over the 12 months to March 2019, according to the Morgan Stanley Capital International (MSCI) Monthly Index, property recorded a total return of 5.6%. This was markedly down on the 11.3% recorded over the previous 12 month period and contained significant sector dispersion. Capital values rose by just 0.4% in the year to March 2019, with both rental value growth and yield impact making modest positive contributions.

The retail sector continued to underperform in comparison to other sectors over the 12 month period, posting a negative total return of -2.6% with significant structural headwinds impacting on investment sentiment and rental levels. This was dramatically lower than the 6.5% delivered by offices, while industrials hugely outperformed the wider market once again, recording a total return of 14.5% over the period. The retail sector recorded an 8.1% fall in capital values but its income return, at 6.0%, is now considerably higher than all other sectors. Office capital values increased by 1.7% over the year to March, principally driven by rental appreciation. Meanwhile, the industrial sector delivered the majority of its 9.3% capital growth from the impact of yields falling

as a result of strong investor demand, buoyed by a strong occupational market. Industrial rental values rose by 3.8% on average over the period.

<b>Market Returns</b>	<b>1 Year (%)</b>	<b>3 Years (% p.a.)</b>	<b>5 Years (% p.a.)</b>
<b>Equities:</b>			
FTSE All Share Index	6.4	9.5	6.1
FTSE All World Index	10.7	11.7	8.8
FTSE All World ex UK	10.9	8.9	12.9
FTSE North American Index	17.5	17.1	15.8
FTSE European (ex UK) Index	2.6	11.0	7.1
FTSE Japan Index	-0.9	12.3	11.7
FTSE Developed Asia (ex Japan) Index	4.9	13.6	8.9
FTSE Emerging Markets Index	1.9	14.5	9.8
<b>Bonds:</b>			
FTA Government Securities All Stocks	3.7	3.6	5.5
ML UK Corporate Bonds	3.7	4.7	5.5
FTA Index Linked All Stocks	5.5	8.3	8.9
Above are total returns in Sterling. Source: Datastream content from Refinitiv			



## 7. NESPF Investment Strategy

The NESPF's Investment Strategy is one of diversified investment, which means that investments are spread across different investment asset types and different countries, sectors and companies, in order to reduce the overall risk.

Equity benchmarks are designed to encourage diversification of the equity mix. There are a range of fund managers to again spread risk, each with clear and documented agreements in place detailing their investment mandates.

The objective of the Investment Strategy is to deliver long term returns which are greater than the growth in expenditure to be paid out in pensions. The Investment Strategy is monitored on an ongoing basis by the Pensions Committee, focusing on long term policies with consideration given to short term tactical strategies.

The types of investments and their suitability are detailed in the Statement of Investment Principles.

Both Funds employ an independent Global Custodian. Also, both Funds take proper advice at reasonable intervals regarding their investments, through their advisors to the Pensions Committee.

### Asset Structure 2018/19

Asset Class	Distribution as at 31 March 2018		Distribution as at 31 March 2019	
	Fund Actual %	Fund Benchmark %	Fund Actual %	Fund Benchmark %
<b>Equities (including Alternative Assets)</b>	76.8	57.5	76.0	57.5
<b>Bonds / Credit</b>	11.4	20.0	10.0	20.0
<b>Property / Infrastructure</b>	10.0	20.0	11.2	20.0
<b>Cash / Other</b>	1.8	2.5	2.8	2.5
<b>Total</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>

The current Investment Strategy for the North East Scotland Pension Fund is set out in the Statement of Investment Principles as follows:

Equities	45.0% (range +/- 5%)
Alternative Assets (including private equity)	12.5% (range +/- 5%)
Bonds / Credit	20.0% (range +/- 5%)
Property / Infrastructure	20.0% (range +/- 5%)
Cash / Other	2.5% (range +/- 5%)

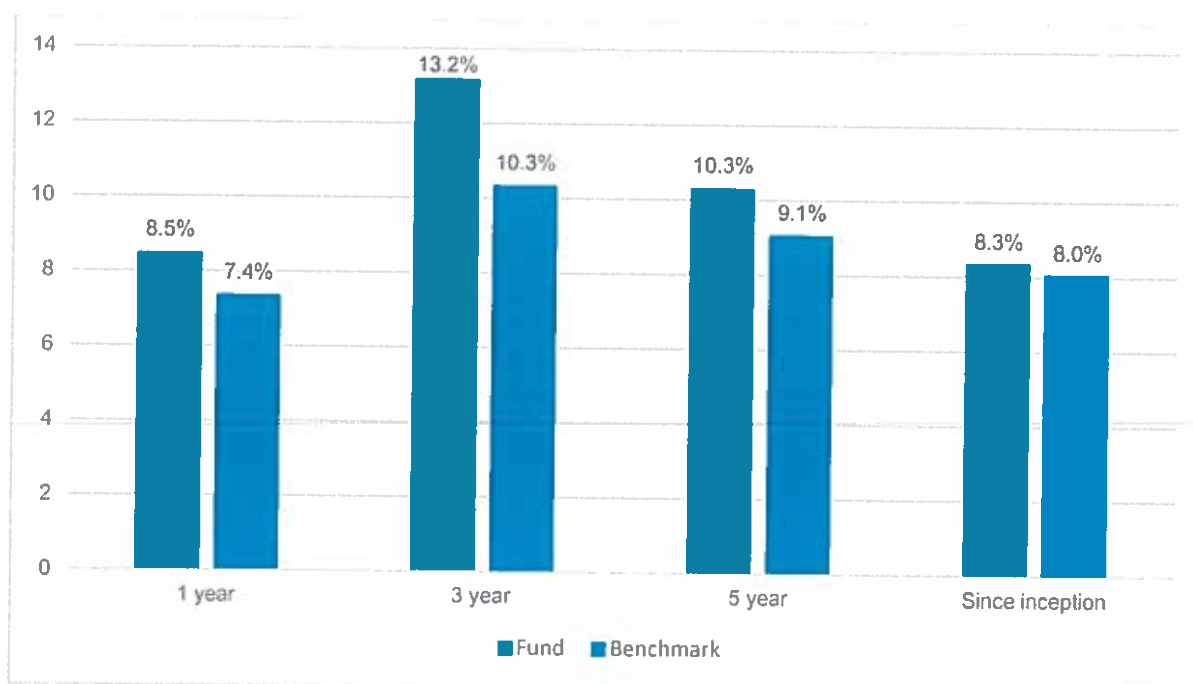
The NESPF continues to rebalance assets in line with its Investment Strategy, aiming to de-risk by reducing exposure to equities and increasing infrastructure, alternatives and credit opportunities.

### North East Scotland Pension Fund Performance

2018/19 was another good year for investment returns, with equities continuing to deliver strong positive performance. A key driver for the outperformance of the Fund over the benchmark, has been the contribution from active managers.

Longer term over all periods the Fund has also outperformed the benchmark returns and longer term comparators such as Consumer Price Index (CPI) and Average Earnings. This provides assurance that the Fund's Investment Strategy will continue to deliver the required returns over the longer term.

The graph below shows the Fund's performance over the short, medium and long term against the Fund's customised benchmark.



Whilst employee contribution rates and benefits payable are set by statute, the long term liabilities of the Fund are linked either to wage inflation or to price inflation. It is the Fund's performance against these benchmarks that affect the long term employer

contribution rate, which is variable. Over the longer term, the performance of the Fund remains ahead of both Average Earnings and CPI.

<b>Year Ending</b>	<b>2016/17 %</b>	<b>2017/18 %</b>	<b>2018/19 %</b>	<b>Since inception annualised %</b>
<b>CPI*</b>	2.3	2.5	1.9	2.3
<b>Average Earning*</b>	2.4	2.6	3.2	2.8
<b>NESPF Return</b>	20.0	11.1	8.5	8.3

\*Source: Office of National Statistics

### **Investment Management Structure**

The Investment Management Structure is contained within Note 11: "Investments Analysed by Fund Manager" within the NESPF Accounts and within Note 9 of the ACC Transport Fund Accounts.

## 8. ACCTF De-Risking Strategy and Performance

With effect from 1 April 2015 the Administering Authority and the Scheme employer agreed a revised Investment Strategy for the Transport Fund – ‘a de-risking or “flightpath” strategy’. That is to say, the performance of the Fund will no longer be measured against a benchmark of global equities and bonds but rather against its funding target of 100%.

The aim of the strategy is to reach the funding requirement of 100% funding in a manner that reduces both interest and inflation risk exposure. The strategy consists of a portfolio of growth assets to achieve the 100% funding target and portfolio of matching assets to meet current liabilities.

The aim of the flightpath is to “lock in” improvements in funding by switching from growth to defensive or matching assets. The de-risking plan is to be reviewed in line with the triennial actuarial valuation and is structured to keep contributions as stable as possible.

The flightpath continues to move in a favourable direction, providing the Fund the opportunity to de-risk. As of March 2019, the funding level was 97.5% and continues to rise in line with the flightpath.

## 9. Risk

A key element to risk management is the structured delegation of powers from the Council to the Pensions Committee and then to Senior Officers. To complement the delegation to Senior Managers, there is an extensive and detailed accountability back to Committee on how these delegations have been exercised. Full details of the structure of delegated powers are contained in the Pension Fund Governance Statement.

**Investment Risk** is recognised as falling into two distinct areas: Manager Skill (alpha) and Market Risk (beta). The structure of the Investment Strategy reflects this and is designed with the support of external expert advice. Details are contained in the Statement of Investment Principles and the Funding Strategy Statement.

The operational management of investment risk forms the basis of quarterly reporting to the Pensions Committee and Pension Board.

The Funds' approach to risk is dynamic and can be revised in response to short term market events.

**Benefit Risk** is also recognised as falling into two distinct areas: Operational Risk (regulation compliance and staffing) and Information Technology (IT) risks. The risks associated with the operational payment of benefits and recording of pensioner records produces a complex set of risks. These are mitigated with the use of a dedicated pension administration system that is thoroughly and regularly tested, combined with the hierarchical checking of output by pension staff. IT risk is mitigated by using an externally hosted benefit administration system subject to regular update and review.

It is recognised that all NESPF services are very dependent upon third party contracts ranging from IT through to investment managers. All are subject to regular review and monitoring.

### **Risk Management**

Risk management is an ongoing process with quarterly reporting provided to the Pensions Committee. These reports detail the progress achieved in the implementation of the action plan, the ongoing review of the Risk Register and reporting of new risks that have been identified. The full Register is available on the website [www.nespf.org.uk](http://www.nespf.org.uk)

# 10. Funding Strategy Statement

The long term objective of the Funds' is to achieve and maintain sufficient assets in order to pay all pension benefits as they fall due. The Funding Strategy Statement (FSS) addresses the issue of managing the need to fund those benefits over the long term, whilst at the same time facilitating scrutiny and accountability through improved transparency and disclosure.

The purpose of the FSS is therefore:

- To establish a clear and transparent Fund specific strategy which will identify how employers' pension liabilities are best met going forward by taking a prudent longer term view of funding those liabilities.
- To establish contributions at a level to "secure the solvency" of the Pension Funds and the "long term cost efficiency".
- To have regards to the desirability of maintaining, as much as possible, a constant primary contribution rate.

The FSS is required as part of the Local Government Pension Scheme (Administration) (Scotland) Regulations 2008 and its subsequent amendments. As part of the 2017 actuarial valuation, the FSS for both the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund were reviewed, with employers consulted on the revised version.

Copies of the full statement are available at [www.nespf.org.uk](http://www.nespf.org.uk)

# 11. Statement of Investment Principles

This statement sets out the principles governing decisions about investments for the North East Scotland Pension Fund and Aberdeen City Council Transport Fund.

All investment decisions are governed by the Local Government Pension Scheme (Management and Investment of Funds) (Scotland) Regulations 2010.

The Funds' objective is to meet benefit liabilities as they fall due at a reasonable cost to participating employers, given that employee contributions are fixed. "Reasonable" in this context refers to both the absolute level of contribution – normally expressed as a percentage of pensionable payroll – and its predictability. The employer contribution rates are impacted by both the assessed level of funding - ratio of the value of assets to liabilities – and the assumptions underlying the actuarial valuation.

The Funds' target is a 100% funding level. 'Growth' assets, such as equities, are expected to give a higher long term return than 'liability-matching' assets, such as bonds. The benefit of higher investment returns is that, over the long term, a higher level of funding should achieve lower employer contribution rates. However, the additional investment returns from growth assets come with a price: greater volatility relative to the liabilities, thus introducing risk. The risk is evidenced by the potential volatility of both the funding level and the employer contribution rate. There is therefore a trade-off between the additional investment return from greater exposure to growth assets and its benefits – higher funding level, lower employer contribution level – and the benefits of greater predictability – of both funding level and employer contribution rate – from having greater exposure to liability matching assets.

The trade off and its consequences on both funding level and employer contribution level, were examined by the Pensions Committee and led to the strategic benchmarks.

The full statement is available at [www.nespf.org.uk](http://www.nespf.org.uk)

# 12. Corporate, Environmental and Social Governance

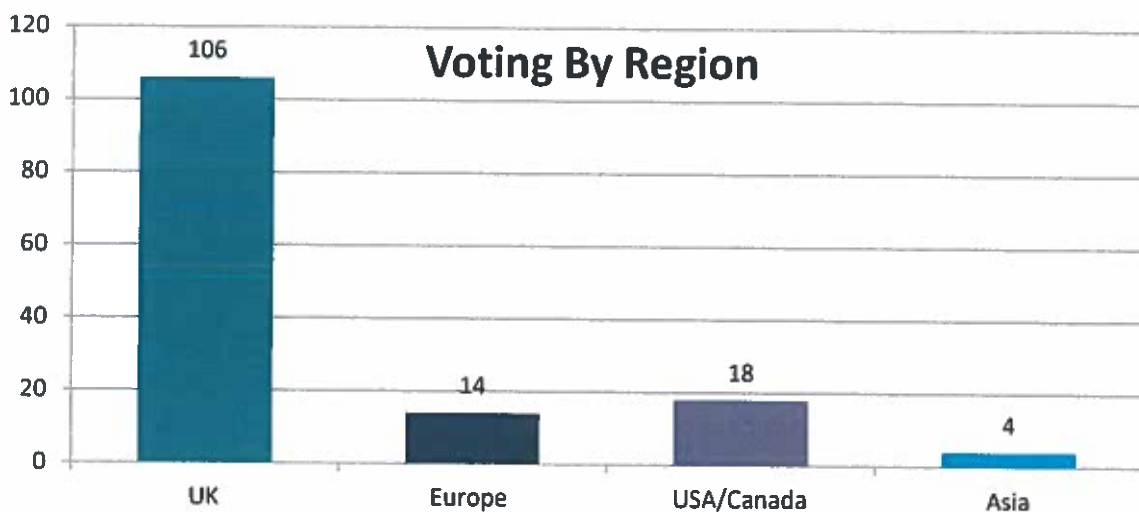
Good corporate governance is a vital element to effective corporate management leading to good management, performance and stewardship of shareholders' funds. The North East Scotland Pension Funds' commitment to this promotes accountability and reassurance to its stakeholders.

## Voting

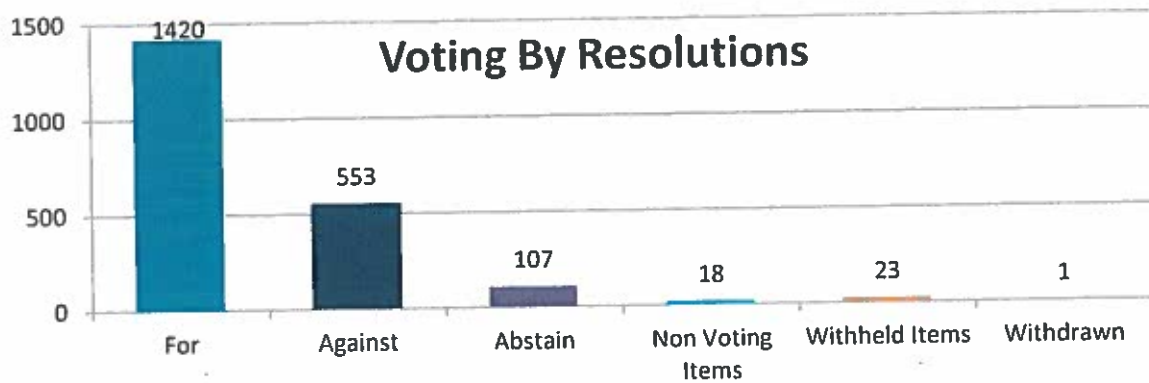
As an institutional shareholder we have a responsibility to make full use of our voting rights. This enables the Funds to promote good governance practices in the companies in which we invest.

The Funds' vote in-house on all our active managers holdings and over the last year have voted at 142 Annual General Meetings/Special meetings on 2,122 resolutions. The Funds' voting advice is provided by PIRC. Additional advice is also received from the Local Authority Pension Fund Forum (LAPFF).

Further information on the Funds' voting record can be found on our website [http://www.nespf.org.uk/TheFund/Investment/ResponsibleInvestment/Fund\\_Voting.aspx](http://www.nespf.org.uk/TheFund/Investment/ResponsibleInvestment/Fund_Voting.aspx)







During the year to 31 March 2019 the main reasons for casting a vote Against a resolution are listed below:

### Annual Reports

- Vote on Dividend or Dividend Policy not put to shareholders which is contrary to best practice.

### Share Issues/Re-purchase

- No clear justification for the re-purchase put forward by the Board

### Election of Directors

- Insufficient independent representation on the board
- Lack of board diversity
- Concerns over aggregated time commitments

## Engagement

### Local Authority Pension Fund Forum (LAPFF)

LAPFF is the UK's leading collaborative shareholder engagement group with combined assets of over £230 billion and brings together over 80 Local Authority Pension Funds and six pools. The Forum provides a unique opportunity for the UK's Local Authority Pension Funds to discuss shareholder engagement and investment issues. The Lord Provost Barney Crockett who sits on the Pensions Committee is a member of the LAPFF Executive Committee.

Some examples of the engagement work undertaken by LAPFF are noted below:

## **Environmental**

### **Climate Change**

LAPFF has long engaged with those UK and global companies who have the largest carbon footprint. It considers companies' direct emissions and those in their supply chains. Although the Forum addresses climate risk in a range of company engagements, it has concentrated on the oil and gas, utilities and transportation sectors.

LAPFF's engagement focus on high carbon companies continues through its participation in the Climate Action 100+ initiative which engages with the largest global emitters.

Some of the companies engaged with include BP, Royal Dutch Shell, National Grid, BMW and Tesla.

