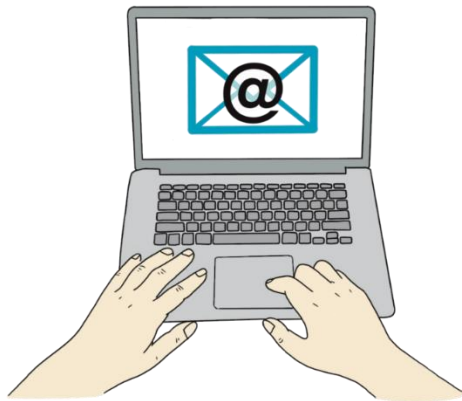
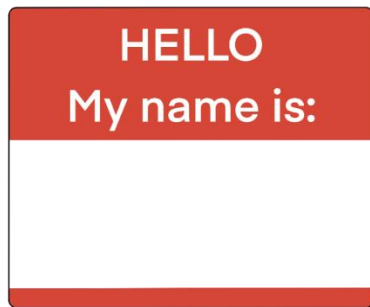


Visual Artist and Craft Maker Awards 2024

Easy Read Guidance



 www.yourwebsite.com



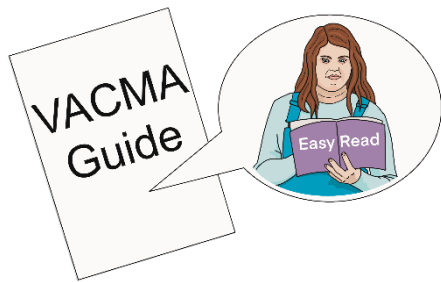
Part B – VACMA Application Questions



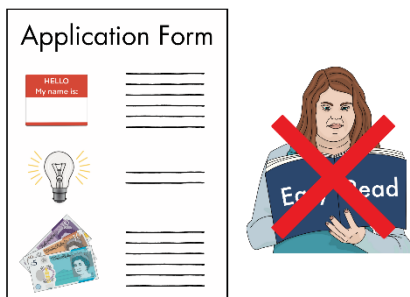
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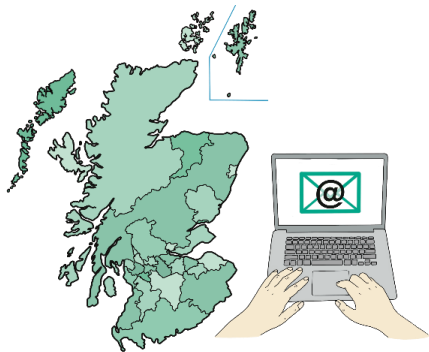
About this document



This is an Easy Read guide to the VACMA application questions.



The VACMA application form is not in Easy Read, so we have made this guide to help.



This is **not** the VACMA application form. You must use the application form for your local scheme.

You can find your local scheme here: [Visual Arts and Craft Makers Awards](#)



Remember you can ask for help.

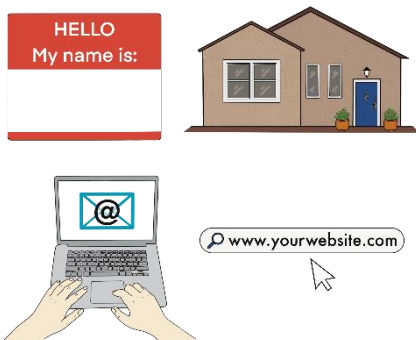
Part A tells you how to get access help from Creative Scotland.



This guide is long for an Easy Read.
You do not have to read this guide all at once. You can also ask someone to help you read it.

Application form questions

At the start of the form we will ask for:

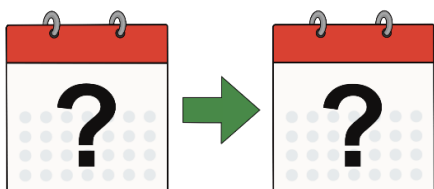


- Your name
- Your address
- Your email address
- Your website, if you have one

Other questions:

1. Project start date / Project end date

What it means:



Tell us when your project will start and when it will finish.

2. Level of bursary applied for (please select): £500/£1000

What it means:

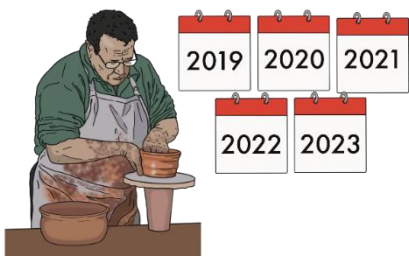


Tell us how much money you are asking for.

Remember there are 2 types of VACMA grant:

- £500 for new artists

This means people who have been working as artists for less than 5 years.



- £1000 for artists who have been working for more than 5 years.

3. Artform (please select): Visual Art/Craft

What it means:



Tell us what kind of work you make.



