

# GAMING MACHINES IN ALCOHOL-LICENSED PREMISES

## GUIDANCE NOTES

### Automatic Entitlement to 2 Gaming Machines

Alcohol licensed premises (with the exception of off-sale premises) are automatically entitled to **2 gaming machines** of category C or D.

The liquor licence holder must formally notify the Licensing Board of his intention to make gaming machines available for use and must pay a fee of **£50**

The Licensing Board must consider the notification and cannot refuse it.

### Licensed Premises Gaming Machine Permits

The Licensing Board may issue licensed premises gaming machine permits to the holders of liquor licences (other than off-sale) for **any** number of category C or D machines.

A permit for a specified number of gaming machines **will replace and not be in addition to** the automatic entitlement to 2 machines as detailed above.

#### Application for a Licensed Gaming Machine Permit

An application for a permit must:

- (a) be made on the appropriate application form
- (b) specify the premises in respect of which the permit is sought
- (c) specify the number and category of machines required

The fee for existing operators is **£100** and for new operators **£150**.

The permit is for an **unlimited period**, however it will cease to have effect if

- (a) the premises are longer the subject of a liquor licence
- (b) the permit holder ceases to be the holder of a liquor licence
- (c) the permit holder surrenders the permit.

The permit holder is required to pay a **first annual fee of £50** within **30 days** of the day on which the permit was issued and must pay an annual fee of **£50 before** each **anniversary** of the issue of the permit.

When considering an application for a permit the Licensing Board can:

- (a) grant the application
- (b) refuse the application, or
- (c) grant it in respect of –
  - (i) a smaller number of machines
  - (ii) a different category of machines ; or
  - (iii) both

A permit can be **varied or transferred** and the permit holder can request a **change of name**.

#### Variations

The holder of a permit may apply to the Licensing Board to vary the number or category, or both, of gaming machines authorised by the permit.

The application fee for a variation is **£100**.

#### Transfer

A person may apply for a transfer of a permit if –

- (a) they are applying for the transfer of their liquor licence; and
- (b) a permit has effect in respect of the premises

The application must be accompanied by the permit or a statement explaining why it is not reasonably practicable to produce the permit.

The application fee for a transfer is **£25**

#### Change of Name

The permit holder can apply to the Licensing Board to amend the permit to reflect a change in the holder's name. The fee is **£25**.

A duplicate permit can be provided for a fee of **£15**

#### Register of Permits

The Board must maintain a register of permits and make it available to members of the public at all reasonable times. The Board must make arrangements for a copy of an entry in the register to be available to members of the public on request for a reasonable charge.