## **Social Risk**

### **Employment Standards**

LAPFF have consistently argued that poor working conditions are not sustainable and should be addressed for a company to succeed in the long term.

In response to growing concern on various issues including zero hours contracts, temporary work, modern slavery and increased self-employment, the Forum published a paper in early 2018 on 'precarious work'. It found that driving down employment standards might be a quick fix for financial performance but that this tactic was likely to weaken a company in the long run.

Employment standards were raised with Sports Direct, Ryanair, AstraZeneca, Banco Santander and Tesla during the year.

## **Governance**

### **Diversity**

Numerous studies have shown that companies with diverse boards, particularly those with women directors, are less prone to groupthink, more likely to challenge executives and achieve better results.

LAPFF continued to engage companies on board diversity and work as an active member of the 30% Club, a coalition of investors pushing for a minimum of 30% women on FTSE 350 boards and at senior management level in FTSE 100 companies. Together with other members of the 30% Club, LAPFF met representatives of real estate companies to find out about initiatives to increase female representation.

Companies LAPFF questioned about board diversity included National Express and Diageo. After LAPFF pressed for Sports Direct International to appoint a female director, the Company announced at its September AGM the appointment of Nicola Frampton as a non-executive director.

Further information of LAPFF engagements can be found at <http://www.lapfforum.org>

## **Principles for Responsible Investment (PRI)**

PRI is the world's leading proponent of responsible investment.

It works to understand the investment implications of Environmental, Social and Governance (ESG) factors and to support its international network of investor signatories in incorporating these factors into their investment and ownership decisions. The PRI acts in the long term interests of its signatories, of the financial markets and economies in which they operate and ultimately of the environment and society as a whole.

Through being members of the PRI, we can become involved in issues at an early stage and to effect change on a global basis.

Throughout the year the Fund has added its name to:

- Feb 2019 Working Practices – retention of the Bangladesh Accord for Fire and Building Safety
- Dec 2018 Climate Change – Statement to Governments calling on global leaders to urgently act to fulfill the goals of the Paris Agreement.
- Sep 2018 Child Labour/Environment Issues – Interfaith Centre on Corporate Responsibility (ICCR) letter to the Government of Bangladesh
- Aug 2018 Working Practices – Statement of support for new Accord for Fire and Building Safety in Bangladesh.

More information on the above can be found on our website at <http://www.nespf.org.uk/TheFund/Investment/ResponsibleInvestment/ResponsibleInvesting.aspx>

## Stewardship Code

The Stewardship Code is a part of UK company law concerning principles that institutional investors are expected to follow. It was released in 2010 by the Financial Reporting Council (FRC) and is directed at asset managers who hold voting rights on shares in UK companies. Its principle aim is to make institutional investors who manage money to actively engage in corporate governance in the interest of the shareholders. The Code also strongly encourages institutional investors like us to disclose their own level of compliance with the Code's principles.

In 2016, the FRC assessed signatories to the Stewardship Code based on the quality of their Code statements. The FRC graded all the signatory's statements into two tiers

- Tier 1 For signatories who report well and display their commitment to stewardship
- Tier 2 For signatories where reporting improvements were found to be necessary.

The tiering exercise has improved the quality of reporting against the Code, promoted best practice and resulted in greater transparency in the UK market.

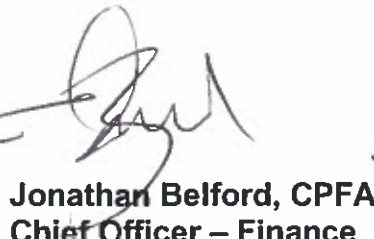
The NESPF's Stewardship Codes statement was assessed by the FRC and allocated to Tier 1.

# 13. Acknowledgement

The production of the Annual Report and Accounts is very much a team effort involving many staff as well as information supplied by our advisors. We would like to take this opportunity to acknowledge the considerable efforts of staff in the production of the 2018/19 Annual Report and Accounts.



**Angela Scott**  
Chief Executive



**Jonathan Belford, CPFA**  
Chief Officer – Finance



**Councillor John Reynolds**  
Pensions Committee Vice Convener

**On behalf of Aberdeen City Council**

**13 September 2019**

# Statement of Responsibilities

The North East Scotland Pension Funds are governed by an Administering Authority, Aberdeen City Council, and are required to:

- Make arrangements for the proper administration of their financial affairs and to secure that the proper officer of the authority has responsibility for the administration of those affairs (section 95 of the Local Government (Scotland) Act 1973). For the North East Scotland Pension Funds, that officer is the Chief Officer - Finance for Aberdeen City Council.
- Manage their affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- Ensure the Annual Accounts are prepared in accordance with legislation (The Local Authority Accounts (Scotland) Regulations 2014) and so far as is compatible with the legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003).
- Approve the Annual Accounts for signature.

I confirm that these Unaudited Annual Accounts were approved for signature by the Pensions Committee at its meeting on 14 June 2019.

Signed on behalf of Aberdeen City Council

A handwritten signature in black ink, appearing to read 'John Reynolds', with a large, sweeping flourish underneath.

**Councillor John Reynolds**  
**Pensions Committee Vice Convener**

### **The Chief Officer - Finance responsibilities:**

The Chief Officer - Finance is responsible for the preparation of the Pension Funds' Annual Accounts in accordance with proper practices as required by legislation and as set out in the CIPFA/LASAAC *Code of Practice on Local Authority Accounting in the United Kingdom* (the Accounting Code).

In preparing the Annual Accounts, the Chief Officer - Finance has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with legislation;
- complied with the Local Authority Accounting Code (in so far as it is compatible with legislation).

The Chief Officer - Finance has also:

- kept adequate accounting records which are up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

### **Financial Position:**

I certify that the Annual Accounts give a true and fair view of the financial position of the North East Scotland Pension Funds at the reporting date and the transactions of the Funds for the year ended 31 March 2019.



**Jonathan Belford, CPFA**  
**Aberdeen City Council, Chief Officer – Finance**  
**Date: 13 September 2019**

# Annual Governance Statement

## **Scope of Responsibility**

Aberdeen City Council has statutory responsibility for the administration of the Local Government Pension Scheme (LGPS) in the North East of Scotland.

As the Administering Authority for the Pension Funds, the Council is responsible for ensuring that its business, including that of the Pension Funds, is conducted in accordance with the law and proper standards, that public money is safeguarded, properly accounted for and used economically, efficiently and effectively.

In discharging this overall responsibility, the Aberdeen City Council Pensions Committee is responsible for putting in place proper arrangements for the governance of the Funds' affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

The Council has approved and adopted a Local Code of Corporate Governance which is consistent with the principles of the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE) Framework: Delivering Good Governance in Local Government.

## **Purpose of the Governance Framework for North East Scotland Pension Funds**

The governance framework comprises the systems, processes, culture and values by which the Administering Authority (including the Pension Funds) is directed and controlled. The Pension Funds comply with this framework ensuring that strategic objectives are monitored and to assess the effectiveness of services.

The North East Scotland Pension Funds are governed by the Local Government Pension Scheme (Scotland) Regulations. These include requirements for the preparation and production of several key policy documents including a Funding Strategy Statement and Statement of Investment Principles. These documents set out the Funds' objectives together with the main risks facing the Funds and the key controls in place to mitigate those risks.

The system of internal control is a significant part of the governance framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure and can therefore only provide reasonable and not absolute assurance of effectiveness.

A governance framework has been in place at Aberdeen City Council and North East Scotland Pension Funds during 2018/19 and up to the date of approval of the Annual Report and Accounts.



## **The Governance Framework**

The Funds' place reliance upon the Council's internal financial controls for its financial systems and that monitoring is in place to ensure the effectiveness of those controls. Within the overall control arrangements, the system of internal control is intended to ensure that assets are safeguarded, transactions are authorised and properly recorded, and material errors or irregularities are either prevented or would be detected within a timely period.

To help provide a framework of control, the Council's governance framework includes standing orders, financial regulations, financial/administrative monitoring and procedures (including segregation of duties, management supervision and a system of delegation and accountability). In addition, the terms of reference for the Pensions Committee sets out its role and delegated functions.

The systems include:

- Managing receipt of contributions from employees and employers and payment of benefits to retired members of the Funds;
- Review of financial and performance reports against forecasts, benchmarks and targets set;
- The preparation of regular financial reports which include funding updates and actual expenditure against forecasts; and
- Consideration of external and internal audit reports by the Audit, Risk and Scrutiny Committee and by the Pensions Committee.

These arrangements also include:

- A training programme to ensure that Pensions Committee and Pension Board members develop the required standard of knowledge and understanding of the LGPS;
- Identifying the objectives of the Funds in the Funding Strategy Statements, Statement of Investment Principles and Service Plan. Quarterly updates are presented to the Pensions Committee;
- Monitoring the achievement of objectives by the Pensions Committee and senior officers;
- A systematic approach to monitoring service performance by the Pensions Committee, senior officers and stakeholders including benchmarking of services in terms of quality and cost against other Local Government Pension Scheme funds;
- A clear statement of risk combined with effective risk management arrangements. A risk register is updated and regularly reported to the Pensions Committee;
- The Monitoring Officer reports on any non-compliance with laws and regulations of which the Pensions Committee are made aware;
- Operating within clearly established investment guidelines defined by the Local Government Pension Scheme Investment Regulations and the Funds' Statement of Investment Principles;
- Compliance with the CIPFA Principles for Investment Decision Making in the Local Government Pension Scheme and the Myners Principles on investment;

- Appropriate investment custody arrangements with a global custodian and access to the custodian's extensive internal control framework;
- Monitoring of appointed fund managers and third-party providers ensuring compliance within their management agreements and receipt of assurances from them on the adequacy of the internal financial control systems operated by them.

The Public Service Pensions Act 2013 introduced new regulatory requirements including the introduction of a Pension Board. The Board assist the Administering Authority in delivering a regulatory compliant Scheme and was implemented from 1 April 2015. In addition, the Scheme now reports to The Pensions Regulator under the new governance arrangements. This provides additional assurances to all stakeholders that the Scheme has the appropriate internal and external governance framework in place.

From 1 April 2016, the Pension Funds have also implemented a new structure that identified six key areas; Investment, Accounting, Administration, Technical, Employer Relationship and Governance.

Teams are now in place to continue to deliver an efficient and effective service to all stakeholders while providing succession planning and clear and accountable roles.

### **Review of Effectiveness**

The Pension Funds have a responsibility for conducting, at least annually, a review of the effectiveness of their control environment including the system of internal control.

The Pension Funds approach this with reference to the Council and its approach. This considers different layers of assurance, namely management assurance both internally through the Council and the assurance and recommendations provided by internal audit; and external audit and other external scrutiny reports.

#### *Management Assurance*

As the administration of the Pension Funds was directly within the remit of the Chief Officer - Finance, assurance was sought from him in relation to the effectiveness of internal financial controls. These assurances include internal financial controls and provide the opportunity to highlight any weaknesses or areas of concern that should be taken account of. For 2018/19, no significant areas of weakness were highlighted.

In reviewing this, it has been assessed that the Council's financial management arrangements conform to the governance requirements of the CIPFA statement on the Role of the Chief Financial Officer in Local Government (2010). Furthermore, in relation to statutory postholders, the effectiveness of the Council's arrangements can be evidenced through the relationship that they have had throughout the year with the Council and its officers, being full members of the Corporate Management Team. In addition, the Chief Officer - Finance and the Monitoring Officer are generally in attendance to advise not only the Council at its meetings, but the Audit, Risk and

Scrutiny Committee, City Growth and Resources Committee and the Pensions Committee.

The Audit, Risk and Scrutiny Committee remains responsible for ensuring the effectiveness of the internal audit function and considering reports prepared by the external auditor. Further to this, the Pensions Committee is responsible for the internal and external audit functions in respect of the Pension Funds.

#### *Assurance from Internal Audit*

The internal audit function, for the Council and the Pension Funds, was under contract to Aberdeenshire Council during the financial year.

During 2018/19, internal audit focused on the Pension Funds' governance arrangements with the outcome being reported to the Pensions Committee during June 2019. No significant concerns were raised by internal audit or the Committee.

At the Pensions Committee meeting on the 15th March 2019, the 2019/20 internal audit plan was approved to review Investment Strategy and Investment Performance Management.

The objective is to provide assurance over compliance with the Pension Fund Investment Strategy and arrangements in place to monitor the performance of investment managers.

#### *External Audit and Other External Scrutiny*

The external auditor, Audit Scotland, reports to the Pensions Committee on the year-end financial audit and issues national performance audit reports.


### **Governance Compliance Statement**

The LGPS regulations require administering authorities to measure their governance arrangements against the standards set out in the guidance. Where compliance does not meet the published standard, there is a requirement for administering authorities to set out any reasons for non-compliance in their Governance Compliance Statement. In 2018/19, there were no significant issues to highlight on the Governance Compliance Statement.

A copy of the Governance Compliance Statement can be found on our website [www.nespf.org.uk](http://www.nespf.org.uk).

## **Certification**

It is our opinion that reasonable assurance can be placed upon the adequacy and effectiveness of systems of governance operated by Aberdeen City Council and the North East Scotland Pension Funds. The annual review demonstrates that the governance and internal control environment operated effectively during the 2018/19 financial year. On a quarterly basis, written updates regarding the Pension Funds' adherence to Investment Strategies and Performance are provided to the Pensions Committee.



**Angela Scott**  
Chief Executive

**Jonathan Belford, CPFA**  
Chief Officer – Finance



**Councillor John Reynolds**  
Pensions Committee  
Vice Convener

**On behalf of Aberdeen City Council**

13 September 2019

# Governance Compliance Statement

<b>Principle</b>	<b>Compliance</b>
<b>1. Structure</b>	Partially compliant as per the Scheme Governance Compliance Statement
a) The management of the administration of benefits and strategic management of fund assets clearly rests with the main committee established by the appointing Council.	
b) That representatives of participating LGPS employers, admitted bodies and Scheme members (including pensioner and deferred members) are members of either the main or secondary committee established to underpin the work of the main committee.	
c) That where a secondary committee or panel has been established, the structure ensures effective communication across both levels.	
d) That where a secondary committee or panel has been established, at least one seat on the main committee is allocated for a member from the secondary committee or panel.	
<b>2. Committee Membership and Representation</b>	Partially compliant as per the Scheme Governance Compliance Statement
a) That all key stakeholders are afforded the opportunity to be represented within the main or secondary committee structure. These include:-  i) employing authorities (including non-Scheme employers, e.g. admitted bodies),  ii) Scheme members (including deferred and pensioner Scheme members),  iii) where appropriate, independent professional observers, and  iv) expert advisors (on an ad-hoc basis).	
b) That where lay members sit on a main or secondary committee, they are treated equally in terms of access to papers, meetings and training and are given full opportunity to contribute to the decision making process, with or without voting rights.	
<b>3. Voting</b>	Fully compliant as per the Scheme Governance Compliance Statement
a) The policy of individual administering authorities on voting rights is clear and transparent, including the justification for not extending voting rights to each body or group represented on main LGPS committees.	

<b>4.) Training/Facility time/Expenses</b>	
a) That in relation to the way in which statutory and related decisions are taken by the Administering Authority, there is a clear policy on training, facility time and reimbursement of expenses in respect of members involved in the decision making process.	Fully compliant as per the Scheme Governance Compliance Statement
b) That where such a policy exists, it applies equally to all members of committees, sub-committees, advisory panels or any other form of secondary forum.	
c) That the Administering Authority considers the adoption of annual training plans for committee members and maintains a log of all such training undertaken.	
<b>5.) Meetings (frequency /quorum)</b>	
a) That an Administering Authority's main committee or committees meet at least quarterly.	Fully compliant as per the Scheme Governance Compliance Statement
b) That an Administering Authority's secondary committee or panel meet at least twice a year and is synchronised with the dates when the main committee sits.	
c) That an Administering Authority who does not include lay members in their formal governance arrangements, must provide a forum outside of those arrangements by which the interests of key stakeholders can be represented.	
<b>6. Access</b>	
a) That subject to any rules in the Council's constitution, all members of main and secondary committees or panels have equal access to committee papers, documents and advice that falls to be considered at meetings of the main committee.	Fully compliant as per the Scheme Governance Compliance Statement
<b>7. Scope</b>	
a) That Administering Authorities have taken steps to bring wider Scheme issues within the scope of their governance arrangements.	Fully compliant as per the Scheme Governance Compliance Statement
<b>8. Publicity</b>	
a) That Administering Authorities have published details of their governance arrangements in such a way that stakeholders with an interest in the way in which the Scheme is governed, can express an interest in wanting to be part of those arrangements.	Fully compliant as per the Scheme Governance Compliance Statement



# Accounting Policies

The North East Scotland Pension Funds' Accounts have been prepared in accordance with the Code of Practice on local authority accounting in the UK (the Code).

The Annual Accounts summarise the Funds' transactions for the 2018/19 financial year and its position at year end as at 31 March 2019.

The Annual Accounts do not take account of the obligation to pay pensions and benefits which fall due after the end of the year.

The Funds' Annual Accounts are generally prepared on an accruals basis.

## **Contribution Income**

Normal contributions, from both members and employers, are accounted for on an accruals basis. Employers' deficit funding contributions are accounted for on the due dates on which they are payable under the schedule of contributions set by the Scheme Actuary or on receipt (if earlier than the due date).

Employers' pension strain contributions are accounted for in the period in which the liability arises. Any amounts due in year but unpaid will be classed as a current financial asset.

## **Transfers to and from other Schemes**

Transfer values represent the amounts received and paid during the year for members who have either joined or left the Fund during the financial year and are calculated in accordance with the Local Government Pension Scheme Regulations.

Individual transfers in/out are accounted for when received/paid, which is normally when the member liability is accepted or discharged.

## **Investment Income**

Interest income is recognised in the Fund accounts as it accrues, using the effective interest rate of the financial instrument as at the date of acquisition or origination.

Dividend income is recognised on the date the shares are quoted ex-dividend. Any amount not received by the end of the reporting period is disclosed in the net assets statement as a current financial asset.

Distributions from pooled funds are recognised at the date of issue. Any amount not received by the end of the reporting period is disclosed in the net assets statement as a current financial asset.



Property related income consists primarily of rental income. Rental income is demanded in accordance with the terms of the lease, generally being quarterly in advance.

The property portfolio accounts are prepared on an accrual basis.

Changes in the net market value of investments (including investment properties) are recognised as income and comprise all realised and unrealised profits/losses during the year.

## **Fund Account - Expenses**

### **Benefits Payable**

Pensions and lump sum benefits payable include all amounts known to be due as at the end of the financial year. Any amounts due but unpaid are disclosed in the net assets statement as current liabilities.

