

**Aberdeen City Council  
Charitable Trusts**

Annual Report and Financial Statements

For the year ended  
31 March 2014

Registered Numbers:

Guildry - SC011857  
Bridge of Don Fund - SC018551  
Alexander MacDonald's Bequest - SC018568  
Bridge of Dee Fund - SC021297  
Aberdeen Art Gallery Trusts - SC018575



## **Trustees Annual Report 2013/14 – Aberdeen City Council Charitable Trusts**

This report relates to the charitable trusts administered by Aberdeen City Council.

### **Reference and administration details**

The charity names, charity numbers, purposes of the charities, and where available details of governing document for the charities covered by this report are given on page 5 of this document.

The principal address for all these charities is Aberdeen City Council, Town House, Broad Street, Aberdeen AB10 1AH.

The Secretary of these Trusts is Jane MacEachran, Head of Legal & Democratic Services, Aberdeen City Council and the Treasurer is Steven Whyte, Head of Finance, Aberdeen City Council.

The Trustees are the Councillors of Aberdeen City Council, and are as follows:-

Lord Provost George Adam (Chairperson)	Councillor James Kiddie
Councillor Yvonne Allan	Councillor Jenny Laing
Councillor Kirsty Blackman	Councillor Graeme Lawrence
Councillor Marie Boulton	Councillor Neil MacGregor
Councillor David Cameron	Councillor M. Tauqeer Malik
Councillor Scott Carle	Councillor Aileen Malone
Councillor Neil Cooney	Councillor Andrew May
Councillor John Corall	Councillor Callum McCaig
Councillor Bill Cormie	Councillor Ramsay Milne
Councillor Barney Crockett	Councillor Jean Morrison MBE
Councillor Steve Delaney	Councillor Nathan Morrison
Councillor Graham Dickson	Councillor Jim Noble
Councillor Alan Donnelly	Councillor John Reynolds
Councillor Jackie Dunbar	Councillor Gill Samarai
Councillor Lesley Dunbar	Councillor Jennifer Stewart
Councillor Andrew Finlayson	Councillor Sandy Stuart
Councillor Fraser Forsyth	Councillor Angela Taylor
Councillor Gordon Graham	Councillor Ross Thomson
Councillor Ross Grant	Councillor Gordon Townson
Councillor Martin Greig	Councillor Willie Young
Councillor Len Ironside CBE	Councillor Ian Yuill
Councillor Muriel Jaffrey	

All Trustees have served for the whole of the financial year to 31 March 2014.

The Auditor is Stephen Boyle, Assistant Director, Audit Scotland, 4<sup>th</sup> Floor South Suite, 8 Nelson Mandela Place, Glasgow G2 1BT.

## **Structure, governance and management**

The type of governing document has been shown on page 5 where available but the venerable nature of some of the trusts has made this difficult to provide in all cases.

The Trustees are elected in the course of the Local Authority elections, and new members are supplied with training as part of their induction process.

The positions of Secretary and Treasurer are filled by professionally qualified officers of Aberdeen City Council.

## **Objectives and activities**

In the information given in Appendix 1, the charitable purposes of each Trust have been provided.

In general the charities activities are limited to the accrual of income from investments, which are remitted to appropriate organisations for further disbursement or use as appropriate given the purposes of the charity.

## **Future plans**

In August 2013 Aberdeen City Council approved a report on the reorganisation of the majority of small charitable trusts administered by the Council. These small charitable trusts were reorganised by the transfer of funds to another larger charity with the same charitable purposes.

A further report in December 2013 was approved for the reorganisation of a second tranche of trusts which were all held within a holding charitable trust - Aberdeen City Council Charitable Trusts. These small charitable trusts have approval for re-organisation by OSCR for the transfer of funds to another larger charity with the same charitable purposes.

Applications to reorganise trusts per these reports were submitted to OSCR prior to 31 March 2014 and then these trusts were subsequently removed from the Register of Scottish Charities and the remaining funds distributed to active charities.

Aberdeen Art Gallery Trust, a long established but inactive trust was reorganised by the adoption of a new trust deed in December 2013 and funds were passed into this trust from a number of charitable trusts related to the Aberdeen Art Gallery that were themselves reorganised as they were of a level that made them economically inefficient given the current costs of administering a registered charity. These funds are shown as voluntary funds in the Statement of Financial Activities.

Further reorganisation work is ongoing, including the drafting of a revised constitution for the Guildry.

