

# Integrated Impact Assessment

The purpose of an Integrated Impact Assessment is to evidence that Aberdeen City Council is meeting its legislative duties by assessing the potential impacts of its policies and decisions on different groups of people and the environment. The legislation considered within this assessment is:

- Section 2 [Equality Act 2010 protected characteristics](#)
- Section 3 [Socio-Economic](#)
- Section 4 [Consumer Duty](#)
- Section 5 [Human Rights](#)
- Section 6 [Children and Young People’s Rights](#)
- Section 7 [Environmental impacts](#)

The term ‘policy’ is used throughout this document and applies to policies, proposals, strategies, provision, criteria, functions, practice, budget savings and activities that includes delivery of our services.

## 1. About the Policy

<b>1.1 Title</b>
New Charitable Trust for Archives, Gallery and Museums
<b>1.2 What does this policy seek to achieve?</b>
To establish a new charitable Trust to manage monetary donations given towards the operation and delivery of the archives, gallery and museums, that form part of Aberdeen City Council
<b>1.3 Is this a strategic programme/proposal/decision?</b>
Yes
<b>1.4 Is this a new or existing policy?</b>
New
<b>1.5 Is this report going to a committee?</b>
Yes, as part of wider Governance Review of Trusts Report CORS/24/350
<b>1.6 Committee name and date:</b>
Council; 11 December 2024
<b>1.7 Report no and / or Budget proposal number and / or Business Case reference number:</b>
Governance Review of Trusts – 2024 Update CORS/24/350
<b>1.8 Function and cluster:</b>
Regeneration and Environment / City Development and Regeneration

## Impacts

Aberdeen City Council has a legal requirement as a public sector organisation to assess the impact of its work on equality groups and assess against human rights, children’s rights and our socio-economic duty. This is our Public Sector Equality Duty (PSED). The PSED has three key parts:

- Eliminate unlawful discrimination, harassment, victimisation or any other prohibited conduct.
- Advance equality of opportunity.
- Foster good relations by tackling prejudice, promoting understanding.

This following five sections in the Integrated Impact Assessment demonstrate that these considerations that have been made in the policy, that the impact of proposals made is understood and accepted, and what mitigating steps can be taken to reduce any negative impact of the policy.

## 2: Equality Act 2010 - Protected Characteristics

Aberdeen City Council wants to ensure everyone is treated fairly. This section identifies what impact the policy may have on people with [protected characteristics](#).

2.1 What impact could this policy have on any of the below groups?

Protected Characteristic	Negative			Neutral	Positive
	High	Medium	Low		
<a href="#">Age</a>					X
<a href="#">Disability</a>					X
<a href="#">Gender Reassignment</a>				X	
<a href="#">Marriage and Civil Partnership</a>				X	
<a href="#">Pregnancy and Maternity</a>				X	
<a href="#">Race</a>				X	
<a href="#">Religion or Belief</a>				X	
<a href="#">Sex</a>				X	
<a href="#">Sexual Orientation</a>				X	

2.2 In what way will the policy impact people with these protected characteristics?

The proposed establishment of a charitable trust will provide additional income through donations to be used to deliver engagement programmes particularly benefitting families, children, older adults and people with disabilities of adverse health diagnoses as per the current archives, gallery & museums programming. Examples of programming include visual description tours, BSL-led tours, under fives activity sessions, lunch-time concerts, dementia-friendly activity sessions.

2.3 What considerations have been made in reaching the above assessment?

### What internal or external data has been considered? What does this data tell us?

Current income through donations (cash boxes and “tap to give” digital stations).  
 Gift Aid and Gift Aid Small Donations Scheme through HMRC terms and conditions.  
 Current Art Gallery Trusts established to accept monetary donations for “*the advancement of the arts by providing for the purchase of works of art for the collection of Aberdeen Art Gallery*” which limits the use of any income to the purchase of new works of art only, without the ability to support programmes across all aspects of delivery and operation.

### What consultation and engagement has been undertaken with officers and partner organisations?

Internal consultation with colleagues in Legal and Finance teams.

### What consultation and engagement has been undertaken with people who may be impacted by this policy?

None

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2.4 What mitigations can be put in place?