### **Taxation**

The Funds are a registered public service Scheme under section 1 (1) of Schedule 36 of the Finance Act 2004 and as such is exempt from UK income tax on interest received and from capital gains tax on the proceeds of investments sold. Income from overseas investments suffers withholding tax in the country of origin, unless exemption is permitted. Irrecoverable tax is accounted for as a Fund expense as it arises.

### **Management Expenses**

The Code does not require any breakdown of Pension Fund management expenses. However, in the interests of greater transparency, the Pension Fund discloses its management expenses in accordance with CIPFA guidance on Accounting for Local Government Pension Scheme Management Costs.

#### **a.) Administrative Expenses and Oversight and Governance Costs**

All administrative expenses and oversight and governance costs are accounted for on an accruals basis. All staff costs are charged direct to the Fund. Accommodation and other overheads are apportioned to the Fund in accordance with Aberdeen City Council's policy.

#### **b.) Investment Management Expenses**

All investment management expenses are accounted for on an accrual basis.

Fees of the external investment managers and custodian are agreed in the respective mandates governing their appointments. Broadly, these are based on the market value of the investments under their management and therefore increase or reduce as the value of these investments change.

In addition, the Fund has negotiated performance related fees with several of its investment managers. Performance related fees were £6,146,372 in 2018/19 (2017/18 £5,032,863).

Where an investment manager's fee note has not been received by the balance sheet date, an estimate based upon the market value of their mandate as at the end of the year is used for inclusion in the Fund account.

## **Financial Assets**

Financial assets are included in the net assets statement on a fair value basis at the reporting date. A financial asset is recognised in the net assets statement on the date the Fund becomes party to the contractual acquisition of the asset. From this date any gains or losses arising from changes in the fair value of the asset are recognised by the Fund.

## **Valuation of Investments**

All investments are valued at their market value at 31 March 2019 and are determined as follows:

All stocks within the FTSE 100 are valued on the basis of the last traded price recorded on SETS (the Stock Exchange Electronic Trading Service), while all other listed securities are valued on the basis of the market conventions where primarily traded, which is either last traded or bid market price.

Investments held in foreign currency have been valued on the above basis and translated into sterling at the rate ruling at the balance sheet date.

Managed funds including unit trusts are stated at the bid price of the latest prices quoted or the latest valuation by the Funds' custodian.

Private equity/debt and infrastructure assets are independently valued by the appointed Fund Manager and General Partners. Fair value is calculated by applying Private Equity and Venture Capital Valuation Guidelines.

Unlisted investments are valued using one of the following methodologies:

- Multiple (based on comparable quoted multiples and significant third-party transactions)
- Price of Recent Investment
- Net Assets
- Discounted Cash Flows or Earnings from Underlying Business

When applying an Earning Multiple, the Fund Manager/General Partner will use the best estimate of maintainable earnings. In accordance with guidelines, discounts have been applied for size, quality of earnings, gearing and dependency on one customer where appropriate. A Marketability Discount will also have been applied to reflect liquidity.

Direct property investments are valued by an external valuer (Savills UK Ltd), in accordance with the Valuation Standards issued by The Royal Institute of Chartered Surveyors.

The valuer's opinion of Market Value was primarily derived using:

- Comparable recent market transactions on arm's length terms.

A full copy of the valuer's report including all general assumptions and definitions is available on request from the Director of Resources, Aberdeen City Council, Resources, Level 1 West, Business Hub 7, Marischal College, Broad Street, Aberdeen, AB10 1AB.

### **Derivatives**

Derivative contract assets are valued at bid price and liabilities are fair valued at offer price. Changes in the fair value of derivative contracts are included in the change in market value.

The value of future contracts is determined using exchange prices at the reporting date. Amounts due from or owed to the broker are the amounts outstanding in respect of the initial margin and variation margin.

The future value of forward currency contracts is based on market forward exchange rates at the year-end date and determined as the gain or loss that would arise if the outstanding contract were matched at the year end with an equal and opposite contract.

### **Cash**

Cash comprises of cash in hand and demand deposits.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and that are subject to minimal risk of changes in value.

### **Financial Liabilities**

The Fund recognises financial liabilities at fair value as at the reporting date. A financial liability is recognised in the net assets statement on the date the fund becomes party to the liability. From this date any gains or losses arising from the change in the fair value of the liability are recognised.

## **Actuarial Present Value of Promised Retirement Benefits**

The actuarial present value of promised retirement benefits of each of the Funds is assessed on a quarterly basis by the Scheme Actuary and is in accordance with the requirements of IAS 19 and relevant actuarial standards.

As permitted under IAS 26, the Funds have opted to disclose the actuarial present value of promised retirement benefits by way of a note to the net assets statement, (Note 1) together with the full Statement by the Consulting Actuary found on Appendix 1.

Orphan liabilities are liabilities in the North East Scotland Pension Fund for which there is no sponsoring employer within the Fund. Ultimately, orphan liabilities must be underwritten by all other employers of the Fund.

Under the termination policy of the Funds, as set out by the Scheme Actuary, a termination assessment will be made on a least risk funding basis, unless the Admission Body has a guarantor within the Fund or a successor body exists to take over the liabilities. This is to protect the other employers in the Fund as, at termination, the admitted body's liabilities will become "orphan liabilities" within the Fund.

## **Additional Voluntary Contributions**

North East Scotland Pension Funds provides an additional voluntary contributions (AVC) Scheme for its members, the assets of which are invested separately from those of the Pension Fund. The Fund has appointed Prudential as its AVC provider together with Standard Life. AVCs are paid to the AVC provider by the employers and are specifically for providing additional benefits for the individual contributors. Each AVC contributor receives an annual statement showing the amount held in their account and the movements in the year, from each service provider. AVCs are not included within the Annual Accounts however they are detailed in Note 22.

## **Critical Judgments in applying Accounting Policies**

### **Unquoted Private Equity/Debt and Infrastructure Investments**

It is important to recognise the highly subjective nature of determining the fair value of unquoted private equity/debt and infrastructure investments. They are inherently based on forward looking estimates and judgments involving many factors. These investments are valued by the investment managers.

The valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS.

The value of unquoted investments at 31 March 2019 was £323,345,002 (31 March 2018 £232,460,096).

## **Actuarial Present Value of Promised Retirement Benefits**

Each fund is required to disclose the estimated actuarial present value of promised retirement benefits as at the end of the financial year. These estimates are prepared by the Fund Actuary. These values are calculated in line with International Accounting Standard 19 (IAS 19) assumptions and comply with requirements of IAS 26. However, the results are subject to significant variances based on changes to the underlying assumptions.

The figures are only prepared for the purposes of IAS 26 and have no validity in other circumstances. It is not relevant for calculations undertaken for funding purposes and setting contributions payable to the Fund.

## **Events after the Reporting Period**

Events after the reporting period are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

## **Changes in Accounting Policies**

Changes in accounting policies are only made when required by proper accounting practices or the changes provide more reliable or relevant information. Where a change is made, it is applied retrospectively by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

## **Accounting Standards That Have Been Issued but Not Yet Adopted**

When a new or amended accounting standard has been issued but not yet adopted, the Code requires the disclosure of information relating to its impact. The following new or amended standards have been published but not yet adopted:

- **Amendments to IAS 40 Investment Property: Transfers of Investment Property**, which clarifies guidance regarding transfers in and out of investment properties, where there has been evidence of a change of use and property now meets or ceases to meet the definition of an investment property. The Fund already meets the requirements of this amendment.

- **Amendments to IFRS 9 Financial Instruments: Prepayment Features with Negative Compensation** alters the existing requirements in IFRS 9 regarding termination rights in order to allow measurement at amortised cost (or, depending upon the business model, at fair value through other comprehensive income). The Fund does not have any such transactions.

## NORTH EAST SCOTLAND PENSION FUND ACCOUNTS

### Fund Account for the year ended 31 March 2019

This statement shows a summary of the income and expenditure that the Pension Fund has generated and consumed in delivering the Local Government Pension Scheme. Included is the income generated from employers' and employees' contributions and investment income, as well as the cost of providing benefits and administration of the Fund.

	Notes	2017/18 £'000	2018/19 £'000
<b>Contributions Receivable</b>			
Employees' Contributions	2	29,533	30,242
Employers' Contributions	2	105,124	108,618
Transfer Values	3	3,371	2,905
Other Income		4	6
		<b>138,032</b>	<b>141,771</b>
<b>Benefits Payable</b>			
Retirement Pensions	4	99,288	106,572
Retirement Allowances	4	26,184	25,574
Death Gratuities	4	4,646	4,061
Contributions Refunded	5	563	598
Transfer Values	5	4,373	3,890
		<b>135,054</b>	<b>140,695</b>
<b>Management Expenses</b>	6	<b>21,197</b>	<b>20,773</b>
<b>Return on Investment</b>			
Investment Income	7	52,770	54,805
Profits and (Losses) on Disposal of Investments and Changes in Market Value of Investments	8	276,265	308,495
		<b>329,035</b>	<b>363,300</b>
<b>Net Increase/(Decrease) in the Net Assets available for Benefits during the year</b>		<b>310,816</b>	<b>343,603</b>
<b>Opening Net Assets of the Fund</b>		<b>3,814,748</b>	<b>4,125,564</b>
<b>Net Assets of the Fund at the end of the year</b>		<b>4,125,564</b>	<b>4,469,167</b>



## NORTH EAST SCOTLAND PENSION FUND ACCOUNTS

### Net Assets Statement as at 31 March 2019

This statement provides a breakdown of type and value of all net assets at the year end.

	Notes	2017/18 £'000	2018/19 £'000
<b>Investment Assets</b>			
UK Equities		734,875	766,975
Overseas Equities		819,078	921,354
Pooled Vehicles - Other		1,855,823	1,849,246
Pooled Infrastructure		88,899	130,600
Direct Property	13	293,045	328,025
Private Equity – Other		232,461	280,903
Private Debt		0	18,428
Funds held by Investment Managers		90,704	71,971
ACC Loans Fund Deposit	19	22,780	106,700
Investment Income Due*		0	5,799
Investment Sales Amount Receivable*		0	664
<b>Total Investment Assets</b>		<b>4,137,665</b>	<b>4,480,665</b>
<b>Investment Liabilities</b>			
Investment Purchases Amount Payable*		0	(890)
<b>Net Investment Assets</b>		<b>4,137,665</b>	<b>4,479,775</b>
<b>Long Term Assets</b>	18a	<b>33</b>	<b>0</b>
Current Assets	18b	14,824	16,026
Current Liabilities	18c	(26,958)	(26,634)
<b>Net Current Assets/(Liabilities)</b>		<b>(12,134)</b>	<b>(10,608)</b>
<b>Net Assets of the Fund at the end of the year</b>		<b>4,125,564</b>	<b>4,469,167</b>

\*In 2017/18, the above marked headings were included within the figure 'Funds held by Investment Managers'. Since moving to a new custodian in 2018/19 a further breakdown has become available that allows reporting in greater detail.

  
Jonathan Belford, CPFA  
Aberdeen City Council, Chief Officer – Finance  
Date: 13 September 2019

The unaudited accounts were authorised on 14 June 2019 and the audited accounts were authorised for issue by Jonathan Belford on 13 September 2019.

## ABERDEEN CITY COUNCIL TRANSPORT FUND ACCOUNTS

### Fund Account for the year ended 31 March 2019

This statement shows a summary of the income and expenditure that the Pension Fund has generated and consumed in delivering the Local Government Pension Scheme. Included is the income generated from employer and employees' contributions and investment income, as well as the cost of providing benefits and administration of the Fund.

	Notes	2017/18 £'000	2018/19 £'000
<b>Contributions Receivable</b>			
Employees' Contributions	2	100	72
Employer's Contributions	2	2,028	1,943
Other Income		320	305
		<b>2,448</b>	<b>2,320</b>
<b>Benefits Payable</b>			
Retirement Pensions	3	3,210	3,243
Retirement Allowances	3	914	337
Death Gratuities	3	2	328
		<b>4,126</b>	<b>3,908</b>
<b>Management Expenses</b>	5	<b>991</b>	<b>312</b>
<b>Return on Investment</b>			
Investment Income	6	812	104
Profits and (Losses) on Disposal of Investments and Changes in Market Value of Investments	7	1,962	7,025
<b>Net Return on Investments</b>		<b>2,774</b>	<b>7,129</b>
<b>Net Increase/ (Decrease) in the Net Assets available for Benefits during the year</b>		<b>105</b>	<b>5,229</b>
<b>Opening Net Assets of the Fund</b>		<b>99,966</b>	<b>100,071</b>
<b>Net Assets of the Fund at the end of the year</b>		<b>100,071</b>	<b>105,300</b>

## ABERDEEN CITY COUNCIL TRANSPORT FUND ACCOUNTS

### Net Assets Statement as at 31 March 2019

This statement provides a breakdown of type and value of all net assets at the year end.

	Notes	2017/18 £'000	2018/19 £'000
<b>Investment Assets</b>			
Index Linked Securities		1,117	27,793
Pooled Vehicle		97,060	76,192
Funds held by Investment Managers		1,450	4,093
ACC Loans Fund Deposit	16	171	228
Investment Income Due*		0	3
Investment Sales Amount Receivable*		0	918
<b>Total Investment Assets</b>		<b>99,798</b>	<b>109,227</b>
<b>Investment Liabilities</b>			
Investment Purchases Amount Payable*		0	(3,999)
<b>Net Investment Assets</b>		<b>99,798</b>	<b>105,228</b>
<b>Long Term Asset</b>	15a	<b>324</b>	<b>296</b>
<b>Current Assets</b>	15b	<b>314</b>	<b>192</b>
<b>Current Liabilities</b>	15c	<b>(365)</b>	<b>(416)</b>
<b>Net Current Assets/ (Liabilities)</b>		<b>(51)</b>	<b>(224)</b>
<b>Net Assets of the Fund at the end of the year</b>		<b>100,071</b>	<b>105,300</b>

\*In 2017/18, the above marked headings were included within the figure 'Funds held by Investment Managers'. Since moving to a new custodian in 2018/19 a further breakdown has become available that allows reporting in greater detail.

  
**Jonathan Belford, CPFA**  
**Aberdeen City Council, Chief Officer – Finance**  
**Date: 13 September 2019**

The unaudited accounts were issued on 14 June 2019 and the audited accounts were authorised for issue by Jonathan Belford on 13 September 2019.

## NOTES TO THE NORTH EAST SCOTLAND PENSION FUND ACCOUNTS

### Note 1: Actuarial Valuation Report

An Actuarial Report for the North East Scotland Pension Fund (NESPF) was provided as at 31 March 2017.

Information from the 2017 Actuarial Valuation is detailed below:

Market Value of Assets at Valuation	£3,815,000,000
Liabilities	£3,576,000,000
Surplus	£ 239,000,000

### Funding Level

The Level of Funding in Terms of the Percentage of Assets available to meet Liabilities	107%
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### Achieving the Solvency Funding Target

The funding objective as set out in the Funding Strategy Statement (FSS) is to achieve and maintain a solvency funding level of 100% of liabilities (**the solvency funding target**). In line with the FSS, the Fund has determined a contribution requirement for each employer taking into account the offset of any surplus held or the recovery of any deficit due. The average spread/recovery period adopted by the Fund is 24 years.

The valuation determined that the average employer cost of providing members benefits across the Fund was 22.0% (the Primary contribution rate.) By spreading the surplus over 24 years the Secondary contribution rate for the whole Fund is -2.6% meaning that the average employer contribution rate is 19.4% of pensionable pay.

In practice, each employer's position is assessed separately, details of which can be found in the 2017 Actuarial Valuation. This sets out the contributions for each employer over the 3 year period to 31 March 2021.

### Schedule to the Rates and Adjustments Certificate

The Schedule to the Rates and Adjustments Certificate for the Fund sets out the contributions for the employer over the 3 year period to 31 March 2021. The rates have been determined in accordance with the FSS. Any adjustments made to the rates proposed by the Scheme Actuary were made as a result of the consultation carried out by the Fund and were made in line with the approaches agreed with the Scheme Actuary. Contribution requirements for the period from 1 April 2021 onwards will be revised as part of the next actuarial valuation as at 31 March 2020 and will be confirmed in the Rates and Adjustments Certificate and Schedule accompanying that valuation report.

## Assumptions used to Calculate Funding Target

Discount Rate	4.15% p.a.
Assumed Long Term Price Inflation (CPI)	2.40% p.a.
Salary Increases – Long term	3.90% p.a.
Salary Increases – Short term	Varied by employer*
Pension Increases in Payment	2.40% p.a.

\*Where an allowance for short term pay restraint was determined appropriate either 1% or 2.4% (CPI) was applied.

The full Actuarial Report and the Funding Strategy Statement are available from the office of the Director of Resources, Aberdeen City Council, Resources, Level 1 West, Business Hub 7, Marischal College, Broad Street, Aberdeen, AB10 1AB.

## Actuarial Statement

The Scheme Actuary has provided a statement describing the funding arrangements of the Fund.

The actuarial value of promised retirement benefits at the accounting date, calculated in line with International Accounting Standards 26 (IAS 26) assumptions, is estimated to be £5,422m (2018 £4,892m). Included within the calculation for 2019 is an amount of £43 million by way of an estimate of the effect of the McCloud judgement. These figures are used for the statutory accounting purposes by North East Scotland Pension Fund and complies with the requirements of IAS 26.

These calculations are only prepared for the purposes of IAS 26 and have no validity in other circumstances. It is not relevant for calculations undertaken for funding purposes and setting contributions payable to the Fund.

The full statement by the Scheme Actuary, including notes on the McCloud judgement, can be found in Appendix 1.