The majority of the charitable trusts subject to re-organisation have governance costs associated with the legislative requirements of operating a modern charity, often in excess of the annual income of the trust leaving very little income to be used for charitable purposes.

### **Financial Review**

The attached accounts show the income and expenditure for the individual charities along with the surplus or deficit for the year. None of the individual charities are carrying forward a deficit on their reserves.

Where Governance Costs are allocated to charities these are in proportion to the value of the sums invested with the Council and are based on time spent by officers of Aberdeen City Council providing financial and other support to the organisations.

The investment policy of the Trust is to invest any surplus monies in Aberdeen City Council Loans Fund.

### **Trustee's induction and training**

Councillors are provided with training on trustee duties as part of their councillor induction.

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

The Trustees are responsible for preparing the Trustees' report and the accounts and in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (UK GAAP).

Law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Trust's financial activities during the year and of its financial position at the end of the year. In preparing financial statements, giving a true and fair view, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and which enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 and the provisions of the Trust Deed. The Trustees are also responsible for safeguarding the assets of the charities and hence for taking reasonable steps for the prevention or detection of fraud and other irregularities.

Signed on behalf of the charities on 30 September 2014.

..... Trustee

**CHARITY NAME, NUMBER AND PURPOSE**

<b>CHARITY NAME</b>	<b>CHARITY NUMBER</b>	<b>PURPOSE</b>	<b>GOVERNING DOCUMENT</b>
Guildry Funds	SC011857	Support the Historic Guildry Activities	
Bridge of Don Fund	SC018551	Upkeep of Bridge	
Alexander MacDonald's Bequest	SC018568	Purchase of Works of Art for Aberdeen Art Gallery 11 December 1882	Trust Deed 11 December 1882
Aberdeen Art Gallery Trusts	SC018575	For the purposes of the Art Gallery	
Bridge of Dee Fund	SC021297	Upkeep of Bridge	

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

Charity name	Guildry SC011857		
Charity number	2014	2013	
	£	£	
<b>Incoming resources</b>	<u>Note</u>		
<b>Incoming resources from generated funds</b>			
Voluntary income	3	441	493
Investment Income	4	15,908	29,994
Total incoming resources		<u>16,349</u>	<u>30,487</u>
<b>Resources expended</b>			
Charitable activities	5	5,648	5,462
Governance costs	6	15,187	13,711
Total resources expended		<u>20,835</u>	<u>19,173</u>
Net incoming/(outgoing) resources before other recognised gains and losses			
		<u>(4,486)</u>	<u>11,314</u>
<b>Other recognised gains/(losses)</b>			
Gains/(losses) on investment assets		364,924	45,820
Net movement in funds		<u>360,438</u>	<u>57,134</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>2,174,363</u>	<u>2,117,229</u>
Total funds carried forward		<u>2,534,801</u>	<u>2,174,363</u>

**BALANCE SHEET AS AT 31 MARCH**

<b>Fixed assets</b>			
Investments	7	1,594,388	1,229,464
Total fixed assets		<u>1,594,388</u>	<u>1,229,464</u>
<b>Current assets</b>			
Stocks and work-in-progress		1,407	1,664
Debtors	8	3,760	8,618
Investments - City of Aberdeen Loans Fund	9	540,073	537,184
Cash at bank - Guildry Investment Account		400,000	400,000
Total current assets		<u>945,240</u>	<u>947,466</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	10	(4,827)	(2,567)
Net current assets/(liabilities)		<u>940,413</u>	<u>944,899</u>
<b>Net asset/(liabilities)</b>		<u>2,534,801</u>	<u>2,174,363</u>
<b>The funds of the charity</b>			
Unrestricted funds		2,534,801	2,174,363
<b>Total charity funds</b>		<u>2,534,801</u>	<u>2,174,363</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