<b>What can be done to remove or reduce any negative impacts of this policy (if applicable)?</b>	
N/A	
<b>With mitigations in place, what is the new overall rating of the negative impact(s)?</b>	<b>High</b>
	<b>Medium</b>
	<b>Low</b>
	<b>Negative Impact Removed</b>

### 3: Socio-Economic Impacts

Aberdeen City Council has a duty to reduce the inequalities of outcome that can arise from socio-economic disadvantage. This section is used to consider what impact the policy may have on people experiencing socio-economic disadvantage – and how any inequalities of outcome arising from the policy can be reduced.

Use this guide to understand more on socio-economic inequalities: [The Fairer Scotland Duty: Guidance for Public Bodies \(www.gov.scot\)](http://www.gov.scot)

3.1 What impact could this policy have on people who experience the following aspects of socio-economic disadvantage?

	Negative	Neutral	Positive
<b>Low income</b> – those who have insufficient earnings to meet basic needs, such as food, clothing, housing, or utilities.			X
<b>Low/ no wealth</b> – those who have no savings for unexpected spend or provision for the future.			X
<b>Material deprivation</b> – those who cannot afford or access goods or services that are considered essential or desirable for a decent quality of life, such as food, clothing, heating, transport, internet, cultural, recreational and social activities.			X
<b>Area deprivation</b> – those who live in an area with poor living conditions, such as higher levels of crime, pollution, noise, congestion, or lack of infrastructure, amenities, or green spaces.			X
<b>Socio-economic background</b> – social class, parents’ education, employment, income.			X

3.2 In what way will the policy impact people experiencing socio-economic disadvantage?

The proposed establishment of a charitable trust will provide additional income through donations to be used to deliver engagement programmes for free or at low cost as per the current archives, gallery & museums programming

Examples of programming include free lunch-time concerts, free dementia-friendly activity sessions, concessionary rates for any ticketed events and exhibitions.

3.3 What considerations have been made in reaching the above assessment?

#### What internal or external data has been considered? What does this data tell us?

Current income through donations (cash boxes and “tap to give” digital stations) is increasing  
Pay as you feel campaigns are successful and allow visitors and service users to contribute to the programming costs to ensure those that cannot afford to pay are not obliged to do so.

Claiming gift aid would increase the value of those donations by up to 25%, where the donor is a UK tax payer, contributing to the income offset at no additional cost to the donor.

#### What consultation and engagement has been undertaken with officers and partner organisations?

Internal consultation with colleagues in Legal and Finance teams.

#### What consultation and engagement has been undertaken with people who may be impacted by this policy?

None

### 3.4 What mitigations can be put in place?

<b>What can be done to reduce any negative impacts of this policy (if applicable)?</b>		
N/A		
<b>If mitigations are in place, does this remove or reduce the negative impact?</b>	<b>No – negative impact remains</b>	
	<b>Yes – negative impact reduced</b>	
	<b>Yes - negative impact removed</b>	

## 4: Consumer Impacts

The Consumer Scotland Act 2020 places a Consumer Duty on the public sector to put consumer interests at the heart of strategic decision-making, emphasising the need for accessible and affordable public services, especially during times of financial pressure. This person-centred approach is intended to result in better quality services and outcomes for the public as consumers of public services across Scotland.

This section of the IIA is used to consider the impact of the policy on consumers of any services that the policy is intended to change.

Use this guide to understand more on the consumer duty: [How to meet the consumer duty: guidance for public authorities](#)

### 4.1 What impact could this policy have on any of the below consumer groups?

	<b>Negative</b>	<b>Neutral</b>	<b>Positive</b>
<b>Individuals</b>			X
<b>Small businesses</b>		X	

### 4.2 In what way will the policy impact people in these consumer groups?

The proposed establishment of a charitable trust will provide additional income through donations to be used to deliver engagement programmes for free or at low cost as per the current archives, gallery & museums programming

### 4.3 What mitigations can be put in place?

<b>What can be done to remove or reduce any negative impacts of this policy (if applicable)?</b>		
Simple instruction on how to agree to gift aid donations. Clear statement and policy relating to how personal data will be processed.		
<b>If mitigations are in place, does this remove or reduce the negative impact?</b>	<b>No – negative impact remains</b>	
	<b>Yes – negative impact reduced</b>	
	<b>Yes - negative impact removed</b>	

## 5: Human Rights Impacts

The Human Rights Act 1998 sets out the fundamental rights and freedoms that everyone in the UK is entitled to. It incorporates the rights set out in the European Convention on Human Rights (ECHR) into domestic British law. The Human Rights Act came into force in the UK in October 2000

The Act sets out our human rights in a series of 'Articles'. Each Article deals with a different right.