**Note 2: Contributions Receivable**

<b>By Category</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Employees' Normal Contributions	29,533	30,241
Employers' Normal Contributions	101,226	106,088
Employers' Deficit Recovery Contributions	3,898	2,530
<b>Total Employers' Contributions</b>	<b>105,124</b>	<b>108,618</b>
<b>Total</b>	<b>134,657</b>	<b>138,859</b>

<b>By Authority</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Administering Authority	42,619	42,486
Scheduled Bodies	78,481	82,470
Admitted Bodies	9,179	9,086
Transferee Admission Bodies	4,378	4,817
<b>Total</b>	<b>134,657</b>	<b>138,859</b>

**Note 3: Transfers in from other Pension Funds**

	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Individual Transfers	3,371	2,905
<b>Total</b>	<b>3,371</b>	<b>2,905</b>

**Note 4: Benefits Payable**

<b>By Category</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Pensions	99,288	106,572
Commutation and Lump Sum Retirement Benefits	26,184	25,574
Lump Sum Death Benefits	4,646	4,061
<b>Total</b>	<b>130,118</b>	<b>136,207</b>

<b>By Authority</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Administering Authority	35,474	36,309
Scheduled Bodies	81,587	88,538
Admitted Bodies	10,145	9,934
Transferee Admission Bodies	2,912	1,426
<b>Total</b>	<b>130,118</b>	<b>136,207</b>

**Note 5: Payment to and on Account of Leavers**

	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Refunds to Members Leaving Service	562	599
Payments for Members Joining State Scheme	1	(1)
Individual Transfers	4,373	3,889
<b>Total</b>	<b>4,936</b>	<b>4,487</b>



## Note 6: Management Expenses

	2017/18	2018/19
	£'000	£'000
Pension Fund Staffing Costs – Administration	1,070	1,084
Information Technology*	333	366
Supplies & Services*	128	83
Accommodation*	88	79
Printing and Publications	19	22
<b>Administration Expenses Total</b>	<b>1,638</b>	<b>1,634</b>
Pension Fund Staffing Costs – Investment	189	159
Pension Fund Committee	12	12
Pension Board	3	1
External Audit Fee	39	39
Internal Audit Fee	9	8
Actuarial Fees	109	113
General Expenses	106	142
<b>Oversight and Governance Expenses Total</b>	<b>467</b>	<b>474</b>
Investment Management	10,997	10,721
Performance Fees	5,033	6,146
Direct Operating Property Expenses	259	186
Transaction Costs	2,679	1,477
Custody Fees	124	135
<b>Investment Management Expenses Total</b>	<b>19,092</b>	<b>18,665</b>
<b>Management Expenses Grand Total</b>	<b>21,197</b>	<b>20,773</b>

\*Note – Previously under the heading 'Support Services including IT'

### Analysis of Transaction Costs:

Commission £'000	Fees/ Tax £'000	2017/18 Total £'000	Asset Type	Commission £'000	Fees/ Tax £'000	2018/19 Total £'000
781	0	781	Fixed Income	0	0	0
239	806	1,045	Equities	319	747	1,066
0	842	842	Pooled Infrastructure	0	267	267
11	0	11	Private Equity	0	144	144
<b>1,031</b>	<b>1,648</b>	<b>2,679</b>	<b>Total</b>	<b>319</b>	<b>1,158</b>	<b>1,477</b>

## Note 7: Investment Income

	2017/18	2018/19
	£'000	£'000
Fixed Interest Securities	27	0
Equity Dividends	23,402	27,079
Pooled Property Investments	0	0
Property Rental Income	14,969	15,690
Interest on Cash Deposit	90	689
Other (including P/L from Currency & Derivatives)	14,582	12,116
<b>Total</b>	<b>53,070</b>	<b>55,574</b>
<b>Tax</b>		
Withholding Tax – Fixed Interest Securities	(16)	0
Withholding Tax – Equities	(284)	(769)
Withholding Tax – Pooled	0	0
<b>Total Tax</b>	<b>(300)</b>	<b>(769)</b>
<b>Net Total</b>	<b>52,770</b>	<b>54,805</b>

## Note 8: Investment Assets

### Reconciliation of Movements in Investments and Derivatives

	Market Value 31 March 2018	Purchases	Sales	Change in Market Value	Market Value 31 March 2019
	£'000	£'000	£'000	£'000	£'000
UK Equities	734,875	170,380	(157,517)	19,237	766,975
Overseas Equities	819,078	105,501	(157,630)	154,405	921,354
Pooled Other	1,855,823	9,918	(96,768)	80,273	1,849,246
Pooled Infrastructure	88,899	39,576	(1,662)	3,787	130,600
Property	293,045	35,652	(4,323)	3,651	328,025
Private Equity	232,461	59,967	(58,780)	47,255	280,903
Private Debt	0	17,549	(94)	973	18,428
	<b>4,024,181</b>	<b>438,543</b>	<b>(476,774)</b>	<b>309,581</b>	<b>4,295,531</b>
<b>Derivative Contracts</b>					
FX Contracts	0	33,374	(32,288)	(1,086)	0
	<b>4,024,181</b>	<b>471,917</b>	<b>(509,062)</b>	<b>308,495</b>	<b>4,295,531</b>
<b>Other</b>					
Cash	113,484				178,671
Investment Income Due	0				5,799
Investment Sales Amount Receivable	0				664
Investment Purchases Amounts Payable	0				(890)
<b>Net Investment Assets</b>	<b>4,137,665</b>				<b>4,479,775</b>

## Reconciliation of Movements in Investment and Derivatives (continued)

	Market Value 31 March 2017	Purchases	Sales	Change in Market Value	Market Value 31 March 2018
	£'000	£'000	£'000	£'000	£'000
Fixed Interest	290,974	437,404	(719,824)	(8,554)	0
UK Equities	740,007	158,397	(165,636)	2,107	734,875
Overseas Equities	674,024	63,054	(97,976)	179,976	819,078
Pooled Other	1,557,721	742,457	(519,318)	74,963	1,855,823
Pooled Infrastructure	0	92,711	(21)	(3,791)	88,899
Property	259,146	35,136	(12,372)	11,135	293,045
Private Equity	240,975	61,906	(87,400)	16,980	232,461
Private Debt	0	0	0	0	0
	<b>3,762,847</b>	<b>1,591,065</b>	<b>(1,602,547)</b>	<b>272,816</b>	<b>4,024,181</b>
<b>Derivative Contracts</b>					
FX Contracts	(493)	3,456,730	(3,459,686)	3,449	0
	<b>3,762,354</b>	<b>5,047,795</b>	<b>(5,062,233)</b>	<b>276,265</b>	<b>4,024,181</b>
<b>Other</b>					
Cash	58,334				113,484
Investment Income Due	0				0
Investment Sales Amounts Receivable	0				0
Investment Purchases Amounts Payable	0				0
<b>Net Investment Assets</b>	<b>3,820,688</b>				<b>4,137,665</b>

**Note 9: Analysis of Investments**

	2017/18	2018/19
	£'000	£'000
<b>Equities</b>		
<b>UK</b>		
Quoted	734,875	766,975
<b>Overseas</b>		
Quoted	819,078	921,354
<b>Subtotal Equities</b>	<b>1,553,953</b>	<b>1,688,329</b>
<b>Pooled Funds (Other) – Additional Analysis</b>		
<b>UK</b>		
Unit Trusts	849,394	872,300
Pooled Indexed Linked	251,551	202,644
<b>Overseas</b>		
Unit Trusts	636,218	652,004
Global Pooled Bonds	118,660	122,298
<b>Subtotal Pooled Funds (Other)</b>	<b>1,855,823</b>	<b>1,849,246</b>
Pooled Infrastructure - Quoted	88,899	106,586
Pooled Infrastructure - Unquoted	0	24,014
<b>Subtotal Pooled Infrastructure</b>	<b>88,899</b>	<b>130,600</b>
Property, Direct	293,045	328,025
Private Equity	232,461	280,903
Private Debt	0	18,428
Funds held by Investment Managers	90,704	71,971
ACC Loans Fund Deposit	22,780	106,700
Investment Income Due	0	5,799
Investment Sales Amount Receivable	0	664
<b>Investment Assets Total</b>	<b>4,137,665</b>	<b>4,480,665</b>
<b>Investment Liabilities</b>		
Investment Purchases Amounts Payable	0	(890)
<b>Investment Liabilities Total</b>	<b>0</b>	<b>(890)</b>
<b>Net Investment Assets</b>	<b>4,137,665</b>	<b>4,479,775</b>

## Note 10: Analysis of Derivatives

### Futures

There were no outstanding exchange traded future contracts as at 31 March 2019.

### Forward Foreign Currency

There were no outstanding forward foreign currency contracts as at 31 March 2019.

## Note 11: Investments Analysed by Fund Manager

	31 March 2018	%	31 March 2019	%
	£'000		£'000	
<b>Investment Assets</b>				
State Street Global Advisors	1,420,631	34.4	1,403,222	31.3
Baillie Gifford	1,130,668	27.4	1,237,351	27.7
BlackRock Asset Management	465,188	11.3	500,158	11.2
BlackRock Diversified Growth Fund	157,367	3.8	162,322	3.6
Baring Asset Managers	(3)	0.0	(3)	0.0
AAM Property (API)	312,228	7.6	364,367	8.1
AAM Property Residential	8,136	0.2	7,963	0.2
HarbourVest	82,365	2.0	113,833	2.5
Standard Life	54,377	1.3	29,677	0.7
ACC Loans Fund Deposit	22,780	0.5	106,700	2.4
Global Custodian	15,758	0.4	18,818	0.4
Partners Group	52,313	1.3	57,569	1.3
Maven Capital	2,925	0.1	2,043	0.1
Capital Dynamics	15,003	0.4	26,118	0.6
RCP Advisors	7,289	0.2	16,078	0.4
Unigestion	11,808	0.3	30,495	0.7
Invesco Diversified Growth Fund	153,663	3.7	150,707	3.4
Russell Overlay	33,960	0.8	0	0.0
Russell Multi Asset Credit	101,831	2.5	103,035	2.3
Russell Transition	479	0.0	294	0.0
Aviva Infrastructure	88,899	2.1	106,586	2.4
Hermes Infrastructure	0	0.0	24,014	0.5
Alcentra (Clareant)	0	0.0	18,428	0.4
	<b>4,137,665</b>	<b>100.3</b>	<b>4,479,775</b>	<b>100.2</b>
<b>Net Long and Current Assets</b>				
Bank Account	19	0.0	19	0.0
Long Term and Current Debtors Less Creditors	(12,120)	(0.3)	(10,627)	(0.2)
<b>Net Assets</b>	<b>4,125,564</b>	<b>100.0</b>	<b>4,469,167</b>	<b>100.0</b>

The following investments represent more than 5% of the Net Investment Assets:

Security	Market Value 31 March 2018 £'000	% of Net Investment Assets	Market Value 31 March 2019 £'000	% of Net Investment Assets
		%		%
MPF International Equity Index Pooled Fund	279,983	6.8	548,970	12.3
MPF UK Equity Pooled Fund	337,317	8.2	529,305	11.9

The investments listed above are Pooled Investments, i.e. where two or more parties 'pool' or combine their investments. This type of investment allows the Fund to gain from economies of scale, i.e. lower transaction costs and diversification that can help reduce risk.

#### Note 12: Stock Lending

	31 March 2018 £'000	Collateral Percentage	31 March 2019 £'000	Collateral Percentage
<b>Stock on Loan</b>				
Equities	0		398,546	
Fixed Interest	0		0	
<b>Total Exposure</b>	<b>0</b>		<b>398,546</b>	
<b>Total Collateral</b>	<b>0</b>	<b>0%</b>	<b>425,845</b>	<b>107%</b>

Stock Lending is the lending of stock from one investor to another that entitles the lender to continue to receive income generated by the stock plus an additional payment by the borrower.

Collateral is held at 107% in respect of each borrower, consisting of Government Debt, UK and Overseas Equities.



### Note 13: Property Holdings

	2017/18	2018/19
	£'000	£'000
<b>Opening Balance</b>	<b>259,146</b>	<b>293,045</b>
Purchases	22,393	26,440
Construction	12,705	9,227
Subsequent Expenditure	38	(15)
Disposals	(12,372)	(4,323)
Net Increase in Market Value	11,135	3,651
<b>Closing Balance</b>	<b>293,045</b>	<b>328,025</b>

The property holdings note shows those UK properties directly held by the Fund and as such the Fund is responsible for all the repairs, maintenance or enhancements. There are no restrictions on the reliability of the property or the remittance of income or proceeds on disposal and the Fund is not under any contractual obligations to purchase, construct or develop any of these properties, as all are addressed within the Fund's Property Investment Strategy.

The future minimum lease payments receivable by the Fund are as follows:

		Restated	
	2017/18	2017/18	2018/19
	£'000	£'000	£'000
Within One Year	15,144	15,144	17,049
Between One Year and Five Years	55,604	53,508	59,748
Later than Five Years	98,560	83,784	100,571
<b>Total</b>	<b>169,308</b>	<b>152,436</b>	<b>177,368</b>

In accordance with IAS17, the above table has been presented using the 'break date' of the lease agreements. Historically, this has been calculated to the end of the leases. Therefore, the figures for 2017/18 have been restated accordingly.

Based upon the Fund's own historic experience but also on similar properties received from the Fund's property letting agents, the above disclosures have not been reduced by a credit loss allowance, as it was deemed not material.

### Note 14: Financial and Non-Financial Instruments

Accounting policies describe how different asset classes of financial and non-financial instruments are measured. Also, how income and expenses, including fair value gains and losses, are recognised. The following table analyses the fair value of financial assets and liabilities (excluding cash) by category and net assets statement heading. No financial assets were reclassified during the accounting period.

Non-financial instruments have been added to the table for reconciliation to the Net Assets of the Fund.

31 March 2018				31 March 2019		
Designated as Fair Value through Profit & Loss	Assets at Amortised Cost	Financial Liabilities at Amortised Cost		Designated as Fair Value through Profit & Loss	Assets at Amortised Cost	Financial Liabilities at Amortised Cost
£'000	£'000	£'000		£'000	£'000	£'000
			<b>Financial Assets</b>			
1,553,953			Equities	1,688,329		
1,855,823			Pooled Other	1,849,246		
88,899			Pooled Infrastructure	130,600		
232,461			Private Equity	280,903		
0			Private Debt	18,428		
	113,484		Cash		178,671	
	0		Other Investment Balances		6,463	
	14,857		Debtors		16,026	
<b>3,731,136</b>	<b>128,341</b>		<b>Subtotal</b>	<b>3,967,506</b>	<b>201,160</b>	
			<b>Financial Liabilities</b>			
		0	Other Investment Balances			(890)
		(26,958)	Creditors			(26,634)
		(26,958)				(27,524)
<b>3,731,136</b>	<b>128,341</b>	<b>(26,958)</b>	<b>Financial Instruments Total</b>	<b>3,967,506</b>	<b>201,160</b>	<b>(27,524)</b>
			<b>Non-Financial Instruments</b>			
293,045			Property	328,025		
<b>4,024,181</b>	<b>128,341</b>	<b>(26,958)</b>		<b>4,295,531</b>	<b>201,160</b>	<b>(27,524)</b>
		<b>4,125,564</b>	<b>Net Assets of the Fund</b>			<b>4,469,167</b>

**Note 15: Net Gains and Losses on Financial and Non-Financial Instruments**

<b>31 March 2018</b>		<b>31 March 2019</b>
<b>£'000</b>	<b>Financial Assets</b>	<b>£'000</b>
265,280	Fair Value through Profit and Loss	304,844
	<b>Financial Liabilities</b>	
(150)	Fair Value through Profit and Loss	0
<b>265,130</b>	<b>Net Gains and Losses on Financial Instruments</b>	<b>304,844</b>
	<b>Non-Financial Instruments</b>	
11,135	Fair Value through Profit and Loss	3,651
<b>276,265</b>	<b>Net Gains and Losses of the Fund</b>	<b>308,495</b>

## **Note 16: Valuation of Financial and Non-Financial Instruments carried at Fair Value**

The valuation of financial instruments has been classified into three levels, according to the quality and reliability of information used to determine fair value.

### **Level 1**

Financial instruments at Level 1 are those where the fair values are derived from unadjusted quoted prices in active markets for identical assets and liabilities. Products classified as Level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

### **Level 2**

Financial instruments at Level 2 are those where quoted market prices are not available. For example, where an instrument is traded in a market that is not considered to be active, or where valuation techniques are used to determine fair value and where these techniques use input that are based significantly on observable market data.

### **Level 3**

Financial instruments at Level 3 are those where at least one input that could have a significant effect on the instrument's valuation is not based on observable market data.

Such instruments would include unquoted private equity/debt and infrastructure investments and hedge fund of funds, which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The values of the investments in unquoted private equity/debt and infrastructure are based on valuations provided by the general partners to the funds in which North East Scotland Pension Fund has invested.

These valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS and US GAAP. Valuations are usually undertaken annually at the end of December. Cash flow adjustments are used to roll forward the valuations to 31 March as appropriate.

The following table provides an analysis of the financial assets and liabilities of the Pension Fund grouped into Levels 1 to 3, based on the level at which the fair value is observable.

Non-Financial instruments have been added to the table for reconciliation to the Net Assets of the Fund.

## Note 16a: Fair Value – Basis of Valuation

The basis of the valuation of each class of investment asset is set out below. There have been no changes in the valuation techniques used during the year. All assets have been valued using fair value techniques which represent the highest and best price available at the reporting date.

Description of Asset	Valuation Hierarchy	Basis of Valuation	Observable and Unobservable Inputs	Key Sensitivities Affecting the Valuations Provided
Market Quoted Investments	Level 1	Published bid market price ruling on the final day of the accounting period	Not required	Not required
Quoted Bonds	Level 1	Fixed interest securities are valued at a market value based on current yields	Not required	Not required
Exchange Traded Pooled Investments	Level 1	Closing bid value on published exchanges	Not required	Not required
Forward Foreign Exchange Derivatives	Level 2	Market forward exchange rates at the year-end	Exchange rate risk	Not required
Pooled Investments – Overseas Unit Trusts and Property Funds	Level 2	Closing bid price where bid and offer prices are published.  Closing single price where single price published	NAV-based pricing set on a forward pricing basis	Not required
Freehold and Leasehold Properties	Level 2	Valued at fair value at the year-end using the investment method of valuation by Ben Nicholson MRICS under the supervision of Claire McGowan MRICS of Savills	Existing lease terms and rentals  Independent market research Nature of Tendencies Covenant Strength for	

		in accordance with the <i>RICS Valuation Professional Standard</i>	existing tenants Assumed vacancy levels Estimated rental growth Discount rate	
Unquoted Equity/Debt & Infrastructure	Level 3	Comparable valuation of similar companies in accordance with <i>International Private Equity and Venture Capital Valuation Guidelines (2018)</i>	EBITDA multiple Revenue multiple Discount for lack of marketability Control premium	Valuations could be affected by material events occurring between the date of the financial statements provided and the Pension Fund's own reporting date, by changes to expected cashflows and by any differences between (un)audited accounts

	Quoted Market Price	Using Observable Inputs	With Significant Unobservable Inputs	
Values at 31 March 2019	Level 1	Level 2	Level 3	Total
	£'000	£'000	£'000	£'000
Financial Assets at Fair Value through Profit and Loss	3,644,161		323,345	3,967,506
Non-Financial Assets at Fair Value through Profit and Loss		328,025		328,025
Financial Liabilities at Fair Value through Profit and Loss	0			0
<b>Net Investment Assets (Fair Value)</b>	<b>3,644,161</b>	<b>328,025</b>	<b>323,345</b>	<b>4,295,531</b>

	Quoted Market Price	Using Observable Inputs	With Significant Unobservable Inputs	
Values at 31 March 2018	Level 1	Level 2	Level 3	Total
	£'000	£'000	£'000	£'000
Financial Assets at Fair Value through Profit and Loss	3,498,675	0	232,461	3,731,136
Non-Financial Assets at Fair Value through Profit and Loss	0	293,045	0	293,045
Financial Liabilities at Fair Value through Profit and Loss	0	0	0	0
<b>Net Investment Assets (Fair Value)</b>	<b>3,498,675</b>	<b>293,045</b>	<b>232,461</b>	<b>4,024,181</b>



**Note 16b: Transfers between Levels 1 and 2**

There were no transfers between levels 1 and 2.