.....Trustee

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

Charity name		Bridge of Don Fund	
Charity number		SC018551	
		2014	2013
		£	£
<b>Incoming resources</b>			
<i>Note</i>			
Incoming resources from generated funds			
Voluntary income	3	-	-
Investment income	4	6,155	11,317
Total incoming resources		<u>6,155</u>	<u>11,317</u>
<b>Resources expended</b>			
Charitable activities	5	-	-
Governance costs	6	2,207	1,827
Total resources expended		<u>2,207</u>	<u>1,827</u>
Net incoming/(outgoing) resources before other recognised gains and losses			
		<u>3,948</u>	<u>9,490</u>
<b>Other recognised gains/(losses)</b>			
Gains/(losses) on investment assets		273,293	34,365
Net movement in funds		<u>277,241</u>	<u>43,855</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		1,082,364	1,038,509
Total funds carried forward		<u>1,359,605</u>	<u>1,082,364</u>
<b>BALANCE SHEET AS AT 31 MARCH</b>			
<i>Note</i>			
<b>Fixed assets</b>			
Investments	7	1,195,791	922,498
Total fixed assets		<u>1,195,791</u>	<u>922,498</u>
<b>Current assets</b>			
Stocks and work-in-progress		-	-
Debtors	8	-	-
Investments - City of Aberdeen Loans Fund	9	164,414	160,189
Cash at bank - Guildry Investment Account		-	-
Total current assets		<u>164,414</u>	<u>160,189</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	10	(600)	(323)
Net current assets/(liabilities)		<u>163,814</u>	<u>159,866</u>
Net asset/(liabilities)		<u>1,359,605</u>	<u>1,082,364</u>
<b>The funds of the charity</b>			
Unrestricted income funds:			
Unrestricted funds		1,359,605	1,082,364
Total unrestricted funds		<u>1,359,605</u>	<u>1,082,364</u>
Total charity funds		<u>1,359,605</u>	<u>1,082,364</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

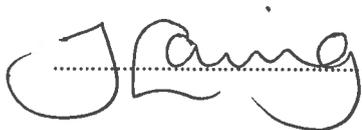
.....Trustee

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014

		Alexander MacDonald's Bequest SC018568	
		2014	2013
		£	£
Charity name			
Charity number			
	<u>Note</u>		
<b>Incoming resources</b>			
Incoming resources from generated funds			
Voluntary income	3	-	-
investment Income	4	323	419
		<u>323</u>	<u>419</u>
<b>Resources expended</b>			
Charitable activities	5	-	-
Governance costs	6	366	647
		<u>366</u>	<u>647</u>
Net incoming/(outgoing) resources before other recognised gains and losses		<u>(43)</u>	<u>(228)</u>
<b>Other recognised gains/(losses)</b>			
Gains/(losses) on investment assets		-	-
Net movement in funds		<u>(43)</u>	<u>(228)</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>32,317</u>	<u>32,545</u>
Total funds carried forward		<u>32,274</u>	<u>32,317</u>
<b>BALANCE SHEET AS AT 31 MARCH</b>			
	<u>Note</u>		
<b>Fixed assets</b>			
Investments	7	-	-
		<u>-</u>	<u>-</u>
<b>Current assets</b>			
Stocks and work-in-progress		-	-
Debtors	8	-	-
Investments - City of Aberdeen Loans Fund	9	32,384	32,640
Cash at bank - Guildry Investment Account		-	-
		<u>32,384</u>	<u>32,640</u>
Total current assets		<u>32,384</u>	<u>32,640</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	10	(110)	(323)
		<u>32,274</u>	<u>32,317</u>
Net current assets/(liabilities)		<u>32,274</u>	<u>32,317</u>
<b>Net asset/(liabilities)</b>		<u>32,274</u>	<u>32,317</u>
<b>The funds of the charity</b>			
Unrestricted income funds:			
Unrestricted funds		<u>32,274</u>	<u>32,317</u>
		<u>32,274</u>	<u>32,317</u>
Total unrestricted funds		<u>32,274</u>	<u>32,317</u>
<b>Total charity funds</b>		<u>32,274</u>	<u>32,317</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