Use this guide to understand more about [Human Rights](#).

### 5.1 What impact could this policy have on Human Rights?

Human Rights Article	Negative	Neutral	Positive
Article 2: <a href="#">Right to life</a>		X	
Article 4: <a href="#">Prohibition of slavery and forced labour</a>		X	
Article 5: <a href="#">Right to liberty and security</a>		X	
Article 6: <a href="#">Right to a fair trial</a>		X	
Article 7: <a href="#">No punishment without law</a>		X	
Article 8: <a href="#">Right to respect for private and family life, home and correspondence</a>		X	
Article 9: <a href="#">Freedom of thought, belief and religion</a>		X	
Article 10: <a href="#">Freedom of expression</a>		X	
Article 11: <a href="#">Freedom of assembly and association</a>		X	
Article 12: <a href="#">Right to marry and start a family</a>		X	
Article 14: <a href="#">Protection from discrimination in respect of these rights and freedoms</a>		X	
Article 1 of Protocol 1: <a href="#">Right to peaceful enjoyment of your property</a>		X	
Article 2 of Protocol 1: <a href="#">Right to education</a>		X	
Article 3 of Protocol 1: <a href="#">Right to participate in free elections</a>		X	

### 5.2 In what way will the policy impact Human Rights?

N/A

### 5.3 What mitigations can be put in place?

**What can be done to remove or reduce any negative impacts of this policy (if applicable)?**

N/A

**If mitigations are in place, does this remove or reduce the negative impact?**

**No – negative impact remains**

**Yes – negative impact reduced**

**Yes - negative impact removed**

## 6: Children and Young People’s Rights Impacts

The United Nations Convention has 54 articles that cover all aspects of a child’s life and set out the civil, political, economic, social and cultural rights that all children everywhere are entitled to. It also explains how adults and governments must work together to make sure all children can enjoy all their rights.

Children’s rights apply to every child/young person under the age of 18 and to adults still eligible to receive a “children’s service” (e.g. care leavers aged 18 – 26 years old).

There are 4 articles known as the “General Principles”. They help to interpret the other articles. They are:

1. Non-discrimination (Article 2)
2. Best interest of the child (Article 3)
3. Right to life survival and development (Article 6)
4. Right to be heard (Article 12)

For ease, the articles have been grouped in three categories to support assessments against the Convention, those most directly related to the **PROVISION** of services, those most directly related to the **PROTECTION** of children and young people, and those to encourage their active **PARTICIPATION in decision making**. You can [read the full UN Convention \(pdf\)](#), or [just a summary \(pdf\)](#), to find out more about the rights that are included.

### 6.1 What impact could this policy have on the rights of Children and Young People?

	Negative	Neutral	Positive
<b>PROVISION</b>			
Article 2: non-discrimination		X	
Article 3: best interests of the child provision and protection		X	
Article 5: parental guidance and a child's evolving capacities		X	
Article 16: right to privacy		X	
Article 17: access to information from the media		X	
Article 18: parental responsibilities and state assistance		X	
Article 22: refugee children		X	
Article 23: children with a disability		X	
Article 24: health and health services		X	
Article 26: social security		X	
Article 27: adequate standard of living		X	
Article 28: right to education		X	
Article 29: goals of education		X	
Article 30: children from minority or indigenous groups		X	
Article 31: leisure, play and culture			X
Article 39: recovery from trauma and reintegration		X	
Article 40: juvenile justice		X	
<b>PROTECTION</b>			
Article 6: life, survival and development		X	
Article 7: birth registration, name, nationality, care		X	
Article 8: protection and preservation of identity		X	
Article 9: Separation from parents		X	
Article 10: family reunification protection		X	
Article 11: abduction and non-return of children		X	
Article 15: freedom of association		X	

<b>Article 19:</b> protection from violence, abuse and neglect		X	
<b>Article 20:</b> children unable to live with their family		X	
<b>Article 21:</b> adoption		X	
<b>Article 25:</b> review of treatment in care		X	
<b>Article 33:</b> drug abuse		X	
<b>Article 34:</b> sexual exploitation		X	
<b>Article 35:</b> abduction, sale and trafficking		X	
<b>Article 36:</b> other forms of exploitation		X	
<b>Article 37:</b> inhumane treatment and detention		X	
<b>Article 38:</b> war and armed conflicts		X	
<b>Article 32:</b> child labour		X	
<b>PARTICIPATION</b>			
<b>Article 12:</b> respect for the views of the child		X	
<b>Article 13:</b> freedom of expression		X	
<b>Article 14:</b> freedom of thought, belief and religion		X	
<b>Article 42:</b> knowledge of rights		X	

