

Safety of Sports Grounds Act 1975  
Part 3 of Fire Safety and Safety of Places of Sport Act 1987



## Application for a General Safety Certificate for a Designated Sports Ground or Regulated Stand

When completed, this form should be sent to: [Licensing@aberdeencity.gov.uk](mailto:Licensing@aberdeencity.gov.uk)

1.0 Application	
Name of Applicant:	
Date of Birth:	
Position (Job Title) at Ground / Club:	
Applicant's Contact Details	
Address:	
Email address:	Tel. no:
2.0 Sports Ground	
Name of Club / Team	
Address of Sports Ground:	
Name of the Ground	
Address of the Ground	
3.0 Responsible Persons	
Proposed Certificate Holder	
Position / Job title	

Will any person(s) ( <i>in addition to the proposed certificate holder</i> ) be involved in ensuring compliance with the terms and conditions of the safety certificate?		Yes	No
<b>If yes, please record details of all responsible persons</b> ( <i>including event promoter where applicable</i> )			
Name			
Position / Job Title			
Address			
Email address		Tel. no:	
Name			
Position / Job Title			
Address			
Email address		Tel. no:	
<b>4.0 Type of Application</b> Please indicate which type of safety certificate you require by placing an X in the box			
<b>Designated Ground</b>			
<b>General Safety Certificate</b> – covers activities over an indefinite period	A sports ground with a capacity of over 10,000 spectators ( <i>rugby, football, cricket</i> )		
<b>Regulated Stand</b>			
<b>General Safety Certificate</b> – covers activities over an indefinite period	A covered stand which provides covered accommodation for 500 or more spectators		
Name and location of the stand(s) for which the application is being made.			
Is the number of spectators admitted to the stand controlled on entry to the stand? If yes, how is it controlled?			

## 5.0 Spectator Accommodation

Approximate date of construction of the spectator accommodation at the sports ground or of the regulated stand(s)			
Has there been any subsequent extension, major alteration or re-construction of the spectator accommodation or regulated stand?	Yes / No		
If yes, please provide details, including dates			
Is any of the spectator accommodation provided intended to be temporary?	Yes / No		
If yes, how long is it intended to be in use for?			
<b>Maximum Capacity</b>			
Please state the maximum capacity ( <i>including each section of the ground</i> ) for which spectator accommodation at the sports ground is intended, or, for regulated stands, state the maximum capacity of the accommodation for spectators to view activities at the sports ground			
Location in Ground / Name of Stand	Maximum Seated	Maximum Standing	Capacity
a)			
b)			
c)			
d)			
e)			
Any restrictions on number of seated spectators			
Any restrictions on number of standing spectators			
Is the number of spectators admitted to the stand controlled on entry to that stand?	Yes		
	No		

If Yes – set out for each of the last 3 years the following information:

the highest number of spectators admitted to the stand on any one occasion during each of the last three years, showing separately the number of seated and standing spectators if these figures are known; and

the total number of spectators admitted during each of the last three years and the number of occasions they were admitted but excluding-

- (i) any occasion when no charge was made for, or in respect of, admission; and
- (ii) any occasion when the number of spectators admitted was less than 100.

Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing	
Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing	
Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing	

If the answer to is "No", set out below for each of the last three years the following information:

- (a) the highest number of spectators who had access to the stand on any one occasion during each of the last three years; and
- (b) the total number of spectators who had access to the stand during each of the last three years and the number of occasions when they had access but excluding:
  - (i) any occasion when no charge was made for, or in respect of, admission to the sports ground so as to have access to the stand; and
  - (ii) any occasion when the number of spectators so admitted was less than 100

Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing.	
Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing.	
Year	
Activity	
Total attendance	
Number of Occasions	
Highest attendance – seated	
Highest attendance – Standing.	

**6.0 Activities to Be Covered by The General Safety Certificate e.g. football, rugby, cricket etc**

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**7.0 Give Particulars of any current statutory licences granted in respect of the sports ground or parts of it:**

Name of issuing Licensing Authority	
Name of Licence Holder	
Type of Licence held (e.g. liquor licence, Gambling licence)	
Date of Expiry (if applicable)	
Description of the part of parts of the sports ground covered by the licence	

**7.0 Please indicate if the football club has the following policies and documented records in place:-**

(Please provide copies of any polices or records along with the application)

<b>Policy or Record</b>	<b>Yes</b>	<b>No</b>
Operations Manual	Yes	
Health and Safety Policy Statement		
General Risk Assessment		
Spectator Safety Policy		
Contingency plans		
Maintenance records		
Fire Risk Assessment		
Medical Policy Statement		
Stewarding Plan		

### 8.0 Application Checklist

Please indicate which, if any, of the following documentation has been enclosed with the completed application form

Plan of the Stadium or plan of the regulated stand and immediate vicinity*	
Operations Manual	
Health and Safety Policy Statement	
General Risk Assessment	
Spectator Safety Policy	
Contingency plans	
Maintenance records	
Fire Risk Assessment	
Medical Policy Statement	
Stewarding Plan	

\*a plan of the Stadium or a plan of the regulated stand must be included with the application.

### DECLARATION BY APPLICANT

I hereby make my application to Aberdeen City Council and confirm that (a) the particulars given by me on this form are true to the best of my knowledge and belief; (b) the documents specified in section 8 are enclosed; (c) the appropriate fee is enclosed.

<b>SIGNATURE</b>		<b>DATE</b>	
<b>PRINT NAME</b>			