**Note 16c: Reconciliation of Fair Value Measurements within Level 3**

2018/19	Market Value 1 April 2018	Purchases during the year & Derivative Payments	Sales during the year & Derivative Receipts	Realised Gains & Losses	Unrealised Gains & Losses (a)	Market Value 31 March 2019
	£'000	£'000	£'000	£'000	£'000	£'000
Pooled Infrastructure	0	25,154	(753)	753	(1,140)	24,014
Private Equity	232,461	59,967	(58,780)	17,661	29,594	280,903
Private Debt	0	17,549	(94)	94	879	18,428
<b>Total</b>	<b>232,461</b>	<b>102,670</b>	<b>(59,627)</b>	<b>18,508</b>	<b>29,333</b>	<b>323,345</b>

(a) Unrealised and realised gains and losses are recognised in the profit and losses on disposal and changes in the market value of investments line of the fund accounts.

**Note 16d: Sensitivity of Assets Valued at Level 3**

Having analysed historical data, current market trends and consulted with independent investment advisors, the Fund has determined that the valuation methods described above are likely to be accurate to within the following ranges and has set out below the consequent potential impact on the closing value of investments held at 31 March 2019.

	Assessed Valuation Range (+/-)	Value at 31 March 2019	Value on Increase	Value on Decrease
		£'000	£'000	£'000
Pooled Infrastructure	13%	24,014	27,136	20,892
Private Equity	30%	280,903	365,174	196,632
Private Debt	30%	18,428	23,956	12,900
<b>Total</b>		<b>323,345</b>	<b>416,266</b>	<b>230,424</b>

## **Note 17: Risk arising from Financial and Non-Financial Instruments**

The Fund's primary long term risk is that the Fund's assets will fall short of its liabilities (i.e. promised benefits payable to members). Therefore, the aim of investment risk management is to minimise the risk of an overall reduction in the value of the Fund and to maximise the opportunity for gains across the whole Fund portfolio.

The Fund achieves this through asset diversification to reduce exposure to market risk (price risk, currency risk and interest rate risk) and credit risk to an acceptable level. In addition, the Fund manages its liquidity risk, ensuring there is liquidity to meet the Fund's forecast cash flows.

The Fund manages these investment risks as part of its overall Pension Fund Risk Management Strategy.

Responsibility for the Fund's Risk Management Strategy rests with the Pensions Committee. Risk management policies are established to identify and analyse the risks faced by the Fund. Policies are reviewed regularly to reflect changes in activity and in market conditions.

### **Market Risk**

Market risk is the risk of loss from fluctuations in equity prices, interest and foreign exchange rates and credit spreads. The Fund is exposed to market risk from its investment activities, particularly through its equity holdings. The level of risk exposure depends on market conditions, expectations of future price and yield movements and the asset mix.

The objective of the Fund's Risk Management Strategy is to identify, manage and control market risk exposure within acceptable parameters, whilst optimising the return on risk.

In general, excessive volatility in market risk is managed through the diversification of the portfolio in terms of geographical location, industry sectors and individual securities.

Specific risk exposure is limited by applying risk weighted maximum exposures to individual investments.

## Other Price Risk – Sensitivity Analysis

Following analysis of historical data and expected investment return movement during the financial year and in consultation with the Fund's Investment Advisor, the Fund has determined that the following movements in market price risk are reasonably possible for the 2019/20 reporting period.

Asset Type	Potential Market Movements (+/-)
UK Bonds	7.5%
Overseas Bonds	7.5%
UK Equities	16.0%
Overseas Equities	20.5%
Pooled – Diversified Growth Fund	12.5%
Pooled Infrastructure	13.0%
Private Equity	30.0%
Private Debt	30.0%
Property	13.0%
Cash	1.0%

The potential price changes disclosed above are broadly consistent with a one standard deviation movement in the value of the assets. The sensitivities are consistent with the assumptions contained in the Investment Advisor's most recent review. This analysis assumes that all other variables, particularly foreign currency exchange rates and interest rates, remain the same.

Had the market price of the Fund's investments increased/decreased in line with the above, the change in the net assets available to pay benefits in the market price would have been as follows (the prior year comparator is shown overleaf).

Asset Type	Value as at 31 March 2019	Percentage Change	Value on Increase	Value on Decrease
	£'000	%	£'000	£'000
UK Bonds	202,644	7.5	217,842	187,446
Overseas Bonds	225,333	7.5	242,233	208,433
UK Equities	1,326,246	16.0	1,538,445	1,114,047
Overseas Equities	1,470,324	20.5	1,771,740	1,168,908
Pooled – Diversified Growth Funds	313,028	12.5	352,157	273,899
Pooled – Infrastructure	130,600	13.0	147,578	113,622
Private Equity	280,903	30.0	365,174	196,632
Private Debt	18,428	30.0	23,956	12,900
<b>Total</b>	<b>3,967,506</b>		<b>4,659,125</b>	<b>3,275,887</b>

Asset Type	Value as at 31 March 2018	Percentage Change	Value on Increase	Value on Decrease
	£'000	%	£'000	£'000
UK Bonds	251,551	5.6	265,638	237,464
Overseas Bonds	220,491	5.6	232,838	208,144
UK Equities	1,273,241	16.0	1,476,960	1,069,522
Overseas Equities	1,353,465	20.5	1,630,925	1,076,005
Pooled – Diversified Growth Funds	311,028	12.0	348,351	273,705
Pooled Infrastructure	88,899	13.0	100,456	77,342
Private Equity	232,461	30.0	302,199	162,723
<b>Total</b>	<b>3,731,136</b>		<b>4,357,367</b>	<b>3,104,905</b>

### Interest Rate Risk

The Fund invests in financial assets for the primary purpose of obtaining a return on investments. These investments are subject to interest rate risks which represents the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Fund's interest rate risk is routinely monitored by the Fund in accordance with the Fund's Risk Management Strategy, including monitoring the exposure to interest rates and assessment of actual interest rates against the relevant benchmarks.

The Fund's direct exposure to interest rate movements as at 31 March 2018 and 31 March 2019 is set out below. These disclosures present interest rate risk based on the underlying financial assets at fair value:

Asset Type	As at March 2018	As at 31 March 2019
	£'000	£'000
Cash and Cash Equivalents	113,484	178,671
Cash Balances	19	19
Fixed Interest Securities	472,041	427,977
<b>Total</b>	<b>585,544</b>	<b>606,667</b>

### Interest Rate Risk Sensitivity Analysis

The Fund recognises that interest rates can vary and can affect both income to the Fund and the value of the net assets available to pay benefits. A 100-basis point (BPS) movement in interest rates is consistent with the level of sensitivity applied as part of the Fund's Risk Management Strategy. The Fund's long term average rates are expected to move less than 100 basis points from one year to the next and experience suggests that such movements are likely.

The analysis that follows assumes that all other variables, particularly exchange rates, remain constant and shows the effect in the year on the net assets available to pay benefits of a +/- 100 BPS change in interest rates:

Exposure to Interest Rate Risk	Asset Values as at 31 March 2019	Impact	
		+ 1%	- 1%
	£'000	£'000	£'000
Cash and Cash Equivalents	178,671	180,458	176,884
Cash Balances	19	19	19
Fixed Interest Securities	427,977	432,257	423,697
<b>Total</b>	<b>606,667</b>	<b>612,734</b>	<b>600,600</b>

Exposure to Interest Rate Risk	Asset Values as at 31 March 2018	Impact	
		+ 1%	- 1%
	£'000	£'000	£'000
Cash and Cash Equivalents	113,484	114,619	112,349
Cash Balances	19	19	19
Fixed Interest Securities	472,041	476,761	467,321
<b>Total</b>	<b>585,544</b>	<b>591,399</b>	<b>579,689</b>

### Currency Risk

Currency risk represents the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Fund is exposed to currency risk on financial instruments that are denominated in any currency other than the functional currency of the Fund (£UK). The Fund holds both monetary and non-monetary assets denominated in currencies other than £UK.

The Fund's currency rate risk is routinely monitored in accordance with the Fund's Risk Management Strategy, including monitoring the range of exposure to currency fluctuations.

The following table summarises the Fund's currency exposure as at 31 March 2019 and as at the previous period end:

<b>Assets Exposed to Currency Risk</b>	<b>Asset Value as at 31 March 2018</b>	<b>Asset Value as at 31 March 2019</b>
	<b>£'000</b>	<b>£'000</b>
Overseas Quoted Securities	819,078	921,354
Overseas Unquoted Securities	206,396	263,207
Overseas Unit Trusts	636,218	652,004
Overseas Global Pooled Bonds	118,660	122,298
<b>Total Overseas Assets</b>	<b>1,780,352</b>	<b>1,958,863</b>

### **Currency Risk – Sensitivity Analysis**

Following analysis of historical data in consultation with the Fund's investment advisors, the Fund considers the likely volatility associated with foreign exchange rate movements to be 10.2%.

This analysis assumes that all other variables, particularly interest rates, remain constant.

A 10.2% strengthening/weakening of the pound against the various currencies in which the Fund holds investments would increase/decrease the net assets to pay benefits as shown below:



Assets Exposed to Currency Risk	Asset Value as at 31 March 2019	Potential Market Movement	
		+10.2%	-10.2%
	£'000	£'000	£'000
Overseas Quoted Securities	921,354	1,015,332	827,376
Overseas Unquoted Securities	263,207	290,054	236,360
Overseas Unit Trust	652,004	718,508	585,500
Overseas Global Pooled Bonds	122,298	134,772	109,824
<b>Total</b>	<b>1,958,863</b>	<b>2,158,666</b>	<b>1,759,060</b>

Assets Exposed to Currency Risk	Asset Value as at 31 March 2018	Potential Market Movement	
		+11.6%	-11.6%
	£'000	£'000	£'000
Overseas Quoted Securities	819,078	914,091	724,065
Overseas Unquoted Securities	206,396	230,338	182,454
Overseas Unit Trust	636,218	710,019	562,417
Overseas Global Pooled Bonds	118,660	132,425	104,895
<b>Total</b>	<b>1,780,352</b>	<b>1,986,873</b>	<b>1,573,831</b>

### Credit Risk

Credit risk represents the risk that the counterparty to a transaction or a financial instrument will fail to discharge an obligation and cause the Fund to incur a financial loss. The market values of investments generally reflect an assessment of credit in their pricing and consequently the risk of loss is implicitly provided for in the carrying value of the Fund's financial assets and liabilities.

Deposits are not made with banks and financial institutions unless they are rated independently and meet the Fund's credit criteria. The Local Government Pension Scheme Investment Regulations have limits as to the maximum percentage of the deposits placed with any one class of financial institution. Money market fund deposits are made through the Funds' Global Custodian and are evaluated according to their internal criteria.

Deposits made to the Aberdeen City Council (ACC) loans fund are administered within the City Council treasury policy.

The Fund believes it has managed its exposure to credit risk and has had no experience of default or uncollectable deposits. The Fund's cash holding at 31 March 2019 was



£178,690,000 (31 March 2018 £113,503,000). This was held with the following institutions as shown below:

Summary	Rating	Balance as at 31 March 2018 £'000	Balance as at 31 March 2019 £'000
<b>Liquidity Funds</b>			
HSBC Liquidity Funds	AAAm	0	31,856
<b>Bank Deposit Accounts</b>			
ACC Loans Fund Deposit	N/A	22,780	106,700
BNP Paribas	AAAm	90,704	0
HSBC	AA-	0	40,115
<b>Subtotal</b>		<b>113,484</b>	<b>178,671</b>
<b>Bank Current Accounts</b>			
Clydesdale Bank	BBB+	19	19
<b>Total</b>		<b>113,503</b>	<b>178,690</b>

### Liquidity Risk

Liquidity risk represents the risk that the Fund will not be able to meet its financial obligations as they fall due. The Fund ensures that it has adequate cash resources to meet its commitments. The Fund has immediate access to its cash holdings.

The Fund defines liquid assets as assets that can be converted to cash within three months. Illiquid assets are those assets which will take longer than three months to convert into cash. As at 31 March 2019 the value of illiquid assets was £651,370,002 which represented 14.2% of the total net assets of the Fund (31 March 2018 £525,505,096 which represented 12.7% of the total Fund assets).

#### Note 18a: Long Term Assets

	31 March 2018	31 March 2019
	£'000	£'000
Termination Valuation	33	0
<b>Total Long Term Assets</b>	<b>33</b>	<b>0</b>

#### Note 18b: Current Assets

	31 March 2018	31 March 2019
	£'000	£'000
Employees' Contributions due	2,329	3,259
Employers' Contributions due	7,367	9,674
Sundry Debtors	5,109	3,074
<b>Subtotal</b>	<b>14,805</b>	<b>16,007</b>
Bank	19	19
<b>Total Current Assets</b>	<b>14,824</b>	<b>16,026</b>

#### Note 18c: Current Liabilities

	31 March 2018	31 March 2019
	£'000	£'000
Sundry Creditors	19,245	18,002
Benefits Payable	7,713	8,632
<b>Total Current Liabilities</b>	<b>26,958</b>	<b>26,634</b>

#### Note 19: Related Party Transactions

Aberdeen City Council provides administration services for the Pension Fund, the costs of which are reimbursed by the Fund.

The costs of these services for the North East Scotland Pension Fund amounted to £1,354,549 (2017/18 £1,388,413).

Prior to the remittance of excess cash to the investment fund managers, surplus cash is invested as a temporary loan with the Council. At the year end this amounted to £106,700,000 (2017/18 £22,780,000) for the North East Scotland Pension Fund.

Interest was received from the Council of £345,451 (2017/18 £36,330) for the North East Scotland Pension Fund.

## Note 20: Key Management Personnel

Certain employees of Aberdeen City Council hold key positions in the financial management of the North East Scotland Pension Fund. Two employees were identified and their financial relationship with the Fund (expressed as an accrued pension) is set out below:

		Accrued Pension 2017/18	Accrued Pension 2018/19
		£'000	£'000
Steven Whyte	Director of Resources	30	39
Jonathan Belford	Chief Officer - Finance	0	1

## Governance

As at 31 March 2019, 9 members of the Pensions Committee and 6 members of the Pension Board were active members or pensioners of the North East Scotland Pension Fund.

Each member of the Pensions Committee and Pension Board is required to declare any financial and non-financial interest they have in the items of business for consideration at each meeting, identifying the relevant agenda items and the nature of their interest.

In 2018/19, Elected Members' had interests in Sport Aberdeen, Aberdeen Performing Arts and Aberdeen International Youth Festival.

## Note 21: Contractual Commitments as at 31 March 2019

As at 31 March 2019 the NESPF had contractual commitment in respect of Private Equity/Debt and Global Real Estate portfolios:

	Contractual Commitments	Undrawn Commitments
	£'000	£'000
HarbourVest	195,695	48,579
Standard Life	45,753	17,054
Partners Group	87,033	24,437
Maven (SLF)	6,179	44
Capital Dynamics	60,000	36,440
RCP Advisors	34,534	17,229
Unigestion	56,011	32,886
AAM Residential Property	30,000	22,398
Hermes Infrastructure	100,000	74,846
Alcentra EDL	86,171	68,930
<b>Total</b>	<b>701,376</b>	<b>342,843</b>

## Note 22: Additional Voluntary Contributions (AVC)

Additional Voluntary Contributions are not included in the Pension Funds' Accounts.

Members of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund are included in the following tables. Standard Life and the Prudential do not provide this information by Fund.

The amount of additional voluntary contributions paid by members during the year is shown as income in the table below:

2017/2018	Income (AVCs Paid by Members)	2018/2019
£'000		£'000
32	Standard Life	29
2,653	Prudential	2,730

The closing net assets values represent the value of the separately invested additional voluntary contributions. These closing values are subject to revaluation.

Market Value	Additional Voluntary Contributions	Market Value
31 March 2018		31 March 2019
£'000		£'000
1,580	Standard Life	1,473
25,267	Prudential	24,313

## Note 23: Contingent Assets/Liabilities

Following a bond review in 2018 the North East Scotland Pension Fund hold two insurance bonds and one cash bond. These bonds guard against the possibility of being unable to recover pension liabilities from these Admission Bodies should they terminate their participation in the Scheme. These bonds are drawn up in favour of the Pension Fund and payment will only be triggered in the event of an employer default. The next bond review will be carried out by the Scheme Actuary following the completion of the 2020 valuation process.

The pension liabilities for all Transferee Admission Bodies are guaranteed by the originating employer as per Regulation 61(5)(a) of the Local Government Pension Scheme (Scotland) Regulations 2018. In total the Fund has secured guarantees for 24 Community Admission Bodies and Transferee Admission Bodies currently participating in the Scheme.

UK and European law requires pension schemes to provide equal benefits to men and women in respect of service after 17 May 1990. This includes providing equal benefits accrued from that date to reflect the differences in Guaranteed Minimum Pensions (GMPs). Public service schemes are required to provide full Consumer Price Index (CPI) pension increases on GMP benefits for members who reach State Pension Age between 6 April 2016 and 5 April 2021. The UK Government may extend this for

members reaching State Pension Age from 6 April 2021 onwards. Currently, the additional cost of extending GMP cannot be quantified.

**Note 24: Impairment for Bad and Doubtful Debts**

The risk of employers being unable to meet their pensions obligations is managed through the NESPF Termination Policy and the NESPF Employer Covenant Assessment Policy which are imbedded within the Funding Strategy Statement. As at 31 March 2019 there are no participating employers in the process of terminating from the Fund.

**Note 25: Investment Principles**

A summary of the Statement of Investment Principles is available on our website [www.nespf.org.uk](http://www.nespf.org.uk). A full version of the Statement of Investment Principles is available on request from Director of Resources, Aberdeen City Council, Resources, Level 1 West, Business Hub 7, Marischal College, Broad Street, Aberdeen, AB10 1AB.