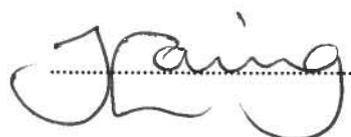
.....Trustee

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

Charity name	<b>Bridge of Dee Fund</b>	
Charity number	<b>SC021297</b>	
	<b>Total Funds 2014 £</b>	<b>Total Funds 2013 £</b>
<b>incoming resources</b>	<u>Note</u>	
Incoming resources from generated funds		
Voluntary income	3	-
Investment Income	4	449
Total incoming resources		<u>346</u> <u>449</u>
<b>Resources expended</b>		
Charitable activities	5	-
Governance costs	6	671
Total resources expended		<u>399</u> <u>671</u>
Net incoming/(outgoing) resources before other recognised gains and losses		<u>(53)</u> <u>(222)</u>
<b>Other recognised gains/(losses)</b>		
Gains/(losses) on investment assets		-
Net movement in funds		<u>(53)</u> <u>(222)</u>
<b>Reconciliation of funds</b>		
Total funds brought forward		<u>34,657</u> <u>34,879</u>
Total funds carried forward		<u>34,604</u> <u>34,657</u>
<b>BALANCE SHEET AS AT 31 MARCH</b>		
<b>Fixed assets</b>	<u>Note</u>	
Investments	7	-
Total fixed assets		<u>-</u> <u>-</u>
<b>Current assets</b>		
Stocks and work-in-progress		-
Debtors	8	-
Investments - City of Aberdeen Loans Fund	9	34,724
Cash at bank - Guildry Investment Account		-
Total current assets		<u>34,724</u> <u>34,980</u>
<b>Liabilities</b>		
Creditors: Amounts falling due within one year	10	(120)
Net current assets/(liabilities)		<u>34,604</u> <u>34,657</u>
<b>Net asset/(liabilities)</b>		<u>34,604</u> <u>34,657</u>
<b>The funds of the charity</b>		
Unrestricted income funds:		
Unrestricted funds		<u>34,604</u> <u>34,657</u>
Total unrestricted funds		<u>34,604</u> <u>34,657</u>
<b>Total charity funds</b>		<u>34,604</u> <u>34,657</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

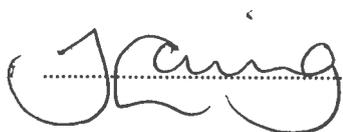
.....Trustee

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

		<b>Aberdeen Art Gallery Trusts SC018575</b>	
		<b>Total Funds 2014 £</b>	<b>Total Funds 2013 £</b>
Charity name			
Charity number			
	<u>Note</u>		
<b>Incoming resources</b>			
Incoming resources from generated funds			
Voluntary income	3	49,329	-
Investment Income	4	493	-
Total incoming resources		49,822	-
<b>Resources expended</b>			
Charitable activities	5	3,364	-
Governance costs	6	663	-
Total resources expended		4,027	-
Net incoming/(outgoing) resources before other recognised gains and losses		45,795	-
<b>Other recognised gains/(losses)</b>			
Gains/(losses) on investment assets		-	-
Net movement in funds		45,795	-
<b>Reconciliation of funds</b>			
Total funds brought forward		-	-
Total funds carried forward		45,795	-
<b>BALANCE SHEET AS AT 31 MARCH</b>			
	<u>Note</u>		
<b>Fixed assets</b>			
Investments	7	-	-
Total fixed assets		-	-
<b>Current assets</b>			
Stocks and work-in-progress		-	-
Debtors	8	-	-
Investments - City of Aberdeen Loans Fund	9	45,965	-
Cash at bank - Guildry Investment Account		-	-
Total current assets		45,965	-
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	10	(170)	-
Net current assets/(liabilities)		45,795	-
Net asset/(liabilities)		45,795	-
<b>The funds of the charity</b>			
Unrestricted income funds:			
Unrestricted funds		45,795	-
Total unrestricted funds		45,795	-
Total charity funds		45,795	-

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

 Trustee

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

Charity name		Total	
Charity number		2014	2013
	<u>Note</u>	£	£
<b>Incoming resources</b>			
Incoming resources from generated funds			
Voluntary income	3	49,770	493
Investment Income	4	23,225	42,179
		<u>72,995</u>	<u>42,672</u>
<b>Resources expended</b>			
Charitable activities	5	9,012	5,462
Governance costs	6	18,822	16,856
		<u>27,834</u>	<u>22,318</u>
Net incoming/(outgoing) resources before other recognised gains and losses		<u>45,161</u>	<u>20,354</u>
<b>Other recognised gains/(losses)</b>			
Gains/(losses) on investment assets		638,217	80,185
Net movement in funds		<u>683,378</u>	<u>100,539</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		3,323,701	3,223,162
Total funds carried forward		<u>4,007,079</u>	<u>3,323,701</u>
<b>BALANCE SHEET AS AT 31 MARCH</b>			
<b>Fixed assets</b>			
Investments	7	2,790,179	2,151,962
Total fixed assets		<u>2,790,179</u>	<u>2,151,962</u>
<b>Current assets</b>			
Stocks and work-in-progress		1,407	1,664
Debtors	8	3,760	8,618
Investments - City of Aberdeen Loans Fund	9	817,560	764,993
Cash at bank - Guildry Investment Account		400,000	400,000
Total current assets		<u>1,222,727</u>	<u>1,175,275</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	10	(5,827)	(3,536)
Net current assets/(liabilities)		<u>1,216,900</u>	<u>1,171,739</u>
<b>Net asset/(liabilities )</b>		<u>4,007,079</u>	<u>3,323,701</u>
<b>The funds of the charity</b>			
Unrestricted income funds:			
Revaluation reserve		-	-
Total unrestricted funds		<u>4,007,079</u>	<u>3,323,701</u>
<b>Total charity funds</b>		<u>4,007,079</u>	<u>3,323,701</u>