### 6.2 In what way will the policy impact the rights of Children and Young People?

The proposed establishment of a charitable trust will provide additional income through donations to be used to deliver engagement programmes for free or at low cost as per the current archives, gallery & museums programming

### 6.3 What mitigations can be put in place?

#### What can be done to remove or reduce any negative impacts of this policy (if applicable)?

N/A

**If mitigations are in place, does this remove or reduce the negative impact?**

**No – negative impact remains**

**Yes – negative impact reduced**

**Yes - negative impact removed**



## 7: Environmental Impacts

Aberdeen City Council has a duty to meet its legal environmental responsibilities by working towards Net Zero emissions, adapting to climate change, and acting in a way it considers most sustainable. We must also fulfil the [biodiversity duty](#) and [sustainable procurement duty](#).

This section in the Integrated Impact Assessment demonstrates that these considerations that have been made in the policy, that the impact of proposals made is understood and accepted, and what mitigating steps can be taken to reduce any negative impact of the policy.

Use this guide to understand more on the legal climate change duty: [Climate change - gov.scot \(www.gov.scot\)](#) and find out more about how Aberdeen is adapting to Climate Change: [Aberdeen Adapts | Aberdeen City Council](#)

7.1 What is the impact of this policy on any of the below climate, environmental and waste considerations?

	Negative	Neutral	Positive
<a href="#">Council or City-wide carbon emissions</a>		X	
<a href="#">Active and sustainable travel</a>		X	
<a href="#">Facilities for local living</a>		X	
<a href="#">Resilience and adaptability</a> to flooding and weather events		X	
<a href="#">Biodiversity improvement</a> and <a href="#">wildlife/habitat connectivity</a>		X	
Water consumption and drainage		X	
Pollution (air, water, noise, light and land contamination)		X	
Impact on resource use and <a href="#">waste</a>	X		
<a href="#">Sustainable procurement</a> of goods and services		X	

7.2 In what way will the policy impact the environment?

Whilst priority will be for digital communications, the nature of the way in which gift aid is processed requires a paper-based system is available (gift aid envelopes).  
There will also be a need to produce leaflets encouraging legacy donations.  
Redundancy of current “tap to give” donation system and replacement with new system that provides a gift aid option.

7.3 What considerations have been made in reaching the above assessment?

### What internal or external data has been considered? What does this data tell us?

Systems for processing gift aid cash donations.  
Conversion of “tap to give” donations system to provide gift aid options – this digital method of donating is becoming more popular with cash/digital donations at approx. 70/30 in 2023/24. This is expected to trend towards 50/50 by 2026/27.

### What consultation and engagement has been undertaken with local groups, partner organisations, experts etc? Where required, identify any other environmental assessments that have been completed.

None

7.4 What mitigations can be put in place?

### What can be done to remove or reduce any negative impacts of this policy (if applicable)?

Limited reliance on printed promotion. Web page and digital messaging will be developed.

If mitigations are in place, does this remove or reduce the negative impact?	No – negative impact remains	
	Yes – negative impact reduced	X
	Yes - negative impact removed	

## 8: Sign Off

<b>Any further positive or negative impacts on individuals or groups that have been considered?</b>
<b>Does the policy relate to the Council's <a href="#">Equality Outcomes</a>? If yes, how:</b>
Reduction in reliance on revenue funding to deliver public programmes across archives, gallery and museums service, whilst maintaining free or low cost activities and programmes as per the current archives, gallery & museums programming.
<b>Overall summary of changes made to the policy as a result of impact assessment.</b>
None
<b>Outline how the impact of policy will be monitored.</b>
Through budget reductions and increased donated income.
<b>If there are any remaining negative impacts after mitigation, what is the justification for why this policy should proceed.</b>
Yes – offset environmental impacts related to print media and replacement of digital “tap to give” system with benefit to health and wellbeing, and cultural engagement for city residents.

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<b>Date</b>	29/11/2024
<b>Chief Officer</b>	Julie Wood
<b>Date</b>	02/12/2024