

**Asset Transfer Request**

**Reporting Template 2021/22 for Relevant Authorities**

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2021 to 31 March 2022. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government’s Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2022, whether using this template or not.

**Please provide information in the sections below and email the completed template by 30 June 2022 to** **community.empowerment@gov.scot** **.**

**Section One – Relevant Authority Information**

Organisation: Aberdeen City Council Address: Marischal College

 Broad Street,

 Aberdeen,

 AB10 1AB

Completed by: Cate Armstrong Role: Estates Surveyor

Email: carmstrong@aberdeencity.gov.uk Telephone: 01224 523332

Date of completion: 24/06/2022

Are you the Asset Transfer Lead Contact for the organisation: Ye

If not please provide the name, job title and email address for the lead contact for any queries:

**Section 2: Asset Transfer Data in 2021/22**

2.1 Please complete the following table for the 2021/22 reporting period :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total Applications Received  | Number of successful applications determined | Number of unsuccessful applicationsdetermined | Number received and yet to be determined | Number received prior to 2019/20 and yet to be determined |
| 1 | 0 | 0 | 1 | 0 |

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2021/22:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset. | Date request was validated | Date decision was agreed to transfer the asset  | Date transfer completed | Please provide further details, such as: description of the asset / area transferred / amount paid / discount given/ type of ownership / purpose of the transfer. |
| Tillydrone Development Community Trust | 29 January 2022 | Not yet agreed | Not yet agreed | The asset is a Listed Building held on Common Good. The CB are looking to take ownership for £1.00. They intend to refurb the building and build an extension for a café and community facility.  |
| Lighthouse Support Centre | 30 August 2019 | 28 October 2010 | With Legal | Transfer of a former Library and adjoining Family Centre. Transferred for £1.00. Under Part 5 of Community Empowerment (Scotland) Act 2015  |
| Granite City Taekwondo | 5 September 2021 | 8 February 2022 | Not yet Completed | The request was for a 19 year lease at a rent of £5.00 p.a.. Training Centre and community hall / facility. |
| Cultivate Aberdeen | n/a | 20 February 2020 | With Legal | Lease of a former depot site to provide growing ground and an education centre. Let at £1.00 p.a. if asked under 2010 Regulations  |
| Greyhope Bay Ltd | n/a | 2 March 2020 | With Legal | Lease of an area of ground, to be developed as a viewing point to watch dolphins and other wildlife. Let at 1.00p.a. if asked under 2010 Regulations   |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2021/22:

|  |  |  |
| --- | --- | --- |
| Name of Community Transfer Body | Was the Asset Transfer Appeal/Review accepted? (Y/N) | Why was the Appeal/Review accepted/refused? *Please provide details of the asset transfer request and reasons for your decision.*  |
|   |  |  |
|  |  |  |
|  |  |  |

2.4 Please use this space to provide any further comments relating to the above data:

**Section Three – Promotion and Equality**

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

We have a dedicated webpage on the Council Website where out citizens can find out about the community asset transfer process. This page provides access to a full list of the Council’s current assets along with links to properties which the Council deem to be surplus to requirements and available for transfer under the Community Empowerment legislation. Our Colleagues working within the City have received training so that any direct approaches to them from the local communities can be aided and encouraged.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

We have established a single point of contact for all initial approaches of interest, with a wider networks of support, from staff within the local communities across the City available to any groups requiring assistance throughout the pre-application period.

In addition to asset transfer under the Community Empowerment Legislation we continue to progress transfer under the voluntary scheme to ensure that the asset transfer process is open to more groups and communities than might be the case under the community empowerment legislation.

**Section Four – Additional Information**

4.1 Please use this space to provide any further feedback not covered in the above sections.