These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the trustees on 30th September 2014 and signed on their behalf by:

.....Trustee

## **1 - Accounting Policies**

### **Accounting Convention**

The accounts are prepared under the historical cost convention, and include the results of the Trusts' operations, all of which are continuing.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, and comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

### **Going Concern**

The accounts have been prepared under the going concern concept on the basis that Trustees have considered it and are satisfied that the going concern concept is appropriate.

### **Recognition of Revenue and Expenditure**

All income and expenditure due to be paid or received in respect of the year ended 31 March 2014 has been provided for within these accounts.

### **Incoming Resources**

Incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. All incoming resources are in relation to unrestricted funds.

Income from investments is included in the Statement of Financial Activities in the year in which it is receivable.

### **Resources Expended**

Liabilities are recognised when the charity has an obligation to make payment to a third party.

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of any irrecoverable VAT.

Expenditure is directly attributed to the relevant category in the Statement of Financial Activities where practical. Other expenditure is allocated on a pro-rata basis on the basis of the size of the fund.

## **1 - Accounting Policies (cont'd)**

### **Resources Expended (cont'd)**

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

### **Funds**

Unrestricted funds include incoming resources receivable or generated for the objects of the charity without specified purpose and are available as general funds. These funds can be used in accordance with the charitable objects at the discretion of the directors.

### **Taxation**

The Trusts are recognised by HM Revenue and Customs as charities and as a consequence of the tax reliefs available, income is not liable to taxation.

### **Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

### **Trustee Remuneration and Staff Costs**

The Trusts have no employees. None of the Trustees received any remuneration for their services, nor were they reimbursed for any expenses during the year.

### **Interest and Management Charges**

Interest and Management Charges are not treated as Debtors/Creditors but are treated as adjustments within the balances held by the Aberdeen City Council Loans Fund.

Interest is applied to the charity accounts gross of income tax based on an annual interest rate received from banks on funds invested by Aberdeen City Council on behalf of the charities during the year.

Management charges are 1% of the loans fund held at the start of the year where the balance is over £500.

### **Stock Policy**

Stock consists of goods purchased for distribution to new members on their entry to the Guildry. Stocks are valued at the lower of cost or net realisable value.

Charity name  
Charity number

Guildry  
SC011857

NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014

2014  
£

2013  
£

2 AUDIT FEES (included with Governance Costs)				
Audit fee			1,875	-
			<u>1,875</u>	<u>0</u>
3 VOLUNTARY INCOME				
Donations and gifts			441	493
			<u>441</u>	<u>493</u>
4 INVESTMENT INCOME				
Interest receivable			9,830	17,486
Share of lands free revenue			6,078	12,508
			<u>15,908</u>	<u>29,994</u>
5 CHARITABLE ACTIVITIES				
Donations and expenditures			5,648	5,462
			<u>5,648</u>	<u>5,462</u>
6 GOVERNANCE COSTS				
Accounting and administration			13,363	12,704
Audit Fee / Independent Examiner Fee			1,824	1,007
			<u>15,187</u>	<u>13,711</u>
7 INVESTMENTS HELD AS FIXED ASSETS				
Investment in Land of Skene:-				
Market value at 1st April 2013 and 2012			1,229,464	1,183,644
Net investment gains/(losses) on revaluation			364,924	45,820
Market value at 31st March 2014 and 2013			<u>1,594,388</u>	<u>1,229,464</u>
<p>Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial amount invested by each, as an investment on their respective Balance Sheets.</p>				
8 DEBTORS				
Composition from Entering Burgesses			300	300
Prepayments & accrued income			3,460	8,318
			<u>3,760</u>	<u>8,618</u>
9 INVESTMENTS HELD AS CURRENT ASSETS				
City of Aberdeen loan funds			540,073	537,184
			<u>540,073</u>	<u>537,184</u>
<p>The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance</p>				
10 CREDITORS: Amounts falling due within one year				
Accruals and deferred income			4,827	2,567
			<u>4,827</u>	<u>2,567</u>
11 ANALYSIS OF NET ASSETS IN FUNDS				
	Tangible fixed assets	Current assets/ (liabilities)		
	£	£	£	£
Unrestricted funds	1,594,388	940,413	2,534,801	2,174,363
	<u>1,594,388</u>	<u>940,413</u>	<u>2,534,801</u>	<u>2,174,363</u>
12 CONTROLLING INTEREST				
Each charity is under the control of its trustees.				
13 RELATED PART TRANSACTIONS				
Aberdeen City Council provides the accounting services for the trust for which a management fee is charged.			9,770	9,577
			<u>9,770</u>	<u>9,577</u>