The Statement of Investment Principles is reviewed on an annual basis by the Pensions Committee and following any change to the investment strategies of the Pension Funds.

## Note 26: Critical Judgements in applying Accounting Policies

Assumptions made about the future and other major sources of estimation uncertainty.

The items in the net statement at 31 March 2019 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumption
Actuarial present value of promised retirement benefits.	Estimation of the net liability to pay pensions depends on several complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on Pension Fund assets.	The methodology used by the Scheme Actuary is in line with accepted guidelines. Further to the Fund's liability being calculated every three years, an update of the funding position is calculated by the Scheme Actuary every 3 months. Further information can be found in note 1.
Private Equity Private Debt & Pooled Infrastructure (Unquoted)	Private equity/debt and unquoted pooled infrastructure investments are valued at fair value in accordance with International Private Equity and Venture Capital Valuation guidelines. These investments are not publicly listed and as such there is a degree of estimation involved in the valuation.	Private equity £281 million. Private Debt £18 million. Pooled Infrastructure (Unquoted) £24 million. There is a risk that these investments may be under or overstated in the accounts.

## Note 27: Events after the Balance Sheet Date

The draft Statement of Accounts was authorised for issue by the Chief Officer - Finance on 14 June 2019. Events taking place after this date are not reflected in the Annual Accounts or Notes. Where events taking place before this date provided information about conditions existing at 31 March 2019, the figures in the Annual Accounts and Notes have been adjusted in all material respects to reflect the impact of this information. No such adjustments have been required.

At the time of publication there were no material post balance sheet events to report.

## Note 28: Agency Arrangement for Administering Compensatory 'Added' Years

The North East Scotland Pension Fund administers compensatory 'added' years payments for those awarded up to 2011. The Fund acts as an agent of employing bodies, in respect of staff that have had their pension augmented under *The Local Government (Discretionary Payments and Injury Benefits) (Scotland) Regulations 1998*.

The cash flows in respect of the relevant employing bodies and associated payroll cost for those compensatory 'added' years payments are:

	2017/18	2018/19
	£'000	£'000
<b>Cost incurred/recovered on behalf of:</b>		
Aberdeen City Council	2,317	2,360
Aberdeenshire Council	1,341	1,364
Moray Council	703	714
Scottish Water	1,261	1,276
Other	303	307
<b>Total</b>	<b>5,925</b>	<b>6,021</b>
<b>Associated Payroll Cost</b>	<b>4</b>	<b>4</b>



## NOTES TO THE ABERDEEN CITY COUNCIL TRANSPORT FUND ACCOUNTS

### Note 1: Actuarial Valuation Report

An Actuarial Report for the Transport Fund was provided as at 31 March 2017. Information from the 2017 Actuarial Valuation is detailed below:

Market Value of Assets at Valuation	£100,000,000
Liabilities	£106,500,000
Deficit	£ 6,500,000

### Funding Level

The Level of Funding in terms of the Percentage of Assets available to meet Liabilities	94%
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### Addressing the Shortfall

The funding objective as set out in the Funding Strategy Statement is to achieve and maintain a funding level of 100% of liabilities (the funding target). In line with the Funding Strategy Statement, where a shortfall exists at the effective date of the valuation a deficit recovery plan will be put in place which requires additional contributions to correct the shortfall.

The average employer cost of providing member benefits (the Primary contribution rate) has been determined as 58.5% of pensionable pay. The Fund have agreed following a consultation with First Aberdeen Limited that the contribution requirement would be set as the same level as the previous valuation of 33% plus £1.5m per annum. This means that the payment towards the deficit will be around £1.1m allowing for the deficit to be recovered over 5 years.

Total Contribution Rate (as percentage of payroll)	2018/19	2019/20	2020/21
	33% plus £1,500,000	33% plus £1,500,000	33% plus £1,500,000

Within the FSS there is the option for the Fund to reassess the contribution requirement for First Aberdeen upon reaching a funding level of 105%.

Contribution requirements for the period from 1 April 2021 onwards will be revised as part of the next actuarial valuation as at 31 March 2020 and will be confirmed in the Rates and Adjustments Certificate and Schedule accompanying that valuation report.

### Assumptions Used to Calculate Funding Target

Pre-retirement	1.6% p.a.
Assumed Long Term Price Inflation (CPI)	2.9% p.a.
Salary Increases – Long Term	3.4% p.a.
Salary Increases – Short Term	2.9% p.a. (to 31 March 2018)
Pension Increases in Payment	2.9% p.a.

The Transport Fund used the Attained Age method for the employing body First Aberdeen, to reflect that this Scheme was closed to new entrants from 31 March 1994.

The full Actuarial Report and the Funding Strategy Statement for the Fund is available from the office of the Director of Resources, Aberdeen City Council, Resources, Level 1 West, Business Hub 7, Marischal College, Broad Street, Aberdeen, AB10 1AB.

### **Actuarial Statement**

The Scheme Actuary has provided a statement describing the funding arrangements of the Fund.

The actuarial value of promised retirement benefits at the accounting date, calculated in line with International Accounting Standards 26 (IAS 26) assumptions, is estimated to be £80.9m (2018 £78.0m). Included within the calculation for 2019 is an amount of £0.2 million by way of an estimate of the effect of the McCloud judgement. These figures are used for the statutory accounting purposes by Aberdeen City Council Transport Fund and complies with the requirements of IAS 26.

These calculations are only prepared for the purposes of IAS 26 and have no validity in other circumstances. It is not relevant for calculations undertaken for funding purposes and settling contributions payable to the Fund.

The full statement by the Scheme Actuary, including notes on the McCloud judgement, can be found in Appendix 1.

**Note 2: Contributions Receivable**

	2017/18	2018/19
	£'000	£'000
<b>Employees' Normal Contributions</b>	100	72
Employer's Normal Contributions	528	385
Employer's Deficit Recovery Contributions	1,500	1,558
<b>Total Employer's Contributions</b>	<b>2,028</b>	<b>1,943</b>
<b>Total</b>	<b>2,128</b>	<b>2,015</b>

	2017/18	2018/19
	£'000	£'000
Scheduled Body	2,128	2,015
<b>Total</b>	<b>2,128</b>	<b>2,015</b>

**Note 3: Benefits Payable**

	2017/18	2018/19
	£'000	£'000
Pensions	3,210	3,243
Commutation and Lump Sum Retirement Benefits	914	337
Lump Sum Death Benefits	2	328
<b>Total</b>	<b>4,126</b>	<b>3,908</b>

	2017/18	2018/19
	£'000	£'000
Scheduled Body	4,126	3,908
<b>Total</b>	<b>4,126</b>	<b>3,908</b>

**Note 4: Payment to and on Account of Leavers**

There were no payments to and on Account of Leavers.

## Note 5: Management Expenses

	2017/18	2018/19
	£'000	£'000
Pension Fund Staffing Costs – Administration	32	33
Information Technology*	10	11
Supplies and Services*	5	3
Accommodation*	3	2
Printing and Publications	1	1
<b>Administration Expenses Total</b>	<b>51</b>	<b>50</b>
Pension Fund Staffing Costs – Investment	6	5
Pension Fund Committee	1	0
External Audit Fee	1	1
Actuarial Fees	61	20
General Expenses	3	5
<b>Oversight and Governance Expenses Total</b>	<b>72</b>	<b>31</b>
Investment Management	825	212
Custody Fees	43	19
<b>Investment Management Expenses Total</b>	<b>868</b>	<b>231</b>
<b>Management Expenses Grand Total</b>	<b>991</b>	<b>312</b>

\*Note – Previously under the heading 'Support Services including IT'

**Note 6: Investment Income**

	<b>2017/18</b>	<b>2018/19</b>
	<b>£'000</b>	<b>£'000</b>
Fixed Interest Securities	687	7
Pooled Investments	95	108
Interest on Cash Deposits	3	14
Other (including P/L from Currency & Derivatives)	27	(25)
<b>Total</b>	<b>812</b>	<b>104</b>
<b>Tax -</b>		
Withholding Tax – Fixed Interest Securities	0	0
Withholding Tax – Pooled	0	0
<b>Total Tax</b>	<b>0</b>	<b>0</b>
<b>Net Total</b>	<b>812</b>	<b>104</b>

## Note 7: Investment Assets

### Reconciliation of Movements in Investments and Derivatives:

	Market Value 31 March 2018	Purchases	Sales	Change in Market Value	Market Value 31 March 2019
	£'000	£'000	£'000	£'000	£'000
Fixed Interest	1,117	25,095	0	1,581	27,793
Pooled Investments	97,060	26,402	(52,714)	5,444	76,192
	<b>98,177</b>	<b>51,497</b>	<b>(52,714)</b>	<b>7,025</b>	<b>103,985</b>
<b>Other</b>					
Cash	1,621				4,321
Investment Income Due	0				3
Investment Sales Amount Receivable	0				918
Investment Purchases Amount Payable	0				(3,999)
<b>Net Investment Assets</b>	<b>99,798</b>				<b>105,228</b>

	Market Value 31 March 2017	Purchases	Sales	Change in Market Value	Market Value 31 March 2018
	£'000	£'000	£'000	£'000	£'000
Fixed Interest	7,527	0	(6,313)	(97)	1,117
Pooled Investments	88,705	32,608	(26,312)	2,059	97,060
	<b>96,232</b>	<b>32,608</b>	<b>(32,625)</b>	<b>1,962</b>	<b>98,177</b>
<b>Other</b>					
Cash	3,638				1,621
Investment Income Due	0				0
Investment Sales Amount Receivable	0				0
Investment Purchases Amount Payable	0				0
<b>Net Investment Assets</b>	<b>99,870</b>				<b>99,798</b>

## Note 8: Analysis of Investments

	2017/18	2018/19
	£'000	£'000
<b>Fixed Interest Securities</b>		
<b>UK</b>		
Public Sector Quoted	1,117	27,793
<b>Pooled Funds – Additional Analysis</b>		
<b>UK</b>		
Fixed Income	38,126	28,569
Unit Trusts	25,629	25,750
<b>Overseas</b>		
Unit Trusts	33,305	21,873
<b>Subtotal Pooled Funds</b>	<b>97,060</b>	<b>76,192</b>
Cash Deposits	1,621	4,321
Investment Income Due	0	3
Investment Sales Amount Receivable	0	918
<b>Investment Assets Total</b>	<b>99,798</b>	<b>109,227</b>
<b>Investment Liabilities</b>		
Investment Purchases Amount Payable	0	(3,999)
<b>Investment Liabilities Total</b>	<b>0</b>	<b>(3,999)</b>
<b>Net Investment Assets</b>	<b>99,798</b>	<b>105,228</b>



**Note 9: Investments Analysed by Fund Manager**

<b>Investment Assets</b>	<b>31 March 2018</b>	<b>%</b>	<b>31 March 2019</b>	<b>%</b>
	<b>£'000</b>		<b>£'000</b>	
Schroders	99,627	99.8	105,000	99.8
ACC Loans Fund Deposit	171	0.2	228	0.2
<b>Net Investment Assets</b>	<b>99,798</b>	<b>100.0</b>	<b>105,228</b>	<b>100.0</b>

The following investments represent more than 5% of the Net Investment Assets:

<b>Security</b>	<b>Market Value 31 March 2018</b>	<b>% of Net Investment Assets</b>	<b>Market Value 31 March 2019</b>	<b>% of Net Investment Assets</b>
	<b>£'000</b>		<b>£'000</b>	
Blackrock Asset Management UK Aquila Life Currency Work Ex UK Equity	15,768	15.8	6,286	6.0
SIF Diversified Completion CLS P Accumulation	10,584	10.6	10,556	10.0
Schroder Investment Management Lux Spec Sits STG Liquidity	5,540	5.6	3,032	2.9
Schroder Matching Plus Synthetic Index Linked Gilt Fund	8,352	8.4	339	0.3
SSGA Lux MG GL Treasury Bond Index GBP	11,645	11.7	11,984	11.4
Vanguard Investment series Global Stock Index FD-INST USD SHS	13,879	13.9	5,660	5.4
Vanguard Investment Series US Investment Grade Cred Index ACC NAV	15,045	15.1	15,194	14.4
Schroder Pension Management Life Risk	0	0.0	8,393	8.0
Schroder Matching Plus Synthetic Index Linked Gilt FDI ACC	4,493	4.5	7,116	6.8
UK Gilt 0.125% IL 10/8/2048	0	0	10,149	9.6
UK Treasury 0.125% IL 22/3/2044	0	0	8,802	8.4
UK Treasury 0.125% IL 22/3/2058	0	0	6,175	5.9

**Note 10: Stock Lending**

Stock Lending is the lending of stock from one investor to another that entitles the lender to continue to receive income generated by the stock plus an additional payment by the borrower.

Collateral is held at a minimum of 107% in respect of each borrower, consisting of Government Debt, UK and Overseas Equities.

There was no stock lending in operation as at 31 March 2019.

**Note 11: Financial and Non-Financial Instruments**

Accounting policies describe how different asset classes of financial and non-financial instruments are measured. Also, how income and expenses, including fair value gains and losses, are recognised. The following table analyses the fair value of financial assets and liabilities (excluding cash) by category and net assets statement heading. No financial assets were reclassified during the accounting period.

31 March 2018				31 March 2019		
Designated as Fair Value Through Profit & Loss	Assets at Amortised Cost	Financial Liabilities at Amortised Cost		Designated as Fair Value Through Profit & Loss	Assets at Amortised Cost	Financial Liabilities at Amortised Cost
£'000	£'000	£'000		£'000	£'000	£'000
			<b>Financial Assets</b>			
1,117			Fixed Interest	27,793		
97,060			Pooled	76,192		
	1,621		Cash		4,321	
	0		Other Investment Balances		921	
	638		Debtors		488	
<b>98,177</b>	<b>2,259</b>	<b>0</b>	<b>Subtotal</b>	<b>103,985</b>	<b>5,730</b>	<b>0</b>
			<b>Financial Liabilities</b>			
			Other Investment Balances			(3,999)
		(365)	Creditors			(416)
<b>98,177</b>	<b>2,259</b>	<b>(365)</b>		<b>103,985</b>	<b>5,730</b>	<b>(4,415)</b>
		<b>100,071</b>	<b>Financial Instruments Total</b>			<b>105,300</b>
<b>0</b>			<b>Non-Financial Instruments</b>	<b>0</b>		
<b>98,177</b>	<b>2,259</b>	<b>(365)</b>		<b>103,985</b>	<b>5,730</b>	<b>(4,415)</b>
		<b>100,071</b>	<b>Net Assets of the Fund</b>			<b>105,300</b>

**Note 12: Net Gains and Losses on Financial and Non-Financial Instruments**

<b>31 March 2018</b>		<b>31 March 2019</b>
<b>£'000</b>		<b>£'000</b>
	<b>Financial Assets</b>	
1,962	Fair Value through Profit and Loss	7,025
	<b>Financial Liabilities</b>	
0	Fair Value through Profit and Loss	0
<b>1,962</b>	<b>Net Gains and Losses on Financial Instruments</b>	<b>7,025</b>
	<b>Non-Financial Instruments</b>	
0	Fair Value through Profit and Loss	0
<b>1,962</b>	<b>Net Gains and Losses of the Fund</b>	<b>7,025</b>

## **Note 13: Valuation of Financial and Non-Financial Instruments carried at Fair Value**

The valuation of financial instruments has been classified into three levels, according to the quality and reliability of information used to determine fair value.

### **Level 1**

Financial instruments at Level 1 are those where the fair values are derived from unadjusted quoted prices in active markets for identical assets and liabilities. Products classified as Level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

### **Level 2**

Financial instruments at Level 2 are those where quoted market prices are not available for example, where an instrument is traded in a market that is not considered to be active, or where valuation techniques are used to determine fair value and where these techniques use input that is based significantly on observable market data.

### **Level 3**

Financial instruments at Level 3 are those where at least one input that could have a significant effect on the instrument's valuation is not based on observable market data.

Such instruments would include unquoted private equity/debt and infrastructure investments and hedge fund of funds, which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The values of the investments in unquoted private equity/debt and infrastructure are based on valuations provided by the general partners to the funds in which North East Scotland Pension Fund has invested.

These valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS and US GAAP. Valuations are usually undertaken annually at the end of December. Cash flow adjustments are used to roll forward the valuations to 31 March as appropriate.

The following table provides an analysis of the financial assets and liabilities of the Pension Fund grouped into Levels 1 to 3, based on the level at which the fair value is observable.

Non-Financial instruments have been added to the table for reconciliation to the Net Assets of the Fund.

**Note 13a: Fair Value – Basis of Valuation**

The basis of the valuation of each class of investment asset is set out below. There have been no changes in the valuation techniques used during the year. All assets have been valued using fair value techniques which represent the highest and best price available at the reporting date.

<b>Description of Asset</b>	<b>Valuation Hierarchy</b>	<b>Basis of Valuation</b>	<b>Observable and Unobservable Inputs</b>	<b>Key Sensitivities affecting the Valuations Provided</b>
Market Quoted Investments	Level 1	Published bid market price ruling on the final day of the accounting period	Not required	Not required
Quoted Bonds	Level 1	Fixed interest securities are valued at a market value based on current yields	Not required	Not required
Exchange Traded Pooled Investments	Level 1	Closing bid value on published exchanges	Not required	Not required
Pooled Investments – Overseas Unit Trusts and Property Funds	Level 2	Closing bid price where bid and offer prices are published.  Closing single price where single price published	NAV-based pricing set on a forward pricing basis	Not required

	Quoted Market Price	Using Observable Inputs	With Significant Unobservable Inputs	
Values at 31 March 2019	Level 1	Level 2	Level 3	Total
	£'000	£'000	£'000	£'000
Financial Assets at Fair Value through Profit and Loss	103,985	0	0	103,985
Non-Financial Assets at Fair Value through Profit and Loss	0	0	0	0
Financial Liabilities at Fair Value through Profit and Loss	0	0	0	0
<b>Net Investment Assets (Fair Value)</b>	<b>103,985</b>	<b>0</b>	<b>0</b>	<b>103,985</b>

	Quoted Market Price	Using Observable Inputs	With Significant Unobservable Inputs	
Values at 31 March 2018	Level 1	Level 2	Level 3	Total
	£'000	£'000	£'000	£'000
Financial Assets at Fair Value through Profit and Loss	98,177	0	0	98,177
Non-Financial Assets at Fair Value through Profit and Loss	0	0	0	0
Financial Liabilities at Fair Value through Profit and Loss	0	0	0	0
<b>Net Investment Assets (Fair Value)</b>	<b>98,177</b>	<b>0</b>	<b>0</b>	<b>98,177</b>

**Note 13b: Transfers between Levels 1 and 2**

There were no transfers between Level 1 and 2.