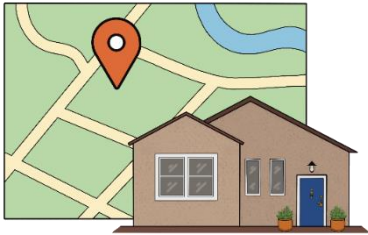
Visual Art means you create art like paintings, drawings, sculptures, photography, and digital art.



Craft means you create things by hand, like pottery, jewellery, weaving, embroidery, and woodworking.

4. Which of the following statements apply to you: (please select): I live in [name of Local Authority area] / I maintain a studio space in [name of Local Authority area]

What it means:



Tell us if you live in the area of your local VACMA scheme, or if you work in a studio there.

5. Please provide a short summary of your proposed activity. (Max 30 words). Please note that we may use this text for marketing and communications purposes if you are successful.

What it means:



Tell us what you plan to do with the VACMA grant.



→ 30
Words

This should be short. Do not write more than 30 words.

You can tell us more about your project later in the form.



If you get the VACMA grant, we might use what you wrote to tell people about your project.

6. Please tell us about your creative practice. (Max 250 words).

Provide a brief outline of your interests and motivations, your creative process, the work that you make and any key achievements to date.

What it means:



Tell us about the art or craft that you make. You should tell us about:

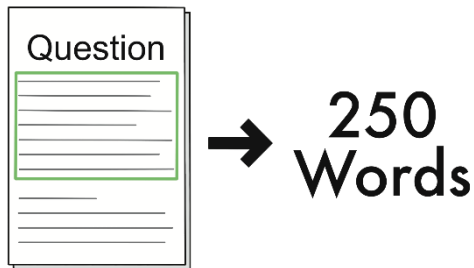
- What you like to make
- Why you make the art that you do
- How you like to make work



- Your **achievements**.

Achievements are things you have done that make you proud. For example:

- getting a certificate or degree
- having work chosen for an exhibition
- winning an award or competition.



You can write up to 250 words.

7. Please provide a description of your proposed activity. (Max 300 words)

What it means:



Tell us what you want to do and why.

Try to give us as much detail as you can.



→ **300
Words**

You can write up to 300 words.

8. How will this contribute to your creative and professional development? (Max 300 words)

What it means:



Tell us how a VACMA grant would help you to grow your creative skills and ideas.



Tell us how it will make your work better now and in the future.



→ **300
Words**

You can write up to 300 words.

9. Please provide a brief timeline for your project and tell us about how you will manage any risks. (Max 200 words)

What it means:

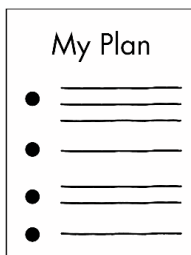


Tell us the main steps of your project.

Tell us about any problems you might face. Also, explain how you will fix these problems.



If you have already started preparing for your project, tell us what you have done.



You can use bullet points to make it clear.



→ **200 Words**

You can write up to 200 words.

10. Is there a public element to your proposal? (Max 200 words). If so, please tell us what it will involve and how you will reach or engage people?

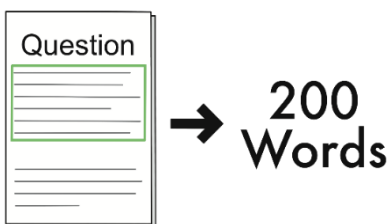
What it means:



Tell us if your project will involve the public. For example, if people will come to look at your work.



If your project will involve the public, tell us how you will get people to come.



You can write up to 200 words.

11. Please tell us how you will consider Equalities, Diversity and Inclusion (EDI) within your proposed activity and/or wider practice. (Max 200 words)

What it means:



Tell us how you will make sure your project includes everyone and thinks about diversity.



If you have faced any challenges that affect your project or your work, you can share them here.



→ 200 Words

You can write up to 200 words.

12. Please tell us how you will minimise the environmental impact of your proposed activity and/or how you are responding to the causes and impact of climate change through your practice.

(Max 200 words)

What it means:



Tell us how your project will be eco-friendly or help with climate change.



This might be what your project is about.



Or it might be about the way you work.



→ 200 Words

You can write up to 200 words.

13. Have you received a VACMA award before? (please select):

Yes/No

What it means:



Tell us if you have had a VACMA grant before.

14. Do you require support with Personal Access Costs? (please select): Yes/No

What this means:



Tell us if you need money for your own access costs.



If you do need money for your access costs, tell us how much you need and what you need it for.

Budget



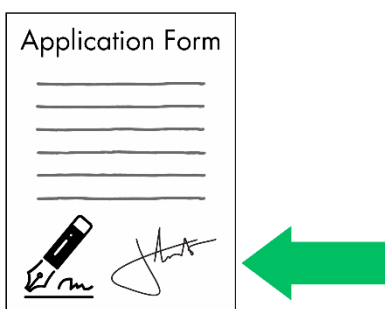
You will also need to tell us how much money the project will cost.

Your artwork



You will also need to fill out a form to tell us about your artwork photos. You should tell us the title, date, size, and what it is made of.

Signature



Remember that you must include an electronic signature or scan in the page with your signature.