The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

Charity name  
Charity number

Bridge of Don Fund  
SC018551

NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014

2014  
£

2013  
£

2 AUDIT FEES (included with Governance Costs)				
Audit fee			600	-
			<u>600</u>	<u>0</u>
3 VOLUNTARY INCOME				
Donations and gifts			-	-
			<u>-</u>	<u>-</u>
4 INVESTMENT INCOME				
Interest receivable			1,597	1,936
Share of lands free revenue			4,558	9,381
			<u>6,155</u>	<u>11,317</u>
5 CHARITABLE ACTIVITIES				
Donations and expenditures			-	-
			<u>-</u>	<u>-</u>
6 GOVERNANCE COSTS				
Accounting and administration			1,599	1,504
Audit Fee / Independent Examiner Fee			608	323
			<u>2,207</u>	<u>1,827</u>
7 INVESTMENTS HELD AS FIXED ASSETS				
Investment in Land of Skene:-				
Market value at 1st April 2013 and 2012			922,498	888,133
Net investment gains/(losses) on revaluation			273,293	34,365
Market value at 31st March 2014 and 2013			<u>1,195,791</u>	<u>922,498</u>
<p>Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial amount invested by each, as an investment on their respective Balance Sheets.</p>				
8 DEBTORS				
Composition from Entering Burgesses			-	-
Prepayments & accrued income			-	-
			<u>-</u>	<u>-</u>
9 INVESTMENTS HELD AS CURRENT ASSETS				
City of Aberdeen loan funds			164,414	160,189
			<u>164,414</u>	<u>160,189</u>
<p>The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance Sheet date.</p>				
10 CREDITORS: Amounts falling due within one year				
Accruals and deferred income			600	323
			<u>600</u>	<u>323</u>
11 ANALYSIS OF NET ASSETS IN FUNDS				
	Tangible	Current assets/	Total	Total
	fixed assets	(liabilities)		
	£	£	£	£
Unrestricted funds	1,195,791	163,814	1,359,605	1,082,364
12 CONTROLLING INTEREST				
Each charity is under the control of its trustees.				
13 RELATED PART TRANSACTIONS				
Aberdeen City Council provides the accounting services for the trust for which a management fee is charged.			1,599	1,504

The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

Charity name  
Charity number

Alexander MacDonald's  
Bequest  
SC018568

NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014

2014                      2013  
£                              £

2	AUDIT FEES (included with Governance Costs)		
	Audit fee	110	-
		<u>110</u>	<u>0</u>
3	VOLUNTARY INCOME		
	Donations and gifts	-	-
		<u>-</u>	<u>-</u>
4	INVESTMENT INCOME		
	Interest receivable	323	419
	Share of lands free revenue	-	-
		<u>323</u>	<u>419</u>
5	CHARITABLE ACTIVITIES		
	Donations and expenditures	-	-
		<u>-</u>	<u>-</u>
6	GOVERNANCE COSTS		
	Accounting and administration	323	325
	Audit Fee / Independent Examiner Fee	43	322
		<u>366</u>	<u>647</u>
7	INVESTMENTS HELD AS FIXED ASSETS		
	Investment in Land of Skene:-		
	Market value at 1st April 2013 and 2012	-	-
	Net investment gains/(losses) on revaluation	-	-
	Market value at 31st March 2014 and 2013	<u>-</u>	<u>-</u>

Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial

8	DEBTORS		
	Composition from Entering Burgesses	-	-
	Prepayments & accrued income	-	-
		<u>-</u>	<u>-</u>
9	INVESTMENTS HELD AS CURRENT ASSETS		
	City of Aberdeen loan funds	32,384	32,640
		<u>32,384</u>	<u>32,640</u>

The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance Sheet date.