### **Note 13c: Reconciliation of Fair Value Measurements within Level 3**

There are no Fair Value Measurements at Level 3 within the ACC Transport Fund. Therefore, no reconciliation is required.

### **Note 13d: Sensitivity of Assets Valued at Level 3**

There are no assets valued at Level 3 within the ACC Transport Fund. Therefore, no sensitivity analysis is required.

### **Note 14: Risk arising from Financial and Non-Financial Instruments**

The Fund's primary long term risk is that the Fund's assets will fall short of its liabilities (i.e. promised benefits payable to members). Therefore, the aim of investment risk management is to minimise the risk of an overall reduction in the value of the Fund and to maximise the opportunity for gains across the whole Fund portfolio.

The Fund achieves this through asset diversification to reduce exposure to market risk (price risk, currency risk and interest rate risk) and credit risk to an acceptable level. In addition, the Fund manages its liquidity risk, ensuring there is liquidity to meet the Fund's forecast cash flows.

The Fund manages these investment risks as part of its overall Pension Fund Risk Management Strategy.

Responsibility for the Fund's Risk Management Strategy rests with the Pensions Committee. Risk management policies are established to identify and analyse the risks faced by the Fund. Policies are reviewed regularly to reflect changes in activity and in market conditions.

#### **Market Risk**

Market risk is the risk of loss from fluctuations in equity prices, interest and foreign exchange rates and credit spreads. The Fund is exposed to market risk from its investment activities, particularly through its equity holdings. The level of risk exposure depends on market conditions, expectations of future prices and yield movements and the asset mix.

The objective of the Fund's Risk Management Strategy is to identify, manage and control market risk exposure within acceptable parameters, whilst optimising the return on risk.

In general, excessive volatility in market risk is managed through the diversification of the portfolio in terms of geographical location, industry sectors and individual securities.

Specific risk exposure is limited by applying risk weighted maximum exposures to individual investments.

## Other Price Risk – Sensitivity Analysis

Following analysis of historical data and expected investment return movement during the financial year and in consultation with the Fund's Investment Advisor, the Fund has determined that the following movements in market price risk are reasonably possible for the 2018/19 reporting period.

Asset Type	Potential Market Movements (+/-)
Cash	1.0%
UK Bonds	7.5%
Overseas Bonds	7.5%
UK Equities	16.0%
Overseas Equities	20.5%
Pooled – Diversified Growth Funds	12.5%

The potential price changes disclosed above are broadly consistent with a one standard deviation movement in the value of the assets. The sensitivities are consistent with the assumptions contained in the Scheme Actuary's most recent review. This analysis assumes that all other variables, particularly foreign currency exchange rates and interest rates, remain the same.

Had the market price of the Fund's investments increased/decreased in line with the above, the change in the net assets available to pay benefits in the market price would have been as follows (the prior year comparator is shown below).

Asset Type	Value as at 31 March 2019	Percentage Change	Value on Increase	Value on Decrease
	£'000	%	£'000	£'000
UK Bonds	56,362	7.5	60,589	52,135
UK Equities	15,194	16.0	17,625	12,763
Overseas Equities	21,873	20.5	26,357	17,389
Pooled – Diversified Growth Funds	10,556	12.5	11,876	9,236
<b>Total</b>	<b>103,985</b>		<b>116,447</b>	<b>91,523</b>

Asset Type	Value as at 31 March 2018	Percentage Change	Value on Increase	Value on Decrease
	£'000	%	£'000	£'000
UK Bonds	39,243	5.6	41,441	37,045
UK Equities	15,045	16.0	17,452	12,638
Overseas Equities	33,305	20.5	40,132	26,478
Pooled – Diversified Growth Funds	10,584	12.0	11,854	9,314
<b>Total</b>	<b>98,177</b>		<b>110,879</b>	<b>85,475</b>

### Interest Rate Risk

The Fund invests in financial assets for the primary purpose of obtaining a return on investments. These investments are subject to interest rate risks which represents the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Fund's interest rate risk is routinely monitored by the Fund in accordance with the Fund's Risk Management Strategy, including monitoring the exposure to interest rates and assessments of actual interest rates against the relevant benchmarks.

The Fund's direct exposure to interest rate movements as at 31 March 2018 and 31 March 2019 is set out below. These disclosures present interest rate risk based on the underlying financial assets at fair value:

Asset type	As at 31 March 2018	As at 31 March 2019
	£'000	£'000
Cash and Cash Equivalents	1,621	4,321
Cash Balances	1	1
Fixed Interest Securities	39,243	56,362
<b>Total</b>	<b>40,865</b>	<b>60,684</b>

### Interest Rate Risk Sensitivity Analysis

The Fund recognises that interest rates can vary and can affect both income to the Fund and the value of the net assets available to pay benefits. A 100-basis point (BPS) movement in interest rates is consistent with the level of sensitivity applied as part of the Fund's Risk Management Strategy. The Fund's long term average rates are expected to move less than 100 basis points from one year to the next and experience suggests that such movements are likely.

The analysis that follows assumes that all other variables, particularly exchange rates, remain constant and shows the effect in the year on the net assets available to pay benefits of a +/- 100 BPS change in interest rates:

Exposure to Interest Rate Risk	Asset Values as at 31 March 2019	Impact	
		+1%	-1%
	£'000	£'000	£'000
Cash and Cash Equivalents	4,321	4,364	4,278
Cash Balances	1	1	1
Fixed Interest Securities	56,362	56,926	55,798
<b>Total</b>	<b>60,684</b>	<b>61,291</b>	<b>60,077</b>

Exposure to Interest Rate Risk	Asset Values as at 31 March 2018	Impact	
		+1%	-1%
	£'000	£'000	£'000
Cash and Cash Equivalents	1,621	1,637	1,605
Cash Balances	1	1	1
Fixed Interest Securities	39,243	39,635	38,851
<b>Total</b>	<b>40,865</b>	<b>41,273</b>	<b>40,457</b>

### Currency Risk

Currency risk represents the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Fund is exposed to currency risk on financial instruments that are denominated in any currency other than the functional currency of the Fund (£UK). The Fund holds both monetary and non-monetary assets denominated in currencies other than £UK.

The Fund's currency rate risk is routinely monitored by the Fund in accordance with the Fund's Risk Management Strategy, including monitoring the range of exposure to currency fluctuations.

The following table summarises the Fund's currency exposure as at 31 March 2019 and as at the previous period end:

Currency Exposure – Asset Type	Asset Value as at 31 March 2018	Asset Value as at 31 March 2019
	£'000	£'000
Overseas Unit Trusts	33,305	21,873
<b>Total Overseas Assets</b>	<b>33,305</b>	<b>21,873</b>

### Currency Risk – Sensitivity Analysis

Following analysis of historical data in consultation with the Fund's investment advisors, the Fund considers the likely volatility associated with foreign exchange rate movements to be 10.2%.

This analysis assumes that all other variables, particularly interest rates, remain constant.

A 10.2% strengthening/weakening of the pound against the various currencies in which the Fund holds investments would increase/decrease the net assets to pay benefits as follows:

Assets Exposed to Currency Risk	Asset Value as at 31 March 2019	Potential Market Movement	
		+10.2%	-10.2%
	£'000	£'000	£'000
Overseas Unit Trust	21,873	24,104	19,642
<b>Total</b>	<b>21,873</b>	<b>24,104</b>	<b>19,642</b>

Assets Exposed to Currency Risk	Asset Value as at 31 March 2018	Potential Market Movement	
		+11.6%	-11.6%
	£'000	£'000	£'000
Overseas Unit Trust	33,305	37,168	29,442
<b>Total</b>	<b>33,305</b>	<b>37,168</b>	<b>29,442</b>

### Credit Risk

Credit risk represents the risk that the counterparty to a transaction or a financial instrument will fail to discharge an obligation and cause the Fund to incur a financial loss. The market values of investments generally reflect an assessment of credit in their pricing and consequently the risk of loss is implicitly provided for in the carrying value of the Fund's financial assets and liabilities.

Deposits are not made with banks and financial institutions unless they are rated independently and meet the Fund's credit criteria. The Local Government Pension Scheme investment regulations have limits as to the maximum percentage of the deposits placed with any one class of financial institution. Money market fund deposits

are made through the Funds' Global Custodian and are evaluated according to their internal criteria.

Deposits made to the Aberdeen City Council (ACC) Loans Fund are administered within the Aberdeen City Council treasury policy.

The Fund believes it has managed its exposure to credit risk and has had no experience of default or uncollectable deposits. The Fund's cash holding at 31 March 2019 was £4,322,000 and at 31 March 2018 £1,622,000. This was held with the following institutions:

Summary	Rating	Balance as at 31 March 2018	Balance as at 31 March 2019
		£'000	£'000
<b>Bank Deposit Accounts</b>			
ACC Loans Fund Deposit	N/A	171	228
BNP Paribas	AAAm	1,450	0
HSBC	AA-	0	4,093
<b>Subtotal</b>		<b>1,621</b>	<b>4,321</b>
<b>Bank Current Accounts</b>			
Clydesdale Bank	BBB+	1	1
<b>Total</b>		<b>1,622</b>	<b>4,322</b>

### Liquidity Risk

Liquidity risk represents the risk that the Fund will not be able to meet its financial obligations as they fall due. The Fund ensures that it has adequate cash resources to meet its commitments. The Fund has immediate access to its cash holdings.

The Fund defines liquid assets as assets that can be converted to cash within three months. Illiquid assets are those assets which will take longer than three months to convert in to cash. There were no illiquid assets as at 31 March 2019 and 31 March 2018.



#### Note 15a: Long Term Assets

	31 March 2018	31 March 2019
	£'000	£'000
Lifetime Tax Allowance	324	296
<b>Total Long Term Assets</b>	<b>324</b>	<b>296</b>

#### Note 15b: Current Assets

	31 March 2018	31 March 2019
	£'000	£'000
Employees' Contributions due	2	1
Employer's Contributions due	11	5
Sundry Debtors	300	185
<b>Subtotal</b>	<b>313</b>	<b>191</b>
Bank	1	1
<b>Total Current Assets</b>	<b>314</b>	<b>192</b>

#### Note 15c: Current Liabilities

	31 March 2018	31 March 2019
	£'000	£'000
Sundry Creditors	232	132
Benefits Payable	133	284
<b>Total Current Liabilities</b>	<b>365</b>	<b>416</b>

#### Note 16: Related Party Transactions

Aberdeen City Council provides administration services for the Pension Funds, the costs of which are reimbursed by the Funds.

The cost of these services for the Aberdeen City Council Transport Fund was £41,893 (2017/18 - £42,941).

Prior to the remittance of excess cash to the investment fund managers, surplus cash is invested as a temporary loan with the Council. At the year end this amounted to £228,000 (2017/18 - £171,000) for the Aberdeen City Council Transport Fund.

Interest was received from the Council of £1,584 (2017/18 - £674) for the Aberdeen City Council Transport Fund.



## **Note 17: Contingent Assets/Liabilities**

UK and European law requires pension schemes to provide equal benefits to men and women in respect of service after 17 May 1990. This includes providing equal benefits accrued from that date to reflect the differences in Guaranteed Minimum Pensions (GMPs). Public service schemes are required to provide full Consumer Price Index (CPI) pension increases on GMP benefits for members who reach State Pension Age between 6 April 2016 and 5 April 2021. The UK Government may extend this for members reaching State Pension Age from 6 April 2021 onwards. Currently, the additional cost of extending GMP cannot be quantified.

## **Note 18: Key Management Personnel**

Certain employees of Aberdeen City Council hold key positions in the financial management of the Aberdeen City Council Transport Fund. However, they are not members of the Aberdeen City Council Transport Fund.

## **Note 19: Investment Principles**

A summary of the Statement of Investment Principles is available on the Pension Fund's website [www.nespf.org.uk](http://www.nespf.org.uk). A full version of the Statement of Investment Principles is available on request from Director of Resources, Aberdeen City Council, Resources, Level 1 West, Business Hub 7, Marischal College, Broad Street, Aberdeen, AB10 1AB.

The Statement of Investment Principles is reviewed on an annual basis by the Pensions Committee and in the light of any change to the investment strategy of the Pension Fund.

## **Note 20: Critical Judgements in applying Accounting Policies**

Assumptions made about the future and other major sources of estimation uncertainty.

The items in the net asset statement at 31 March 2019 for which there is a significant risk of material adjustments in the forthcoming financial year are shown below:

<b>Item</b>	<b>Uncertainties</b>	<b>Effect if Actual Results Differ from Assumptions</b>
Actuarial present value of promised retirement benefits	Estimation of the net liability to pay pensions depends on several complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on Pension Fund assets.	The methodology used by the Scheme Actuary is in line with accepted guidelines. Further to the Fund's liability being calculated every three years, an update of the funding position is calculated by the Scheme Actuary every 3 months. Further information can be found in note 1.

**Note 21: Events after the Balance Sheet Date**

The draft Statement of Accounts was authorised for issue by the Chief Officer - Finance on 14 June 2019. Events taking place after this date are not reflected in the Annual Accounts or Notes. Where events taking place before this date provided information about conditions existing at 31 March 2019, the figures in the Annual Accounts and Notes have been adjusted in all material respects to reflect the impact of this information. No such adjustments have been required.

At the time of publication there were no material post balance sheet events to report.

# Independent Auditor's Report

Independent auditor's report to the members of Aberdeen City Council as administering authority for the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund and the Accounts Commission

## Report on the audit of the financial statements

### Opinion on financial statements

I certify that I have audited the financial statements in the annual report of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund (the funds) for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Fund Accounts, the Net Assets Statements and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2018/19 (the 2018/19 Code).

In my opinion the accompanying financial statements:

- give a true and fair view in accordance with applicable law and the 2018/19 Code of the financial transactions of the funds during the year ended 31 March 2019 and of the amount and disposition at that date of their assets and liabilities;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2018/19 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973, The Local Authority Accounts (Scotland) Regulations 2014, and the Local Government in Scotland Act 2003.

### Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I was appointed under arrangements approved by the Accounts Commission on 10 April 2017. The period of total uninterrupted appointment is three years. I am independent of the funds in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. Non-audit services prohibited

by the Ethical Standard were not provided to the council. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Conclusions relating to going concern basis of accounting**

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Chief Officer - Finance has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the funds' ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Risks of material misstatement**

I have reported in a separate Annual Audit Report, which is available from the Audit Scotland website, the most significant assessed risks of material misstatement that I identified and my conclusions thereon.

### **Responsibilities of the Chief Officer - Finance and Aberdeen City Council Pensions Committee for the financial statements**

As explained more fully in the Statement of Responsibilities, the Chief Officer - Finance is responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the Chief Officer - Finance determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Chief Officer - Finance is responsible for assessing the funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

The Aberdeen City Council Pensions Committee is responsible for overseeing the financial reporting process.

### **Auditor's responsibilities for the audit of the financial statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually

or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my auditor's report.

### **Other information in the annual report**

The Chief Officer - Finance is responsible for the other information in the annual report. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the annual report and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

## **Report on other requirements**

### **Opinions on matters prescribed by the Accounts Commission**

In my opinion, based on the work undertaken in the course of the audit:

- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with statutory guidance issued under the Local Government in Scotland Act 2003;
- the information given in the Annual Governance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Delivering Good Governance in Local Government: Framework (2016); and
- the information given in the Governance Compliance Statement for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Local Government Pension Scheme (Scotland) Regulations 2018.

## **Matters on which I am required to report by exception**

I am required by the Accounts Commission to report to you if, in my opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

## **Conclusions on wider scope responsibilities**

In addition to my responsibilities for the annual accounts, my conclusions on the wider scope responsibilities specified in the Code of Audit Practice, including those in respect of Best Value, are set out in my Annual Audit Report.

## **Use of my report**

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.



**Gillian Woolman MA FCA CPFA**  
**Audit Director**  
**Audit Scotland**  
**4th Floor**  
**102 West Port**  
**Edinburgh**  
**EH3 9DN**

**13 September 2019**

# Appendix 1 – Statement by the Consulting Actuary

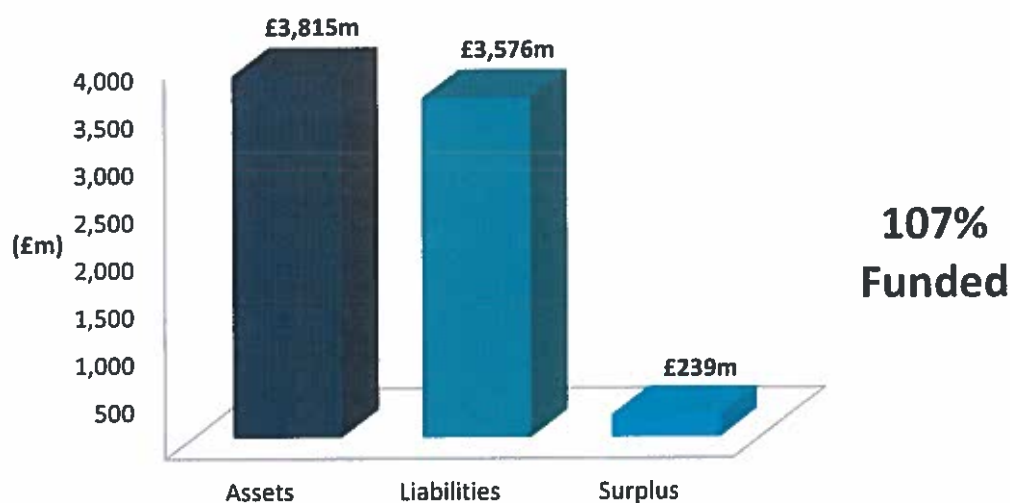
## ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019 - STATEMENT BY THE CONSULTING ACTUARY

This statement has been provided to meet the requirements under Regulation 55 (1)(d) of The Local Government Pension Scheme (Scotland) Regulations 2014.

### North East Scotland Pension Fund

An actuarial valuation of the North East Scotland Pension Fund was carried out as at 31 March 2017 to determine the contribution rates with effect from 1 April 2018 to 31 March 2021.

On the basis of the assumptions adopted, the Fund's assets of £3,815 million represented 107% of the Fund's past service liabilities of £3,576 million (the "Funding Target") at the valuation date. The surplus at the valuation was therefore £239 million.



The valuation also showed that a Primary contribution rate of 22.0% of pensionable pay per annum was required from employers. The Primary rate is calculated as being sufficient, together with contributions paid by members, to meet all liabilities arising in respect of service after the valuation date.

