

**APPLICATION FORM FOR CLUB GAMING PERMIT AND CLUB MACHINE PERMIT**

(FOR USE BY APPLICANTS- MEMBER'S CLUBS, COMMERCIAL CLUBS AND MINER'S WELFARE INSTITUTES)

**If you are completing this form by hand please write legibly in block capitals using ink.**

To: Aberdeen City Licensing Board  
Office of City Solicitor  
Resources Management  
Aberdeen City Council  
Ground Floor  
Town House  
Broad Street  
Aberdeen, AB10 1AQ



**SECTION A – Type of Application**

1. Please indicate type of application by ticking one of the appropriate boxes below:

- Application for club gaming permit**
- Application for club machine permit**
- Application to renew a club gaming permit**
- Application to renew a club machine permit**

**SECTION B – Existing registration under Gaming Act 1968**

(to be completed if the applicant wishes to apply as an existing Part 2 or Part 3 operator. Don not complete if applying to renew a permit)

**Part 1**

2. Did the applicant have a Part 2 or Part 3 Registration under the Gaming Act 1968 that had effect on 31 August 2007? Yes  No

3.If the answer to question 2 is "Yes" please indicate the date on which the registration as due to expire (i.e. the date it was fixed to expire when the registration was granted or last renewed)

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4.If the date given in answer to question 3 is a date before 31 August 2007, was the applicant's registration renewed on or after 1<sup>st</sup> September 2007? Yes  No

Please give date of renewal .....

5. If the answer to question 2 is "No" was the applicant first registered under Part 2 or Part 3 of the Gaming Act 1968 on or after 1<sup>st</sup> September 2007? Yes  No

Please give date of registration .....

6. if the answer to either question 2 or 5 is "Yes" please indicate which type of registration:

Part 2 Registration

Part 3 Registration

**Part II**

7. Does this application relate to the same (or substantially the same) premises as those to which the registration relates? Yes  No

8. Is this application made before the 'relevant date'? Yes  No

(the 'relevant date' is the date on which the registration is due to expire, except where the applicant is registered on or after 1<sup>st</sup> September 2007, in which case the 'relevant date' for a Part 2 registration is the last day of the period of one year beginning on the date on which it is registered and for a Part 3 registration is the last day of the period of five years beginning on the date on which it is registered)

**The applicant may apply as an existing operator if:**

- (a) the answer to questions 2,4,7 and 8 is "Yes"**
- (b) the answer to questions 5,7, and 8 is "Yes"**

**If the applicant is applying as an existing operator:**

- Relevant documentations must be provided – see Section C**
- The appropriate fee for an existing operator must be paid.**

**SECTION C – Contact Details of the Applicant**

9. Name of applicant .....

.....

10. Address (including postcode) of premises on which the applicant operates:

.....

.....

.....

11. Telephone Number of applicant .....

12. Email address of applicant (if correspondence by email is preferred)

.....

**SECTION D – Information about the Applicant**

**If the applicant is a miners' welfare institute, complete questions 13 – 16:**

13. is the applicant established and conducted for social and recreational purposes?

Yes  No

14. Are the applicant's affairs managed by a group of individuals of whom at least two thirds are miners' representatives Yes  No

15. Does the applicant operate in premises the use of which is regulated in accordance with a charitable trust? Yes  No

16. If the answer to question 15 is "Yes", has the charitable trust received money from any of the following:

- (a) the Miner's Welfare Fund established by section 20 of the Mining Industry Act 1920
- (b) the former body corporate which was known as the Coal Industry Social Welfare Organisation and incorporated under the Companies Act 1948 or
- (c) the charitable trust known as the Coal Industry Social Welfare Organisation?

Yes  No

**If the applicant is a members' club or commercial club, complete question 17 to 22**

17. Is the applicant established with the purpose of functioning only for a limit period of time? Yes  No

18. Does the applicant have at least 25 individual members? Yes  No

19. Is the applicant established and conducted for the benefit of its members?

Yes  No

20. is the applicant established or conducted as a commercial enterprise?

Yes  No

21. Describe the purpose(s) for which the applicant is mainly or wholly established and conducted .....

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.....  
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22. If the applicant is established or conducted wholly or mainly for the purpose of the provision of facilities for gaming, please specify the kinds of gaming

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**SECTION E – General information about person apply on behalf of applicant**

23. Name .....

24. Capacity .....

25. Address (including postcode) .....

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26. Daytime telephone number .....

27. Email address (if correspondence by email is preferred)

.....

**SECTION F – Contact details for correspondence associated with this application**

29 Please tick one box as appropriate:

See address in section C  see address in section E  see address below :

Address (including postcode) .....

.....

.....

Telephone Number .....

Email address (if correspondence by email is preferred)

.....

**SECTION G – Declaration**

29. Please complete the following declarations and checklist:

I (*full name*) .....

- a. Make this application on behalf of the applicant and have authority to bind the applicant.
- b. Confirm that I am aware of the relevant code of practice issued by the Gambling Commission under section 24 of the Gambling Act 2005 about the location and operation of a gaming machine.
- c. Confirm that I am aware that the permit to which this application relates will be subject to the relevant conditions specified in section 271 or 273

of the Gambling Act 2005.

- d. Confirm that I am aware that the applicant must send a copy of this application and any accompanying documents to the Gambling Commission and the Chief Constable within a period of seven days beginning on the date this application is made.
- e. Checklist (*tick as appropriate*)

Payment of the appropriate fee of £     is enclosed

A copy of the existing club permit or club machine permit is enclosed (*only applies to applications to renew a permit*)

A copy of the registration certificate issued under Part 2 of the Gaming Act 1968 is enclosed (*only if the applicant wishes to apply as an existing Part 2 operator*)

A copy of the registration certificate issued under Part 3 of the Gaming Act 1968 is enclosed (*only if the applicant wishes to apply as an existing Part 3 operator*)

**f. Confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application,**

Signature .....

Date.....

Capacity .....

OFFICIAL USE ONLY

Date Received:

Fee Paid:

Receipt Number: