



Integrated Impact Assessment Pre-screening Stage 1

The Integrated Impact Assessment (IIA) supersedes the previous Equality and Human Rights Impact Assessment (EHRIA) form.

The pre-screening (Stage 1) will determine if your proposal requires a full impact assessment (Stage 2). Stage 2 will look at details of your proposals, the impact and any mitigations in place.

Note: This form should be completed using the guidance contained in the document: 'Guide to Completing an Integrated Impact Assessment'. Please read the guidance before completing this form.

This assessment and accompanying guidance use the term 'policy' for any activity within Aberdeen City Council. Therefore 'policy' should be understood broadly to embrace the full range of your policies, provisions, criteria, functions, practices and activities including the delivery of services - essentially everything you do.

Purpose:

Aberdeen City Council wants Aberdeen to be a place where all people can prosper. We want everyone in Aberdeen to have fair opportunities regardless of their background and circumstances. The aim of this assessment is to allow you to critically assess:

- the impact of the policy / proposal on different communities.
- whether Aberdeen City Council is meeting its legal requirements in terms of [Public Sector Equality Duty](#), [Equality Outcomes](#) and [Human Rights](#);
- whether [Children's Rights](#) have been impacted;
- whether [Socio-economic disadvantage](#) is reduced;
- whether any measures need to be put in place to ensure any negative impacts are eliminated or minimised which will be covered in Stage 2.

Title* Name your business case, policy, strategy or proposal (including budget proposals)	Draft Aberdeen Planning Guidance: Short-term Lets							
Report no or Budget proposal number:	PLA/24/013							
Committee name and date :	Planning Development Management, 18 January 2024							
Is this a new or existing policy/ proposal?	New							
Brief description of policy / proposal (including intended outcomes and purposes)	The draft Aberdeen Planning Guidance on Short-term Lets (STLs) supports planning policy and text within the Aberdeen Local Development Plan 2023. It helps to ensure that STL developments are assessed in a consistent manner and with a with a focus on protecting local amenity and neighbourhood character. It will help applicants, planning officers and other stakeholders and will ensure a consistent approach to decision making.							
Do you consider this proposal to have any impact on the:								
a. Human Rights of people?	Yes	No ✓			Unsure			
b. Rights of Children and Young people?	Yes	No ✓			Unsure			
What is your assessment of the impact on groups with: a. Protected characteristics b. Children and young people c. Other As part of your assessment here, consider the impact of your policy on people and how they will be able to access goods, services and information with no barriers.	H	High negative impact	H	M	L	N	P	U
	M	Medium negative impact						
	L	Low negative impact						
	N	No impact						
	P	Positive impact						
	U	Unsure						
	Age					✓		
	Disability						✓	
	Gender Reassignment					✓		
	Marriage and Civil partnership					✓		
	Pregnancy and Maternity					✓		
Race					✓			
Religion or Belief					✓			
Sex					✓			
Sexual Orientation					✓			
Children and young people					✓			
Other								
Socio-Economic Inequalities Not every person / family has access to regular income or savings. Will your proposal	Yes	No ✓			Unsure			

have an adverse or high impact on them?			
What considerations did you have when making the above selections?			
Internal or existing data Please detail your sources			
Consultations with officers or partner organisations Please list your sources			
Other: Please list your sources	<p>The proposed Aberdeen Planning Guidance on STLs is expected to have a positive impact on people with disabilities, as it will help to ensure that all STL developments comply with policy T2 of the Local Development Plan (Sustainable Transport). This requires developments to be designed to be accessible by a range of transport modes with an emphasis on active and sustainable transport, including wheeling. The proposed Aberdeen Planning Guidance emphasises this requirement and this will help to ensure that STL developments are accessible by people with restricted or limited mobility.</p> <p>The proposed Aberdeen Planning Guidance on STLs is expected to have a neutral (or potentially positive) impact on all other protected groups / characteristics as it intends to ensure that all STL developments appropriately respect local amenity and character. This will be to the general benefit of all groups in society including those with protected characteristics and those without them.</p>		
Does this proposal contribute to the Public Sector Equality Duty to eliminate discrimination, harassment and victimisation, advance equality of opportunity and foster good relations?	Yes - please explain The proposed Aberdeen Planning Guidance will ensure that STL developments do not have an unacceptable adverse impact on the privacy or sense of security of neighbouring properties.	No	Unsure
Does this proposal contribute to the Council's Equality Outcomes 2021-25 ?	Yes - please explain A six-week period of public consultation will be undertaken on the draft Aberdeen Planning Guidance before it is formally adopted. A range of	No	Unsure

	consultation techniques will be used to ensure that people with protected characteristics will have access to the relevant information and be able to contribute their views.		
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Please note for any high negative or medium negative impacts identified (red or amber), a full Integrated Impact Assessment will be required (stage 2).

Please provide a brief high-level summary that your policy will bring about:
Use this space to highlight what your proposal intends to achieve.

The draft Aberdeen Planning Guidance on Short-term Lets (STLs) supports planning policy and text within the Aberdeen Local Development Plan 2023. It helps to ensure that STL developments are assessed in a consistent manner and with a focus on protecting local amenity and neighbourhood character. It will help applicants, planning officers and other stakeholders and will ensure a consistent approach to decision making.

No high negative or medium negative impacts have been identified during the stage 1 pre-screening process (see above). Nevertheless, a full stage 2 assessment has been undertaken for completeness (see below).

Will a full assessment be required?	Yes	No ✓	Unsure
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Assessment completed by: Name and job title	David Berry Senior Planner
Date:	12/12/23
Signed and approved by Chief Officer (Name and signature)	David Dunne
Date:	13/12/23

If you have any queries or require this form in an alternative format, please contact equality_and_diversity@aberdeencity.gov.uk

A fully completed and signed form should be mailed as a PDF to the above email address for publishing your assessment.



Integrated Impact Assessment

Stage 2

This stage should be completed following Stage 1 of the Integrated Impact Assessment where required.

In this stage, focus is on assessments that have a high or medium negative impact and the proposed mitigations. Please tick which areas it might affect and provide a summary of your mitigating actions for the negative impacts identified. You do not need to give a mitigation for each article.

Human Rights

Does the proposal have an impact on [Human Rights](#)? Identify the relevant Article and record the relevant impact and describe as a summary the mitigating steps proposed.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Article 6 Right to a fair and public hearing	No	No high negative or medium negative impacts have been identified, therefore no mitigation required. Among other things, the Draft Aberdeen Planning Guidance will help to ensure that all STL developments appropriately respect local amenity and character, including the amenity of neighbouring properties. This is expected to have positive impacts in relation to Article 8 and Article 1 of Protocol 1.
Article 7 No punishment without law	No	
Article 8 Right to respect for private and family life, home and correspondence	No	
Article 9 Freedom of thought, conscience and religion	No	
Article 10 Freedom of expression	No	
Article 11 Freedom of assembly and association	No	

Article 12 Right to marry and to found a family	No	
Article 14 Right not to be subject to discrimination	No	
Article 1 of Protocol 1 Protection of property	No	
Article 2 of Protocol 1 Right to education	No	
Article 3 of Protocol 1 Right to free elections	No	

Children and Young People's Rights

The United Nations Convention has 54 articles that cover all aspects of a child's life and set out the civil, political, economic, social and cultural rights that all children everywhere are entitled to. It also explains how adults and governments must work together to make sure all children can enjoy all their rights.

Children's rights apply to every child/young person under the age of 18 and to adults still eligible to receive a "children's service" (e.g. care leavers aged 18 - 25 years old).

Identify all Articles of the United Nations Convention on the Rights of the Child ([UNCRC](#)) and [Optional Protocols](#) which are relevant to your proposal and record the relevant impact and describe the mitigating steps.

Please tick which areas it might affect and provide a summary of your mitigating actions. You do not need to give a mitigating step for each article.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Article 1 definition of the child	No	No high negative or medium negative impacts have been identified, therefore no mitigation required. Among other things, the Draft Aberdeen Planning Guidance will help to ensure that
Article 2 non-discrimination	No	
Article 3	No	

best interests of the child		<p>all STL developments appropriately respect local amenity and character, including the amenity of neighbouring properties. This is expected to have positive impacts in relation to Article 27.</p> <p>The guidance will also help to ensure that all STL developments comply with policy T2 of the Local Development Plan (Sustainable Transport), which requires developments to be accessible by a range of transport modes with an emphasis on active and sustainable transport, including wheeling. This will help to ensure that STL developments are accessible by people with restricted or limited mobility and is therefore expected to have positive impacts in relation to Article 23.</p>
Article 4 implementation of the convention	No	
Article 5 parental guidance and a child's evolving capacities	No	
Article 6 life, survival and development	No	
Article 7 birth registration, name, nationality, care	No	
Article 8 protection and preservation of identity	No	
Article 9 separation from parents	No	
Article 10 family reunification	No	
Article 11 abduction and non-return of children	No	
Article 12 respect for the views of the child	No	
Article 13 freedom of expression	No	
Article 14 freedom of thought, belief and religion	No	
Article 15 freedom of association	No	
Article 16	No	

right to privacy		
Article 17 access to information from the media	No	
Article 18 parental responsibilities and state assistance	No	
Article 19 protection from violence, abuse and neglect	No	
Article 20 children unable to live with their family	No	
Article 21 adoption	No	
Article 22 refugee children	No	
Article 23 children with a disability	No	
Article 24 health and health services	No	
Article 25 review of treatment in care	No	
Article 26 social security	No	
Article 27 adequate standard of living	No	
Article 28 right to education	No	
Article 29 goals of education	No	

Article 30 children from minority or indigenous groups	No		
Article 31 leisure, play and culture	No		
Article 32 child labour	No		
Article 33 drug abuse	No		
Article 34 sexual exploitation	No		
Article 35 abduction, sale and trafficking	No		
Article 36 other forms of exploitation	No		
Article 37 inhumane treatment and detention	No		
Article 38 war and armed conflicts	No		
Article 39 recovery from trauma and reintegration	No		
Article 40 juvenile justice	No		
Article 41 respect for higher national standards	No		
Article 42 knowledge of rights	No		
Optional Protocol on a Communications Procedure			

Protected Characteristics

Aberdeen City Council wants to ensure everyone is treated fairly. Identify the [protected characteristics](#) that your policy/ proposal affects and record the relevant impact and describe the mitigating steps.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Age A person belonging to a particular age (for example 32-year-olds) or range of ages (for example 18 to 30year olds).	No	No high negative or medium negative impacts have been identified, therefore no mitigation required. Among other things, the Draft Aberdeen Planning Guidance will help to ensure that all STL developments will comply with policy T2 of the Local Development Plan (Sustainable Transport), which requires developments to be accessible by a range of transport modes with an emphasis on active and sustainable transport, including wheeling. This is expected to have positive impacts for people with disabilities.
Disability people with disabilities / long standing conditions	No	
Race (including Gypsy / Travellers) people from minority ethnic communities and different racial backgrounds	No	
Religion or belief people with different religion and belief to include those with no beliefs	No	
Sex - Gender identity men or women, boys and girls	No	
Pregnancy and maternity women who are pregnant and / or on maternity leave	No	
Sexual orientation	No	

lesbian, gay, bisexual, heterosexual / straight		
Gender reassignment anybody whose gender identity / expression is different to the sex assigned to them at birth	No	
Marriage and civil partnership people who are married or in a civil partnership	No	

Socio-Economic Inequalities

Not every person / family has access to regular income or savings. You should therefore consider the impact of your proposal on people who might be unemployed, single parents, people with lower education or literacy, looked after children, those with protected characteristics are just some examples.

Identify the group that your policy/ proposal affects and record the relevant impact and describe the mitigating steps.

	High / Medium Negative impact	Mitigations Please state/summarise your mitigating actions for the negative impact(s) identified in stage 1
Low income / income poverty - those who cannot afford regular bills, food, clothing payments.	No	No high negative or medium negative impacts have been identified, therefore no mitigation required.
Low and/or no wealth - those who can meet basic living costs but have no savings for unexpected spend or provision for the future	No	No high negative or medium negative impacts have been identified, therefore no mitigation required.
Material deprivation - those who cannot access basic goods and services, unable to repair/replace broken electrical goods, heat their homes or access to leisure or hobbies	No	No high negative or medium negative impacts have been identified, therefore no mitigation required.

Area deprivation - consider where people live and where they work (accessibility and cost of transport)	No	No high negative or medium negative impacts have been identified, therefore no mitigation required.
Socio-economic background - social class, parents' education, employment, income.	No	No high negative or medium negative impacts have been identified, therefore no mitigation required.

Consultation and monitoring

Have you undertaken any of form of consultation with any of the affected groups?	Yes ✓	No
Describe the consultation processes/methods undertaken and the number of participants/respondents	The draft Aberdeen Planning Guidance on Short-term Lets will be subject to a six-week period of public consultation before it is formally adopted. The consultation will be designed to incorporate a range of consultation techniques in order to ensure that people with protected characteristics will have access to the relevant information and be able to contribute their views.	
Summarise the changes or improvements that have been made to the policy because of the consultation.	To be confirmed after the consultation is completed.	
Set out what suggested changes or improvements that have not been made and why	To be confirmed after the consultation is completed, although it should be noted that consultation comments will be taken into account as far as practicable.	
What impact(s) has the consultation had upon your proposal?	To be confirmed after the consultation is completed.	
How will this policy be monitored	All planning policies in the Local Development Plan are subject to regular monitoring to ensure they are achieving desired outcomes.	
Use this section to justify why your proposal should go ahead despite the negative impacts identified.	n/a - no negative impacts have been identified.	

Authorisation and sign off: for Stage 2:

Title of Policy / proposal:	Draft Aberdeen Planning Guidance: Short-term Lets
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Directorate and Cluster:	Commissioning - Strategic Place Planning	
Policy and assessment author (s)	Name: David Berry Job title: Senior Planner Date: 12/12/23	Name: Job title: Date:
Authorised and approved by Director or Chief Officer	Name: David Dunne Job title: Chief Officer of Strategic Place Planning Date: 13/12/23	Name: Job title: Date:

Following completion and approval, please email your completed assessment to:
equality_and_diversity@aberdeencity.gov.uk