The funding objective as set out in the Funding Strategy Statement (FSS) is to achieve and then maintain a solvency funding level of 100% of liabilities (the solvency funding target). In line with the FSS, where a surplus exists at the effective date of the valuation a plan will be put in place which allows contribution offsets to refund any surplus.

The FSS sets out the process for determining the spread period in respect of each employer (or the recovery period for those employers with a deficit in the Fund). At this



actuarial valuation the average spread/recovery period adopted is approximately 24 years, and the total initial surplus reclaimed on a whole fund level (the "Secondary rate" for 2019/20) is approximately £12.8 million per annum.

Further details regarding the results of the valuation are contained in the formal report on the actuarial valuation dated 28 March 2018.

In practice, each individual employer's position is assessed separately and the contributions required are set out in the report. In addition to the certified contribution rates, payments to cover additional liabilities arising from early retirements will be made to the Fund by the employers.

The funding plan adopted in assessing the contributions for each individual employer is in accordance with the FSS. Any different approaches adopted, e.g. with regard to the implementation of contribution increases and surplus offset periods, are as determined through the FSS consultation process.

The valuation was carried out using the projected unit actuarial method and the main actuarial assumptions used for assessing the Funding Target and the Primary rate of contribution were as follows:

	For both past and future service liabilities (Funding Target and Primary rate of contribution)
Rate of return on investments (discount rate)	4.15% per annum
Rate of pay increases (long term)*	3.9% per annum
Rate of increases in pensions in payment (in excess of GMP)/deferment	2.4% per annum
Rate of CPI Inflation/CARE benefit revaluation	2.4% per annum

\* allowance was also made for short-term public sector pay restraint over a 3-year period.

The assets were assessed at market value.

The next triennial actuarial valuation of the Fund is due as at 31 March 2020. Based on the results of this valuation, the contribution rates payable by the individual employers will be revised with effect from 1 April 2021.

### **Actuarial Present Value of Promised Retirement Benefits for the Purposes of IAS 26**

IAS 26 requires the present value of the Fund's promised retirement benefits to be disclosed, and for this purpose the actuarial assumptions and methodology used should be based on IAS 19 rather than the assumptions and methodology used for funding purposes.

To assess the value of the benefits on this basis, we have used the following financial assumptions as at 31 March 2019 (the 31 March 2018 assumptions are included for comparison):

	31 March 2018	31 March 2019
Rate of return on investments (discount rate)	2.6% per annum	2.4% per annum
Rate of pay increases*	3.6% per annum	3.7% per annum
Rate of increases in pensions in payment (in excess of GMP)/deferment	2.2% per annum	2.3% per annum
Rate of CPI Inflation/CARE benefit revaluation	2.1% per annum	2.2% per annum

\* includes a corresponding allowance to that made in the latest formal actuarial valuation for short-term public sector pay restraint

The demographic assumptions are the same as those used for funding purposes. Full details of these assumptions are set out in the formal report on the actuarial valuation dated 28 March 2018.

During the year, corporate bond yields decreased slightly, resulting in a lower discount rate being used for IAS 26 purposes at the year-end than at the beginning of the year (2.4% p.a. versus 2.6% p.a.). The expected long-term rate of CPI inflation increased during the year, from 2.1% p.a. to 2.2%. Both of these factors served to increase the liabilities over the year.

The value of the Fund's promised retirement benefits for the purposes of IAS 26 as at 31 March 2018 was estimated as £4,892 million. Interest over the year increased the liabilities by c£128 million, and allowing for net benefits accrued/paid over the period then increased the liabilities by c£67 million (after allowing for any increase in liabilities arising as a result of early retirements/augmentations). We have also included an amount of £43 million by way of an estimate of the McCloud judgement (see note for further details). There was then an increase in liabilities of £292 million made up of "actuarial losses" (mostly changes in the actuarial assumptions used as shown in the table above).

The net effect of all the above is that the estimated total value of the Fund's promised retirement benefits as at 31 March 2019 is therefore £5,422 million.

### **The McCloud Case**

In December 2018 the Court of Appeal ruled against the Government in the two linked cases of Sargeant and McCloud (which for the purposes of the LGPS has generally been shortened to "McCloud"), relating to the Firefighter unfunded pension schemes and the Judicial pension arrangements. In essence, the Court held that the transitional protections, which were afforded to older members when the reformed schemes were introduced in 2015, constituted unlawful age discrimination. The Government attempted to appeal the cases, but it was announced on 27 June 2019 that the appeal had been refused by the Supreme Court. Remedial action in the form of increases in benefits for some members of the Firefighter and Judicial arrangements will almost certainly be required. There may well also be knock-on effects for the other public service schemes, and the LGPS might therefore also be required to take some action. At this stage it is unclear what the extent of any potential remedial action might be.

Following a request from the LGPS Scheme Advisory Board, the Government Actuary's Department (GAD) has carried out some costings of the potential effect of McCloud on the LGPS in England and Wales as a whole, which are set out in their paper dated 10 June 2019. For the LGPS in England and Wales as a whole, GAD's calculations indicated a potential balance sheet effect of additional liabilities of about 3.2% of active member liabilities (around 1% of overall liabilities), when measured on IAS26 actuarial assumptions as at 31 March 2019 assuming real pay growth of 1.5% p.a. above CPI. The 3.2% has been calculated for Funds in England and Wales and we would expect this to reduce for Scottish Funds to c2.6% (around 0.8% of overall liabilities). Applying this figure of 0.8% of overall liabilities to the North East Scotland Pension Fund, the increase in the estimated total value of the Fund's promised retirement benefits at 31 March 2019 is approximately £43 million.

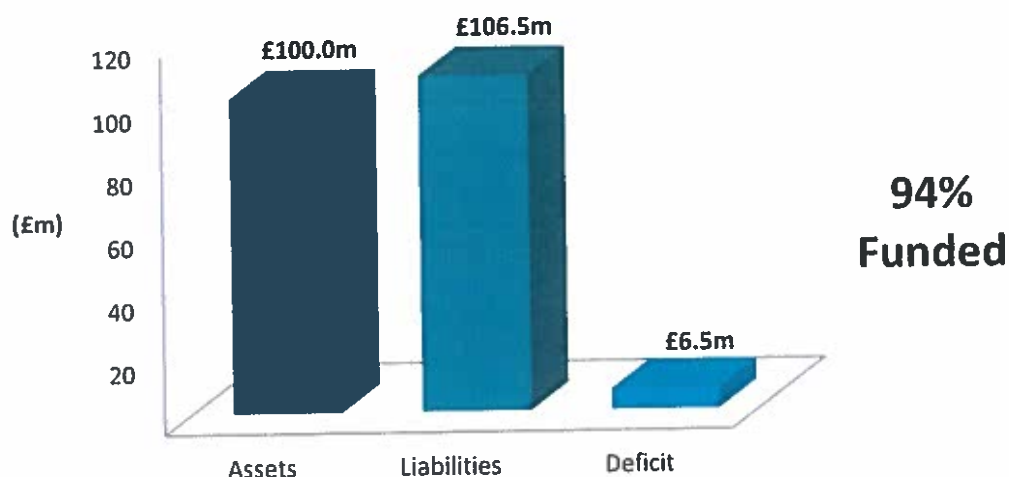
### **GMP Equalisation**

UK and European law requires pension schemes to provide equal benefits to men and women in respect of service after 17 May 1990 (the date of the "Barber" judgment) and this includes providing equal benefits accrued from that date to reflect the differences in GMPs. Previously, there was no consensus or legislative guidance as to how this might be achieved in practice for ongoing schemes, but the 26 October 2018 Lloyds Bank court judgement has now provided further clarity in this area. However, in response to this judgement HM Treasury stated that "public sector schemes already have a method to equalise guaranteed minimum pension benefits, which is why we will not have to change our method as a result of this judgment", clearly implying that the Government (who have the overall power to determine benefits provision) believe the judgement itself will not affect the benefits. Therefore, the natural conclusion for the main public service pension schemes including the Local Government Pension Scheme is that it is not appropriate for any provision to be included for the effect of the Lloyds Bank judgment, at least at the present time, and so we have not made any allowance for any additional liabilities within the above figures at this stage. However, in due course there may be a further cost to the LGPS in connection with equalisation/indexation, when the Government confirms the overall approach which it wishes to adopt in this area following its consultation.

### **Aberdeen City Council Transport Fund**

An actuarial valuation of the Aberdeen City Council Transport Fund was carried out as at 31 March 2017 to determine the contribution rates with effect from 1 April 2018 to 31 March 2021.

On the basis of the assumptions adopted, the Fund's assets of £100 million represented 94% of the Fund's past service liabilities of £106.5 million (the "Funding Target") at the valuation date. The deficit at the valuation was therefore £6.5 million.



The valuation also showed that a Primary contribution rate of 58.5% of pensionable pay per annum was required from the employer. The Primary rate is calculated as being sufficient, together with contributions paid by members, to meet all liabilities arising in respect of service after the valuation date.

The funding objective as set out in the Funding Strategy Statement (FSS) is to achieve a solvency funding level of 100% of liabilities (the solvency funding target) over a reasonable time period and then maintain sufficient assets in order for it to pay all benefits arising as they fall due. In line with the FSS, where a shortfall exists at the effective date of the valuation a deficit recovery plan will be put in place which requires additional contributions to correct the shortfall.

The FSS sets out the process for determining the recovery plan. At this valuation, the Administering Authority and First Aberdeen Limited have agreed that First Aberdeen Limited will maintain the same level of current contributions as those agreed at the 2014 valuation which are 33% of pensionable pay plus £1.5m p.a. At present, therefore, part of the £1.5m annual payment is being used to finance the costs in relation to future service. This means that the amount to recover the shortfall is approximately £1.2m p.a. On this basis the deficit would be expected to be removed in about 5 years.

Further details regarding the results of the valuation are contained in the formal report on the actuarial valuation dated 28 March 2018.

The valuation was carried out using the attained age actuarial method and the main actuarial assumptions used for assessing the Funding Target and the Primary rate of contribution were as follows:

	For both past and future service liabilities (Funding Target and Primary rate of contribution)
Rate of return on investments (discount rate)	1.6% per annum
Rate of pay increases (short term)	2.9% per annum to 31 March 2018
Rate of pay increases (long term)	3.4% per annum
Rate of increases in pensions in payment (in excess of GMP)/deferment	2.9% per annum
Rate of CPI Inflation/CARE benefit revaluation	2.9% per annum

The assets were assessed at market value.

The next triennial actuarial valuation of the Fund is due as at 31 March 2020. Based on the results of this valuation, the contribution rate payable will be revised with effect from 1 April 2021.

### Actuarial Present Value of Promised Retirement Benefits for the Purposes of IAS 26

IAS 26 requires the present value of the Fund's promised retirement benefits to be disclosed, and for this purpose the actuarial assumptions and methodology used should be based on IAS 19 rather than the assumptions and methodology used for funding purposes.

To assess the value of the benefits on this basis, we have used the following financial assumptions as at 31 March 2019 (the 31 March 2018 assumptions are included for comparison):

	31 March 2018	31 March 2019
Rate of return on investments (discount rate)	2.6% per annum	2.4% per annum
Rate of pay increases*	2.6% per annum	2.7% per annum
Rate of increases in pensions in payment (in excess of GMP)/deferment	2.2% per annum	2.3% per annum
Rate of CPI Inflation/CARE benefit revaluation	2.1% per annum	2.2% per annum

\* includes a corresponding allowance to that made in the latest formal actuarial valuation for short-term public sector pay restraint.

The demographic assumptions are the same as those used for funding purposes. Full details of these assumptions are set out in the formal report on the actuarial valuation dated 28 March 2018.

During the year, corporate bond yields decreased slightly, resulting in a lower discount rate being used for IAS 26 purposes at the year-end than at the beginning of the year (2.4% p.a. versus 2.6% p.a.). The expected long-term rate of CPI inflation increased during the year, from 2.1% p.a. to 2.2% p.a. Both of these factors served to increase the liabilities over the year.



The value of the Fund's promised retirement benefits for the purposes of IAS 26 as at 31 March 2018 was estimated as £78.0 million. Interest over the year increased the liabilities by c£2.0 million, though allowing for net benefits accrued/paid over the period then decreased the liabilities by c£3.4 million (after allowing for any increase in liabilities arising as a result of early retirements/augmentations). We have also included an amount of £0.2 million by way of an estimate of the effect of the McCloud judgement (see note below for further details). There was then a further increase in liabilities of £4.1 million made up of "actuarial losses" (mostly changes in the actuarial assumptions used as shown in the table above).

The net effect of all the above is that the estimated total value of the Fund's promised retirement benefits as at 31 March 2019 is therefore £80.9 million.

### **The McCloud Case**

In December 2018 the Court of Appeal ruled against the Government in the two linked cases of Sargeant and McCloud (which for the purposes of the LGPS has generally been shortened to "McCloud"), relating to the Firefighter unfunded pension schemes and the Judicial pension arrangements. In essence, the Court held that the transitional protections, which were afforded to older members when the reformed schemes were introduced in 2015, constituted unlawful age discrimination. The Government attempted to appeal the cases, but it was announced on 27 June 2019 that the appeal had been refused by the Supreme Court. Remedial action in the form of increases in benefits for some members of the Firefighter and Judicial arrangements will almost certainly be required. There may well also be knock-on effects for the other public service schemes, and the LGPS might therefore also be required to take some action. At this stage it is unclear what the extent of any potential remedial action might be.

Following a request from the LGPS Scheme Advisory Board, the Government Actuary's Department (GAD) has carried out some costings of the potential effect of McCloud on the LGPS in England and Wales as a whole, which are set out in their paper dated 10 June 2019. For the LGPS in England and Wales as a whole, GAD's calculations indicated a potential balance sheet effect of additional liabilities of about 3.2% of active member liabilities (around 1% of overall liabilities), when measured on IAS26 actuarial assumptions as at 31 March 2019 assuming real pay growth of 1.5% p.a. above CPI. The 3.2% has been calculated for Funds in England and Wales and we would expect this to reduce for Scottish Funds to c2.6%. Adjusting this further for the Fund's real pay growth of 0.5% above CPI would reduce the impact to c0.9% of active member liabilities (around 0.3% of the overall liabilities).

Applying this figure of 0.3% of overall liabilities to the Aberdeen City Council Transport Fund, the increase in the estimated total value of the Fund's promised retirement benefits at 31 March 2019 is approximately £0.2 million.

### **GMP Equalisation**

UK and European law requires pension schemes to provide equal benefits to men and women in respect of service after 17 May 1990 (the date of the "Barber" judgment) and this includes providing equal benefits accrued from that date to reflect the differences in

GMPs. Previously, there was no consensus or legislative guidance as to how this might be achieved in practice for ongoing schemes, but the 26 October 2018 Lloyds Bank court judgement has now provided further clarity in this area. However, in response to this judgement HM Treasury stated that "public sector schemes already have a method to equalise guaranteed minimum pension benefits, which is why we will not have to change our method as a result of this judgment", clearly implying that the Government (who have the overall power to determine benefits provision) believe the judgement itself will not affect the benefits. Therefore, the natural conclusion for the main public service pension schemes including the Local Government Pension Scheme is that it is not appropriate for any provision to be included for the effect of the Lloyds Bank judgment, at least at the present time, and so we have not made any allowance for any additional liabilities within the above figures at this stage. However, in due course there may be a further cost to the LGPS in connection with equalisation/indexation, when the Government confirms the overall approach which it wishes to adopt in this area following its consultation.

Paul Middleman  
Fellow of the Institute and Faculty of Actuaries  
Mercer Limited  
**August 2019**



# Appendix 2 – Schedule of Employers

## North East Scotland Pension Fund

	Employers as at 31 March 2018	New Admissions	Ceased	Employers as at 31 March 2019
<b>Scheduled Bodies</b>	11	0	0	11
<b>Transferee Bodies</b>	15	0	1	14
<b>Admission Bodies</b>	28	0	3	25
<b>Total</b>	54	0	4	50

### Participating Employers as at 31 March 2019:

1.	Aberdeen City Council (Administering Authority)	Scheduled
2.	Aberdeenshire Council	Scheduled
3.	The Moray Council	Scheduled
4.	Scottish Water	Scheduled
5.	Grampian Valuation Joint Board	Scheduled
6.	Scottish Fire and Rescue Service	Scheduled
7.	Scottish Police Authority	Scheduled
8.	North East Scotland College	Scheduled
9.	Moray College	Scheduled
10.	Visit Scotland	Scheduled
11.	NESTRANS	Scheduled
12.	Robertson Facilities Management (Shire)	Transferee
13.	Bon Accord Care Ltd	Transferee
14.	Bon Accord Support Services Ltd	Transferee
15.	Aberdeen Heat & Power Ltd	Transferee
16.	Station House Media Unit	Transferee
17.	Aberdeen Sports Village	Transferee
18.	Sport Aberdeen	Transferee
19.	Robertson Facilities Management (City)	Transferee
20.	Forth & Oban Ltd	Transferee
21.	Alcohol and Drugs Action	Transferee
22.	Idverde UK	Transferee
23.	Citymoves Dance Agency	Transferee
24.	Xerox (UK) Ltd	Transferee
25.	Forth and Oban Ltd (Shire)	Transferee
26.	Aberdeen Endowments Trust	Admitted
27.	North East Sensory Services	Admitted
28.	Aberlour Child Care Trust	Admitted
29.	Fraserburgh Harbour Commissioners	Admitted
30.	Peterhead Port Authority	Admitted
31.	Robert Gordon University	Admitted
32.	Robert Gordon's College	Admitted
33.	Aberdeen Cyrenians	Admitted

34.	Mental Health Aberdeen	Admitted
35.	Fersands & Fountain Community Project	Admitted
36.	SCARF	Admitted
37.	Inspire (Partnership Through Life) Ltd	Admitted
38.	Archway	Admitted
39.	Middlefield Community Project	Admitted
40.	St Machar Parent Support Project	Admitted
41.	Printfield Community Project	Admitted
42.	HomeStart Aberdeen	Admitted
43.	Aberdeen Foyer	Admitted
44.	HomeStart NEA	Admitted
45.	Pathways	Admitted
46.	Outdoor Access Trust for Scotland	Admitted
47.	Osprey Housing	Admitted
48.	Aberdeen Performing Arts	Admitted
49.	Sanctuary Housing Association Ltd	Admitted
50.	Scottish Lighthouse Museum	Admitted

#### **Aberdeen City Council Transport Fund**

1.	First Aberdeen	Scheduled
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