10	CREDITORS: Amounts falling due within one year		
	Accruals and deferred income	110	323
		<u>110</u>	<u>323</u>

11	ANALYSIS OF NET ASSETS IN FUNDS			
		Tangible fixed assets	Current assets/ (liabilities)	Total
		£	£	£
	Unrestricted funds	-	32,274	32,317
		<u>-</u>	<u>32,274</u>	<u>32,317</u>

12 CONTROLLING INTEREST  
Each charity is under the control of its trustees.

13	RELATED PART TRANSACTIONS		
	Aberdeen City Council provides the accounting services for the	323	325
		<u>323</u>	<u>325</u>

The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

Charity name  
Charity number

Bridge of Dee Fund  
SC021297

NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014

2014      2013  
£            £

2 AUDIT FEES (included with Governance Costs)

Audit fee

120	-
<b>120</b>	<b>0</b>

3 VOLUNTARY INCOME

Donations and gifts

-	-
-	-

4 INVESTMENT INCOME

Interest receivable

Share of lands free revenue

346	449
-	-
<b>346</b>	<b>449</b>

5 CHARITABLE ACTIVITIES

Donations and expenditures

-	-
-	-

6 GOVERNANCE COSTS

Accounting and administration

Audit Fee / Independent Examiner Fee

346	349
53	322
<b>399</b>	<b>671</b>

7 INVESTMENTS HELD AS FIXED ASSETS

Investment in Land of Skene:-

Market value at 1st April 2013 and 2012

Net investment gains/(losses) on revaluation

Market value at 31st March 2014 and 2013

-	-
-	-
-	-

Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial amount invested by each, as an investment on their respective Balance Sheets.

8 DEBTORS

Composition from Entering Burgesses

Prepayments & accrued income

-	-
-	-
-	-

9 INVESTMENTS HELD AS CURRENT ASSETS

City of Aberdeen loan funds

34,724	34,980
<b>34,724</b>	<b>34,980</b>

The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance Sheet date.

10 CREDITORS: Amounts falling due within one year

Accruals and deferred income

120	323
<b>120</b>	<b>323</b>

11 ANALYSIS OF NET ASSETS IN FUNDS

	Tangible fixed assets	Current assets (liabilities)	Total	Total
	£	£	£	£
Unrestricted funds	-	34,604	<b>34,604</b>	<b>34,657</b>

12 CONTROLLING INTEREST

Each charity is under the control of its trustees.

13 RELATED PART TRANSACTIONS

Aberdeen City Council provides the accounting services for the

347	349
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The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

Charity name  
Charity number

Aberdeen Art Gallery  
Trusts  
SC018575

Total Funds 2014 £	Total Funds 2013 £
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NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014

2 AUDIT FEES (included with Governance Costs)				
Audit fee			170	-
			<u>170</u>	<u>-</u>
3 VOLUNTARY INCOME				
Donations and gifts			49,329	-
			<u>49,329</u>	<u>-</u>
4 INVESTMENT INCOME				
Interest receivable			493	-
Share of lands free revenue			-	-
			<u>493</u>	<u>-</u>
5 CHARITABLE ACTIVITIES				
Donations and expenditures			3,364	-
			<u>3,364</u>	<u>-</u>
6 GOVERNANCE COSTS				
Accounting and administration			493	-
Audit Fee / Independent Examiner Fee			170	-
			<u>663</u>	<u>-</u>
7 INVESTMENTS HELD AS FIXED ASSETS				
Investment in Land of Skene:-				
Market value at 1st April 2013 and 2012			-	-
Net investment gains/(losses) on revaluation			-	-
Market value at 31st March 2014 and 2013			<u>-</u>	<u>-</u>
<p>Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial amount invested by each, as an investment on their respective Balance Sheets.</p>				
8 DEBTORS				
Composition from Entering Burgesses			-	-
Prepayments & accrued income			-	-
			<u>-</u>	<u>-</u>
9 INVESTMENTS HELD AS CURRENT ASSETS				
City of Aberdeen loan funds			45,965	-
			<u>45,965</u>	<u>-</u>
<p>The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance Sheet date.</p>				
10 CREDITORS: Amounts falling due within one year				
Accruals and deferred income			170	-
			<u>170</u>	<u>-</u>
11 ANALYSIS OF NET ASSETS IN FUNDS				
	Tangible fixed assets £	Current assets/ (liabilities) £	Total £	Total £
Unrestricted funds	-	45,795	45,795	-
12 CONTROLLING INTEREST				
Each charity is under the control of its trustees.				
13 RELATED PART TRANSACTIONS				
Aberdeen City Council provides the accounting services for the			493	-
			<u>493</u>	<u>-</u>

The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

Charity name Charity number	Total			
	2014 £	2013 £		
<b>NOTES TO THE ACCOUNTS AS AT 31 MARCH 2014</b>				
2 AUDIT FEES (included with Governance Costs)				
Audit fee	2,875	-		
	<u>2,875</u>	<u>0</u>		
3 VOLUNTARY INCOME				
Donations and gifts	49,770	493		
	<u>49,770</u>	<u>493</u>		
4 INVESTMENT INCOME				
Interest receivable	12,589	20,290		
Share of lands free revenue	10,636	21,889		
	<u>23,225</u>	<u>42,179</u>		
5 CHARITABLE ACTIVITIES				
Donations and expenditures	9,012	5,462		
	<u>9,012</u>	<u>5,462</u>		
6 GOVERNANCE COSTS				
Accounting and administration	16,124	14,882		
Audit Fee / Independent Examiner Fee	2,698	1,974		
	<u>18,822</u>	<u>16,856</u>		
7 INVESTMENTS HELD AS FIXED ASSETS				
Investment in Land of Skene:-				
Market value at 1st April 2013 and 2012	2,151,962	2,071,777		
Net investment gains/(losses) on revaluation	638,217	80,185		
Market value at 31st March 2014 and 2013	<u>2,790,179</u>	<u>2,151,962</u>		
Lands of Skene is a charity which owns an area of land known as the Lands of Skene. The Guildry Fund, Common Good Fund and Bridge of Don Fund each invested financially in the Lands of Skene and as a result are entitled to recognise a share of the total assets less current liabilities of this charity, being calculated in proportion to the initial amount invested by each, as an investment on their respective Balance Sheets.				
8 DEBTORS				
Composition from Entering Burgesses	300	300		
Prepayments & accrued income	3,460	8,318		
	<u>3,760</u>	<u>8,618</u>		
9 INVESTMENTS HELD AS CURRENT ASSETS				
City of Aberdeen loan funds	817,560	764,993		
	<u>817,560</u>	<u>764,993</u>		
The trustees have invested the free reserves of each of the charities in the City of Aberdeen loan funds in order to earn interest for the benefit of each charity. The loan funds is a cash investment and is stated at market value at the Balance Sheet date.				
10 CREDITORS: Amounts falling due within one year				
Accruals and deferred income	5,827	3,536		
	<u>5,827</u>	<u>3,536</u>		
11 ANALYSIS OF NET ASSETS IN FUNDS				
	Tangible fixed assets	Net assets/ (liabilities)	Total	Total
	£	£	£	£
Unrestricted funds	2,790,179	1,216,900	4,007,079	3,323,701
12 CONTROLLING INTEREST				
Each charity is under the control of its trustees.				
13 RELATED PART TRANSACTIONS				
Aberdeen City Council provides the accounting services for the			12,532	11,755
			<u>12,532</u>	<u>11,755</u>

The trust also has funds deposited with Aberdeen City Loans Fund as detailed in note 9

## **Independent auditor's report to the trustees of Aberdeen City Council Charitable Trusts and the Accounts Commission for Scotland**

I have audited the financial statements of Aberdeen City Council Charitable Trusts for the year ended 31 March 2014 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the statement of the financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

### **Respective responsibilities of the trustees and auditor**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of the financial statements which give a true and fair view. My responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require me to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts or disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the trusts' circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, I read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on financial statements**

In my opinion the financial statements:

- give a true and fair view of the state of the Trusts' affairs as at 31 March 2014 and of their incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

**Other matter - unaudited comparative amounts**

The financial statements for the year ended 31 March 2013 were not audited. The comparative amounts in the financial statements for the year ended 31 March 2014 are therefore unaudited.

**Opinion on other prescribed matter**

In my opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which I am required to report by exception**

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.



Stephen Boyle  
Assistant Director of Audit  
Audit Scotland  
4th Floor, South Suite  
The Athenaeum Building  
8 Nelson Mandela Place  
Glasgow G2 1BT

30 September 2014

Stephen Boyle is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

- Regularly update and maintain data records.
- Implement robust data security protocols.
- Ensure data privacy and compliance with relevant regulations.
- Conduct regular audits to verify data accuracy.

Handwritten signature or initials.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.